The meeting took place in the Houghton Room, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Christine M. Hammond, Ph.D., President; Lillian K. Frick, Vice President of Finance and Administrative Services; Michael W. Jankoviak, Ph.D., Vice President of Academic Services; L. Scott Govitz, Executive Director of Economic and Workforce Development; Matt Miller, Ed.D., Vice President Student & Community Relations; Kim Barnes, Executive Dean of Student & Academic Support Services; Anthony Freds, Chief Information and Organizational Development Officer; Lori Fassett, Executive Director of Personnel Services; Tonya Clayton, Exec. Asst. to the President/Trustees;

Absent: Thomas W. Metzger, Treasurer; James Dinkens, ESPA President; Bud Kanyo, Faculty Senate President;

Guests: Ray Davis, Dorothy Boge

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 7:24 p.m. There were no public comments from the guests.

Agenda Item II: APPROVAL OF AGENDA

With no proposed changes, the Board Chair stated that the agenda stands approved as reflected in the Board packet.

Agenda Item III: APPROVAL OF CONSENT ITEMS

With no changes noted, the Board Chair stated the consent items stand as approved.

Agenda Item V-A: CORRESPONDENCE AND ANNOUNCEMENTS

President Hammond reviewed the following correspondence items:

- The 2015-2016 Merit Pay percentage was 2.2%.

- Capital Outlay Submission for 2018 was submitted on October 31, 2016. The Capital Outlay submission requests a major remodeling project for the first floor of the main building on the Harrison campus and the Howarth Wing on the second floor. President Hammond thanked everyone for their work on the document, especially Bill Whitman and Lillian Frick who coordinated a majority of the work, including a visit to the State Budget office. MMCC will be notified in February whether or not the Capital Outlay request was approved.

- Open enrollment for health insurance benefits for eligible employees has begun. The 2016 calendar year was the first year MMCC self-funded the health insurance.

- MMCC received the Gainful Employment letter from the Department of Education for 2015. MMCC’s employment ranges are good.

- There is a brief window for people to request congress to reinstate Year Round Pell to allows students to use Federal Pell grants year round. President Hammond and the Board both plan to submit letters.
Agenda Item V-B: BOARD GIFT TO EMPLOYEES

President Hammond asked the Board to consider providing employees with the traditional gift of a $15 SpartanNash gift certificate. SpartanNash is a major contributor to MMCC’s Fall Festival and BBQ.

A motion was made by Trustee Mussell to provide all employees with a $15 SpartanNash Gift Certificate. Seconded by Trustee Petrongelli. All ayes; motion carried.

Agenda Item V-C: STUDENT ACTIVITY FEE INCREASE

Vice President Miller presented the Student Activity Fee Increase proposal to the Board. The student activity fee is currently being charged to all students taking three or more contact hours in any semester (with the exception of dual enrolled students) at a rate of $30 per semester. The recommendation is to increase the fee to $45 per semester for all students, except those dual enrolled, taking at least three contact hours beginning in Winter 2017. The proposed increase is meant to sustain a higher level of student life activity for a number of years. The Student Activity fee funds are housed separately from the general fund.

Discussion took place concerning what the funds are used for, possible burden on students, and if others on campus had been consulted about the increase. It was noted the increase in funds would not be sufficient enough to support a new Softball or Baseball team as the cost to run those is approximately $50,000 annually per sport.

A motion was made by Trustee Allen to approve the Student Activity Fee of $45 per semester for all students, except those dual enrolled, taking at least three contact hours effective Winter 2017 semester. Seconded by Trustee Mussell. All ayes; motion carried.

Agenda Item VI-A: CALENDAR OF EVENTS

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

Agenda Item VI-B: OTHER BUSINESS

A motion was made by Trustee Mussell to adjourn to closed session at 7:51 p.m. Supported by Trustee Petrongelli. A roll call vote showed ayes from Trustees Kreckman, Bay, Jacobson, Allen, Petrongelli, and Mussell, with Trustee Metzger absent.

The Board returned to regular session at 8:20 p.m.

A brief discussion took place concerning nursing opportunities, the status of the Pickard building, and a basic direction on a FOIA request.

The Board Chair presented Trustee Kreckman with his Michigan Community College Association 15-year pin.

The Board Chair stated the Board members and President Hammond will be attending a Board Retreat at the Rockwell Lake Lodge in Luther, Michigan November 20-21.

Meeting adjourned at 8:52p.m.
Recording Secretary,
Tonya Clayton
Exec. Asst. to the President and Board of Trustees

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Douglas A. Jacobson, Board Chair  Richard S. Allen, Jr., Secretary