MMCC Board of Trustees Meeting
November 3, 2009

The meeting took place in the Houghton Conference Room of the Goldberg Center, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Carol A. Churchill, President; Lillian K. Frick, Vice President of Finance and Administration; Michael W. Jankoviak, Vice President of Academic Services; Gwlady's Austin, Vice President of Institutional Services and Technology; L. Scott Govitz, Executive Director M-TEC Center; Gail Nunamaker, Executive Director of Human Resources; Matt Miller, Executive Director-College Advancement; Kimberly Barnes, Dean of Enrollment Management; Sherry L. Kyle, Exec. Asst. to the President/Trustees; Kelley Eltzroth, Faculty Senate President

Absent: Tonia Persky, ESPA President

Guests: Gale Crandell, Director of Financial Aid; Shawn Troy, Director of Library/Media Services

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 6:57 p.m. There were no public comments from the guests.

Agenda Item II: APPROVAL OF AGENDA

The Board Chair stated that the agenda stands as approved as reflected in the Board packet.

Agenda Item III: APPROVAL OF CONSENT ITEMS

A motion was presented by Trustee Mussell to approve the consent items as reflected in the packet. Support by Trustee Allen; motion carried.

Agenda Item IV-A: RECOMMENDED PURCHASES

1. President Churchill informed trustees the Board Facilities Committee recommends a phased in approach for upgrading windows and doors at the Gillaspy Center. Phase I includes the first floor which consists of 7 windows, for walk doors and two overhead doors. Insulated glass and white aluminum or vinyl clad aluminum are low maintenance and compatible with the design of the historic home. It is recommended the board approve the low bid of $17,260.00, with funds appropriated in deferred maintenance. A motion was brought forth by Trustee Mussell with support by Trustee Kreckman; all ayes – motion carried.

2. Director Troy recommended the board approve the purchase of multimedia system upgrades for eight of the Pickard Campus general classrooms. Funds are budgeted from the Institutional Technology budget and have been approved by the college’s Technology Committee. Target completion date, if approved is December 23, 2009. It is recommended the board approve the low bid from Moss at
$57,675.00. A motion was presented by Trustee Bay to approve the purchase. Trustee Kreckman recommended the item tabled for one week. A discussion took place. Trustee Bay amended her motion to approve the low bid from Moss, with the purchase order to be submitted after a period of one week, during which time additional information concerning the purchase is gathered. Support by Trustee Metzger – all ayes; motion carried.

Agenda Item V-A: REVISIONS TO BOARD POLICY SECTIONS 300 AND 400

A motion was provided by Trustee Kreckman to accept and approve modifications to board policy sections 300 and 400. Trustee Metzger provided supported - -all ayes; motion carried.

Agenda Item V-B: FITNESS CENTER PROJECT – PHASE II

Miller provided an overview of phase II of the Fitness Center project, which would provide shower and restroom facilities in the locker rooms. To fund phase II, Miller requested the board commit $25,000 from the Student Activity Fee for the purpose of applying for grants. Any actual expenditure would be submitted to the board for approval according to board policy. A motion was provided by Trustee Kreckman to commit $25,000 from the student activity fee fund for grant application purposes to renovate the locker rooms of the student center. Support by Trustee Metzger – all ayes; motion carried.

Agenda Item V-C: DIVISIONAL REPORT

Dean Barnes reported that 1,563 students enrolled for the college’s 2010 winter semester within the past two days, 779 of them registering via midweb. Thanks to Systems Technician Ginger Gulick, students can virtually shop and place classes in a shopping cart until they are ready to “check out.” It makes registration online very easy and it is hoped the number of students using online registration continues to increase so that staff has more time to serve students who need advising assistance.

Director of Financial Aid Crandell provided updated information on the Michigan Promise Scholarship. There are 187 students at MMCC who were eligible for the MPS, and by August 2009 its future was uncertain due to the State of Michigan’s financial crisis. Consequently, MPS funds were not awarded for students who had not yet registered; students who had already registered were informed that MPS funds may need to be paid back. Since the Promise Scholarship was not funded in the state budget, Crandell informed the board that Mid’s Financial Aid Office is providing assistance to the students who do not qualify for other sources that will help cover the shortage of funds and/or assist in making payments. Total maximum of these special cases is $26,300. The Board Chair thanked Crandell and his team for assisting the students who lost this source of funding.

Agenda Item VI-A: CORRESPONDENCE AND ANNOUNCEMENTS

President Churchill reviewed correspondence and announcements for the past month.
Agenda Item VI-B: APPROVAL OF APPOINTMENTS TO THE FOUNDATION BOARD OF DIRECTORS

A motion was provided by Trustee Kreckman to approve the appointments of Bob Rulong and Ray Stover to the MMCC Foundation’s Board of Directors. Support by Trustee Bay – all ayes; motion carried.

Agenda Item VII-A: CALENDAR OF EVENTS

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

Agenda Item VII-B: OTHER BUSINESS

Trustee Bay shared that she has heard many comments on how much community members appreciate the college’s holiday event and are looking forward to participating again this year.

Meeting adjourned at 7:30 p.m.

Recording Secretary,
Sherry L. Kyle
Exec. Asst. to the President and Board of Trustees

Douglas A. Jacobson, Board Chair  Richard S. Allen, Jr., Secretary