The meeting took place in the Houghton Conference Room of the Goldberg Center, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Carol A. Churchill, President; Lillian K. Frick, Vice President of Finance and Administration; Michael W. Jankoviak, Vice President of Academic Services; Gwladys Austin, Vice President of Institutional Services and Technology; L. Scott Govitz, Executive Director M-TEC Center; Matt Miller, Executive Director-College Advancement; Kim Barnes, Dean of Enrollment Management; Sherry L. Kyle, Exec. Asst. to the President/Trustees; Tonia Persky, ESPA President; Mark Todd, Faculty Senate Representative

Absent: Carolyn C. Bay, Trustee; Gail Nunamaker, Executive Director of Human Resources

Guests: Kirk Lehr, Director of Computer Services/Communication; Stephen Eaton, Dean of Occupational Studies; Bill Whitman, Director of Physical Plant

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 7:07 p.m. There were no public comments from the guests.

Agenda Item II: APPROVAL OF AGENDA

The Board Chair stated that the agenda stands as approved as reflected in the Board packet.

Agenda Item III: APPROVAL OF CONSENT ITEMS

A motion was presented by Trustee Kreckman to approve the consent items as reflected in the packet. All ayes- the consent items stand approved.

Agenda Item IV-A: RECOMMENDED PURCHASES

Director Lehr presented information concerning the college’s equipment and technology replacement schedule. This is the second year of annual purchasing, with 254 computers scheduled for this year. One hundred forty of the computers will replace outdated equipment in computer labs, and the remaining ones are to bring departmental and faculty units up to date. The estimated budget for the purchase is approximately $238,000 which will come from the institutional technology fund. Board action will be requested at the March 2, 2010 regular meeting. There are a total of 11,043 computers in this four year purchasing cycle.

As an aside, Lehr stated that a $35 million grant has been received for laying 955 miles of fiber infrastructure throughout rural Michigan areas. Govitz, who has served on the committee for the Merit Network, added that a second round of grant opportunities is also pending. If successful, it would consist of additional fiber installment from trunklines to additional outlying areas. Additional information will be shared with trustees as it becomes available.
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Agenda Item V-A: DIVISIONAL REPORT

Dean Barnes reported that Mid’s winter enrollment has increased 132% over the last ten years. A handout provided additional information on student breakdown and demographics.

Agenda Item V-B: SELECTIVE ADMISSIONS PROCESS

A motion was brought forth by Trustee Kreckman to approve the selective admissions process for Mid’s Nursing, Physical Therapist Assistant and Radiography programs as outlined in the board packet, once all students already “in the pipeline” in each program have passed through with no changes to their current placement. Support from Trustee Metzger – all ayes; motion carried.

Agenda Item V-C: CORRESPONDENCE AND ANNOUNCEMENTS

President Churchill reviewed correspondence and announcements for the past month, noting Financial Aid Officer/VA Certifying Official, Kendra Sysak’s dedication to projects for military students at MMCC. Kudos to Kendra on her hard work and gratifying recognition/appreciation received from the veterans.

The Board Chair presented plaques to Trustees Mussell and Allen for their 24 years of service to MMCC, as recently recognized by the Association of Community College Trustees (ACCT) in the winter 2009 edition of Trustee Quarterly.

Agenda Item VI-A: 2010/2011 ACADEMIC YEAR PROJECTIONS

There were no further comments on the 2010/2011 academic year projections, which was presented by Vice President Frick at the board workshop earlier this evening.

Agenda Item VI-B: BOARD OF TRUSTEES FACILITIES RECOMMENDATIONS

1. Brief Summary of Current/Proposed Construction Projects: informational
2. Doan Addition Update: Austin and Whitman presented updated information on floor plan revisions – restrooms were made larger, conference room was moved to NW corner, computers in the student services are were moved to the concourse area, and the penthouse option for air handling units is recommended. Trustees were also informed that Union Township has notified the college that we will need to install public sidewalks on the Doan property at an anticipated cost of $40,000.
3. Water Damage at Harrison Campus: A credit of $11,000 is available to Mid, with the total cost of the water damage in the Michigan Room/Cafeteria area at $124,000. The board facilities committee recommends that the room is carpeted, ceiling replaced, lighting upgraded, walls painted, and portable room dividers are removed. A small storage room will be added for chairs and tables used in the Michigan Room. The committee also recommends the vertical ventilating units are installed. Austin also stated that the tile floor under the Michigan Room’s damaged wood
floor has asbestos issues. Cost for removing the floor is $6,000. Risk Management, the college’s insurance carrier, will be requested to pay for the cost of the floor removal.

Trustee Mussell presented a motion to approve the Doan addition air handling unit penthouse, and Michigan Room upgrades as outlined above. Support by Trustee Metzger – all ayes; motion carried.

4. Occupational Programming Update: Whitman and Austin meet with Peter Basso engineering firm tomorrow to further explore the 4,800 sq. ft. HRA addition. Further information about the HRA program and welding lab upgrades will be available at the March 2\textsuperscript{nd} regular meeting. Trustee Mussell requested that a project summary updated list be included in the March board packet.

Agenda Item VI-C: GINA (GENETIC INFORMATION NON-DISCRIMINATION ACT) OF 2008

The GINA Action of 2008 was presented as a first reading. Acceptance of the Act will be requested at the March 2\textsuperscript{nd} regular meeting.

Agenda Item VII-A: CALENDAR OF EVENTS

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

Agenda Item VII-B: OTHER BUSINESS

Board Vice Chair Mussell stated that the seven college trustees evaluate the president this year. Trustees will have two weeks to complete the evaluation instrument and mail it to Ms. Mussell. An aggregate evaluation will be compiled by the exec. asst. to the president/board. The evaluation results will be distributed to the board and president for review, and then the evaluation will be placed on the agenda of the April meeting of the board.

Meeting adjourned at 8:10 p.m.

Recording Secretary,
Sherry L. Kyle
Exec. Asst. to the President and Board of Trustees