The meeting took place in the Houghton Conference Room of the Goldberg Center, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Carol A. Churchill, President; Lillian K. Frick, Vice President of Finance and Administration; Michael W. Jankoviak, Vice President of Academic Services; Gwladys Austin, Vice President of Institutional Services and Technology; Gail Nunamaker, Executive Director of Human Resources; Matt Miller, Executive Director-College Advancement; Kimberly Barnes, Dean of Enrollment Management; Sherry L. Kyle, Exec. Asst. to the President/Trustees; Kelley Eltzroth, Faculty Senate President

Absent: Tonia Persky, ESPA President; L. Scott Govitz, Executive Director M-TEC

Guests: Shawn Troy, Library/Media Director; William Whitman, Physical Plant Director;

**Agenda Item I: CALL TO ORDER**

The Board Chair called the meeting to order at 7:28 p.m. Board Chair Jacobson requested the acceptance of the minutes from the July 25, 2008 special meeting held in Traverse City, MI, previously overlooked from formal board approval. No objections made and administration is to proceed as indicated.

There were no public comments from the guests.

**Agenda Item II: APPROVAL OF AGENDA**

The Board Chair stated that it is requested agenda items V-B and VI-B, both relating to the modifications to the board policy manual, be moved to the agenda of the October 6 regular meeting. The board agreed to the request.

**Agenda Item III: APPROVAL OF CONSENT ITEMS**

A motion was presented by Trustee Metzger to approve the consent items as reflected in the packet. Support by Trustee Bay; motion carried.

**Agenda Item IV-A: RECOMMENDED PURCHASES**

Director Troy recommended the Board approve award of the Harrison campus classroom multi-media system upgrade to Moss, the low bidder at $42,683.30. A motion to do so was made by Trustee Kreckman, supported by Trustee Allen – all ayes; motion carried.

**Agenda Item V-A: ENROLLMENT REPORT**

Dean Barnes presented information on enrollment for the Fall 2009 semester and shared a handout entitled “Interesting Facts about Fall 2009 Registration.” MMCC has again experienced a significant 13.65% increase in enrollment.

**Agenda Item VI-A: CORRESPONDENCE AND ANNOUNCEMENTS**

President Churchill reviewed correspondence and announcements for the past month.
Agenda Item VII-A: CALENDAR OF EVENTS
The Board Chair reviewed the calendar of events for upcoming months, an informational item. Since none of the Saturday dates for the Board Retreat worked for all trustees, a different format will be considered. All trustees agreed that a start time of 3:00 p.m. on a Wednesday in October or early November would be fine. The President’s office will send out dates to consider and report the final outcome.

Agenda Item VII-B: OTHER BUSINESS
Trustees were reminded to bring in their check or cash to contribute to the 2009 BBQ shopping spree sponsored by the Board of Trustees.

Agenda Item VII-C: EXECUTIVE SESSION
A motion was made by Trustee Mussell to go into executive session at 7:55 p.m. Support from Trustee Bay, all ayes; motion carried.

The board returned to regular session at 8:18 p.m.

Discussion took place concerning the capacity issues the college faces with such rapidly growing enrollment, especially at the Mt. Pleasant locations. To be positioned for the future and prepared should a capital outlay opportunity be offered by the state, President Churchill encouraged the Trustees to consider possible phases for future construction projects, with the ultimate goal of having a plan for site development at the Doan location. The president shared rough sketches to indicate placement of future buildings at the Doan site as well as options for renovations at the Pickard building. Trustees generally favored additional building at the Doan site rather than any further additions at the Pickard building given parking and site limitations.

President Churchill reviewed some of the most critical improvements needed at the Pickard building. There was general agreement that the president should proceed with addressing parking limitations as well as a safer means of exiting the campus.

The board authorized the president to spend up to $5,000 on site development planning for the Doan location.

Meeting adjourned at 9:07 p.m.

Recording Secretary,
Sherry L. Kyle
Exec. Asst. to the President and Board of Trustees