The meeting took place in the Large Conference Room of the Goldberg Center, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Carol A. Churchill, President; Lillian K. Frick, Vice President of Finance and Administration; Michael W. Jankoviak, Vice President of Academic Affairs; Gwladys Austin, Vice President of Institutional Services and Technology; L. Scott Govitz, Executive Director M-TEC Center; Gail Nunamaker, Executive Director of Human Resources; Matt Miller, Executive Director-College Advancement; Kelley Eltzroth, Faculty Senate President

Absent: Leslie Jones, ESPA President

Guests: Kirk Lehr, Director of Computer Services/Communications; Karen Archamboult, Learning Lab Resource Specialist

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 7:17 p.m. There were no public comments from guests.

Agenda Item II: APPROVAL OF AGENDA

The Board Chair informed trustees that Item IV-B, MTEC Tuition Proposal has been added to the agenda for consideration. A motion was made by Trustee Mussell, with support by Trustee Allen to approve the revised agenda. All ayes – motion carried.

Agenda Item III: APPROVAL OF CONSENT ITEMS

President Churchill stated that several changes and restructuring of college staff has taken place recently. Executive Director Nunamaker provided an update.

Nunamaker informed trustees that Maggie McGoon has been hired in the position of Adjunct Faculty Coordinator. An offer has been extended to an internal candidate for the Full Time Computer Information Systems Faculty member. The Director of Institutional Research and Grants Management position has been accepted by Carol Darlington, who currently serves as Special Training /Special Populations Coordinator. The position of Facilities Manager has been accepted by Ron Gepford, who is currently in the position of Maintenance Specialist. Lacey Anderson has accepted the Health Technology Program Specialist-Harrison Campus position. The part time Placement Coordinator vacancy has not yet been filled, nor has the Purchasing Agent vacancy, although an offer has been extended to a current part time business instructor.

President Churchill informed trustees that some of the positions had as many as 14 internal candidates apply. Churchill commended the staff for their hard work and dedication to the task of filling the positions in a very timely manner, despite the unusually high number of applicants.

A motion was presented by Trustee Kreckman to approve the consent agenda and Mrs. Nunamaker’s update as presented. Support by Trustee Metzger; motion carried.
Agenda Item IV-A: RECOMMENDED PURCHASES

1. Director Lehr presented information on the request to purchase a hardware upgrade for the SAN (Storage Area Network) that the Datatel server and a number of other servers access for storage space. Total cost for this purchase is $31,338 and is budgeted in the Computer Services department. A motion was made by Trustee Kreckman to approve the purchase, with support by Trustee Metzger. All ayes; motion carried.

2. Vice President Austin recommended the board approve the purchase of a Fuji CR system for the college’s radiography program. The equipment will allow Mid to be moving to digital X-ray versus film and will greatly enhance the radiography training students receive. The equipment will be purchased with Perkins funds. A motion was presented by Trustee Petrongelli, supported by Trustee Bay, to approve the purchase at a total of $36,428. All ayes – motion carried.

Agenda Item IV-B: M-TEC TUITION FEE PROPOSAL

Executive Director Govitz introduced Karen Archamboult, Learning Lab Resource Specialist at the M-TEC. Credit Bearing M-TEC Courses: Information was presented concerning the recommendation to freeze in-district tuition at the M-TEC at the current rate of $126 per billable hour until such time as the normal percentage increases of MMCC regular in-district tuition reaches $126 per billable hour. Out-of-district and out-of-state M-TEC tuition will be the same as the board approved rate of $139 per billable hour for out district and will continue to match that of MMCC’s future yearly tuition rate decisions. It is also recommended that the M-TEC facility, student and enrollment fees will align with those of Mid’s traditional semester registration guidelines.

Non-Credit Bearing MTEC Courses: Govitz recommended the board assess all non-credit M-TEC students the most current out-district tuition rate, which will be the same as the MMCC board approved rate for 2009-10 ($139 per billable hour) and continue to match that of MMCC’s future yearly tuition rate approvals for out-district tuition. It is also recommended the board approve a $10 facility fee added to the out-district tuition and a one-time per M-TEC semester fee of $70, regardless if one course or an entire program is completed during that time frame. This fee will replace enrollment and student fees, which are assessed to all credit-bearing students.

A motion was brought forth by Trustee Kreckman to approve the M-TEC tuition structure for credit bearing courses at the current rate of $126 per in-district billable hour, with that rate to remain constant until such time as the board would take further action. M-TEC Credit bearing out-of-district tuition would be at $139 per billable hour, out-of-state will be aligned with regular college tuition rates, and will match future yearly tuition rate decisions. M-TEC non-credit bearing courses will also continue to match yearly tuition rate approvals for out-district tuition. Further, the $10 facility fee and $70 one-time per semester M-TEC fee per student will also be applied. Support by Trustee Mussell. All ayes – motion carried.

Agenda Item V-A: DIVISIONAL REPORT

Executive Director Barnes presented information on enrollment for the 2009 spring, summer and fall semesters. Enrollment for all three semesters is looking very healthy. President Churchill added that tuition/enrollment is the only source of funding that allows any flexibility, so the increase in enrollment is a very positive factor. Community colleges missed today’s executive order from Govern Granholm to cut $305 million from the state budget, but may yet experience a future cut as the state’s budget continues to
strive for balance. Churchill noted that the temporary peak in enrollment will likely drop off sometime within the next two years due to out-migration and declining birth rates, and stimulus funds will also be eliminated at about the same time, a situation that requires thoughtful planning.

A discussion took place concerning Accuplacer test scores of students from local schools who enroll at MMCC. The board expressed an interest in seeing additional information on the remediation rates, which will be included in the May edition of the Mid Month Update, which is mailed to trustees.

**Agenda Item V-B: NORTHERN TRADITION UPDATE**

Executive Director Miller provided an overview of the 2009 Northern Tradition fundraiser hosted by Jay’s Sporting Goods. This year’s event raised $101,615 for the MMCC Foundation. Over the past six years of this event, a total of $672,459 has been raised. This popular event could not be made possible without the wonderful relationship between MMCC and the folks at Jay’s Sporting Goods. The community has consistently supported the Tradition, the College and Jay’s.

**Agenda Item VI-A: CORRESPONDENCE AND ANNOUNCEMENTS**

President Churchill reviewed correspondence and announcements for the past month and reminded trustees of the commencement ceremony this coming Saturday, May 9th at Noon.

Churchill also informed the board that Mid is requesting permission to participate in the Summer Youth Employment Training Program (SYETP) through Michigan Works! in the Clare-Gladwin county region and Isabella County area. Students who meet the required criteria can apply for employment at MMCC.

Churchill shared the closing of Harrison schools today due to H1N1 flu virus, including the exclusion of students from Harrison Community Schools attending classes at MMCC. Precautionary measures are being taken with the guidance of the Health Director. Many thanks to Facilities Director Gepford who, in forethought had doorknobs and handrails in the east wing (where the greatest number of Career Technical Education high school students are located) wiped down with antibacterial/antiseptic cleaner.

**Agenda Item VI-B: CHANGE JULY 7, 2009 REGULAR BOARD MEETING TO JUNE 30, 2009**

The Board Chair noted that the change in date for the July regular meeting is necessary to comply with Truth in Taxation legislation and ties directly to the college’s tax base and fiscal year 2010 budget.

A motion was provided by Trustee Kreckman, with support by Trustee Allen to approve changing the date as noted. All ayes – motion carried.

**Agenda Item VII-A: CALENDAR OF EVENTS**

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

**Agenda Item VIII-B: OTHER BUSINESS**

Trustees who attended the MCCA Spring Board of Directors’ meeting offered comments on the event. President Churchill was also in attendance, and commented that an emergency meeting of community
college presidents has been called for Friday, May 8 in Lansing to address the many issues related to future community college funding.

The Board Chair requested that all members of the board let Ms. Kyle know if they plan on attending the 2009 MCCA Summer Workshop in Traverse City, so that initial planning and reservations can take place.

The meeting adjourned at 8:33 p.m.

Recording Secretary,
Sherry L. Kyle
Exec. Asst. to the President and Board of Trustees

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Douglas A. Jacobson, Board Chair

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Richard S. Allen, Jr., Secretary