The meeting took place in the Superior Room, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Christine M. Hammond, Ph.D., President; Lillian K. Frick, Vice President of Finance and Administrative Services; Michael W. Jankoviak, Ph.D., Vice President of Academic Services; L. Scott Govitz, Executive Director of Economic and Workforce Development; Matt Miller, Ed.D., Vice President Student & Community Relations; Kim Barnes, Executive Dean of Student & Academic Support Services; Anthony Freds, Chief Information and Organizational Development Officer; Tonya Clayton, Exec. Asst. to the President/Trustees; Al Ayers, ESPA President; Bud Kanyo, Faculty Senate President;

Absent: Gail Nunamaker, Executive Director of Human Resources;

Guests: Kirk Lehr and Sean O'Brien

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 7:16 p.m.

Faculty Senate President Bud Kanyo informed he Board the picture of last year’s Fall Festival and BBQ on the website, sparked a discussion about the BBQ in his course. The students were excited about the possibility of winning the raffle for 50 free credit hours and have since bought tickets.

Agenda Item II: APPROVAL OF AGENDA

Board Chair Jacobson stated that agenda item IV-C Executive Session would be added to discuss a property matter.

With no further comments regarding the revised agenda, the Board Chair stated that the revised agenda stands as approved.

Agenda Item III: APPROVAL OF CONSENT ITEMS

With no changes noted, the Board Chair stated the consent items stand as approved.

Agenda Item IV-A: ENROLLMENT REPORT

Vice President Miller provided a fall 2015 enrollment report to the Board. Enrollment numbers will fluctuate through Friday. As of today, enrollment is down 6.35%.

Discussion took place concerning enrollment and the classification of students currently registered.

Agenda Item IV-B: POLICY REVISION – SECOND READING

The policy revision for Board Policy 106 Non-Discrimination Policy was presented for action as a second reading. The contact information for the Office of Civil Rights has changed and is reflected in the policy.

A motion was made by Trustee Mussell to approve the policy change. Seconded by Trustee Kreckmen. All ayes; motion carried.
Agenda Item IV-C: ACADEMIC CALENDAR

Ms. Barnes presented the updated academic calendar to the Board.

A motion was made by Trustee Kreckman to approve the updated Academic Calendar. Seconded by Trustee Petrongelli. All ayes; motion carried.

Agenda Item IV-D: SELF-FUNDING HEALTH INSURANCE UPDATE

President Hammond reviewed the Health Insurance Broker Bid and supporting memo that was provided to the Board.

MMCC has worked with SET SEG for the past 20+ years. Due to the cost of the contract it needs to be sent out for bid. A request for proposal (RFP) was sent out and four companies responded. After the interviewing process and reference checks, it is being recommended that Ballard Benefit Works, Inc. be awarded a three year contract to manage MMCC’s Health Insurance benefits at a cost of $53,000 annually.

A brief discussion took place about the timing of the transition and the benefits to the college.

A motion was made by Trustee Kreckman to award Ballard Benefit Works, Inc. a three year contract for $53,000 annually. Seconded by Trustee Petronglli. All ayes; motion carried.

Agenda Item IV-E: OIL AND GAS LEASE

The Board Chair provided the Board a summary of the discussions from the past two board meetings concerning an Oil & Gas Lease on the Harrison campus.

President Hammond informed the Board that she spoke with the Chief Operating Officer (COO) of the Michigan Crossroads Council of the Boy Scouts concerning oil & gas leasing on their property. The COO stated they have had numerous wells on their properties throughout the state of Michigan and have not had any public feedback about them.

The Board Chair surveyed the Trustees on whether or not they wanted to continue consideration of a lease at this time. The majority of the Board did not want to continue consideration. President Hammond will communicate with the land managers that MMCC is not interested in leasing.

Agenda Item V-A: CORRESPONDENCE AND ANNOUNCEMENTS

President Hammond informed the Board of the following:

- The College Council has met three times and the new committee structure is getting ramped up and running.
- The Campus Master Plan should be to President Hammond by September 15 and the information in the plan will assist with the Strategic Planning process.
- The topic for the Phi Theta Kappa Honors in Action Project this year will be Cost of College.
- The BSN legislation is likely to move forward this September. President Hammond will provide a one page summary to the board.

Discussion took place concerning how beneficial the BSN program being offered at MMCC would be for our current students.
Agenda Item VI-A: CALENDAR OF EVENTS

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

Agenda Item VI-B: OTHER BUSINESS

CIO Freds, along with Trustee Kreckman, Kirk Lehr, Director of I.T. and Sean O’Brien, Information Technology Operations Coordinator, provided a short Google Hangouts demonstration. Google Hangouts has provided the staff on campus with alternative options for meeting while on different campuses.

Agenda Item VI-B: EXECUTIVE SESSION

The Board Chair stated that the Trustees will move into Executive Session for the purposing of discussing property.

A motion was made by Trustee Kreckman to adjourn to Executive Session at 8:44 p.m. Supported by Trustee Petrongelli. Roll Call vote showed ayes from Trustees Erickson, Bay, Metzger, Jacobson, Allen, Mussell and Petrongelli.

The board returned to regular session at 9:24 p.m.

A motion was made by Trustee Petrongelli for the president to proceed with the guidance provided during the executive session. Seconded by Trustee Kreckman. All ayes; motion carried.

Meeting adjourned at 9:25 p.m.

Recording Secretary,
Tonya Clayton
Exec. Asst. to the President and Board of Trustees

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Douglas A. Jacobson, Board Chair                    Richard S. Allen, Jr., Secretary