MMCC Board of Trustees Meeting  
August 4, 2009 – page 1

The meeting took place in the Large Conference Room of the Goldberg Center, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Carol A. Churchill, President; Michael W. Jankoviak, Vice President of Academic Services; Gwladyss Austin, Vice President of Institutional Services and Technology; L. Scott Govitz, Executive Director M-TEC Center; Gail Nunamaker, Executive Director of Human Resources; Matt Miller, Executive Director-College Advancement; Sherry L. Kyle, Exec. Asst. to the President/Trustees; Jeff Percha, Faculty Senate Representative

Absent: Betty M. Mussell, Vice Chair; Lillian K. Frick, Vice President of Finance and Administration; Tonia Persky, ESPA President

Guests: Shawn Troy, Library/Media Center Director; Courtney Hahn, Clare Sentinel Reporter

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 7:08 p.m.

There were no public comments from the guests.

Agenda Item II: APPROVAL OF AGENDA

The Board Chair stated that the agenda stands as approved as reflected in the Board packet.

Agenda Item III: APPROVAL OF CONSENT ITEMS

A motion was presented by Trustee Bay to approve the consent agenda as reflected in the packet. Support by Trustee Metzger; motion carried.

Agenda Item IV-B: RECOMMENDED PURCHASES

1. Austin provided information on the recommended purchase of a total of 36 computers for a new hybrid computer lab on the Harrison Campus, with one computer to be used as a document imaging scanning station. Total purchase price from the Institutional Technology fund is $27,360.00. Motion presented by Trustee Bay, supported by Metzger; all ayes – motion carried.

2. Library/Media Services Director, Shawn Troy presented information on the purchase of classroom multi-media carts for seven classrooms at the Harrison campus. A quote from a vendor was provided and Troy requested the board authorize proceeding with bids, using the quote as an approximate cost. Funds will be provided through the Institutional Technology Fund. The project has been approved by the College’s Institutional Technology Planning Committee.
Board Chair Jacobson asked whether the project could be bid in August, with a recommended purchase at the September 1, 2009 regular meeting. Troy stated that the timelines would accommodate that process. Jacobson stated that the board is much more comfortable in implementing the regular bid process versus pre-authorizing purchases based on quotes. Troy will present the recommendation on September 1st.

**Agenda Item V-A: DIVISIONAL REPORT**

Dean Barnes presented information on enrollment for the Fall 2009 semester. Enrollment is again looking very healthy. Jankoviak and Nunamaker stated that the implementation of the Adjunct Faculty Coordinator, Maggie Magoon, is working out well and has been very helpful in coordinating needs of the many adjunct faculty employed by Mid.

**Agenda Item VI-A: APPROVAL OF RE-APPOINTMENT TO MTEC BOARD OF DIRECTORS**

A motion was provided by Trustee Metzger to approve the re-appointment of Dave Kyle, Joe Carroll, and Cal McIntosh to the MTEC Board of Directors, with terms to expire June 30, 2012. Support by Trustee Allen – all ayes; motion carried.

**Agenda Item VI-B: CORRESPONDENCE AND ANNOUNCEMENTS**

President Churchill reviewed correspondence and announcements for the past month. A very glowing article about the Mountain Bike Trail on the Harrison campus was included. President Churchill informed trustees that the trail is getting much use all times of day and all week/weekend long. Entrance to the trail is just East of the Gillaspy House, so activity is seen by the Churchills on a regular basis.

**Agenda Item VI-C: CURRICULUM REPORT**

Vice President Jankoviak requested the board give official approval of the 2008-09 curriculum report. Churchill expressed appreciation for the Curriculum Committee’s work throughout the year on this important and time-consuming function. Austin added that multi-media growth in education continues to change the way courses are taught. Jankoviak provided information on new areas such as alternative energy and sciences. Mid continues to partner with area universities with both Alma College and SVSU expressing the desire to work more closely with MMCC in the coming year. Churchill stressed the importance of lifelong learning and career laddering. Trustee Bay stated the importance of keeping in touch with employment opportunities in our area. The MTEC can also serve in alternative ways to meet student/citizen needs. Bay expressed appreciation to Jankoviak and Melody Wentworth for their informative presentation at Gladwin Rotary.

A motion was presented by Trustee Bay to approve the 2008-09 curriculum report, support by Trustee Metzger. All ayes; motion carried.
Agenda Item VI-D: APPROVAL OF CHRISTMAS CELEBRATION EVENTS FOR 2009

A motion was presented by Trustee Petrongelli, with support from Trustee Kreckman, to approve the dates of December 6 and 11, 2009 for the college sponsored Christmas events and associated special liquor licenses that must be obtained from the State of Michigan. All ayes – motion carried.

Agenda Item VII-A: CALENDAR OF EVENTS

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

Trustees will again sponsor a shopping spree at the 2009 Fall Festival and BBQ. Trustee donations for the spree will be sent to S. Kyle.

The MCCA Board of Directors’ Fall Workshop is scheduled to take place in Escanaba (Bay de Noc Community College) on October 2 and 3, 2009.

The Board Chair requested that a Trustee Workshop be scheduled for Fall 2009, preferably a Saturday in October. S. Kyle will poll trustees for first and second date choices, and also for agenda ideas.

Agenda Item VII-B: REVISIONS TO BOARD POLICY SECTIONS 100 & 200

President Churchill informed trustees that an informational first reading on sections 100 and 200 of the revised board policy manual is presented this evening, with action to approve the two sections scheduled to take place at the September 1st regular meeting. Sections 300 & 400 will be presented for an informational first reading on September 1st, and will be on the October agenda for action.

Board Chair Jacobson requested that section 203.02 and 203.03 be revised regarding approval on trustee reimbursement requests by the Board Chair. Approval for trustee travel will be delegated the President with the Board Chair the final decision maker if needed.

There were no other concerns or comments regarding the board policy revisions.

Following a brief discussion on Nursing/Health program waiting lists, Jankoviak will mail an informational piece to trustees which reflects a minor change in policy. Questions and comments may be directed to Jankoviak.

Agenda Item VII-C: OTHER BUSINESS

President Churchill and Trustees Jacobson, Mussell, Kreckman, Bay and Petrongelli attended the MCCA Board of Directors’ Summer Workshop the third week of July. All attendees felt the programs were very well presented and consisted of topics that are very relevant to current community college issues. Trustees
Petrongelli and Bay stated that they felt great pride in representing Mid. Petrongelli also commented that she very much enjoyed meeting trustees from all over Michigan with a wide array of backgrounds and common goals for community college students.

President Churchill shared a handout with an overview of the workshop portion for community college presidents.

A discussion took place on eBooks and Kindle, and how technology continues to change instruction and student learning. The technology gap among students at MMCC is wide and a tough issue to address. There are many students who do not have computers, and many more without access to broadband.

**Agenda Item VII-D: EXECUTIVE SESSION**

A motion was brought forth by Trustee Allen at 8:06 p.m. to go into executive session for the purpose of discussing a legal issue associated with college owned property and an update on pending litigation. Support by Trustee Metzger. Roll call showed ayes from all trustees present. Absent: Mussell

The board returned to regular session at 8:57 p.m.

A motion was provided by Trustee Allen, supported by Trustee Kreckman, to authorize the President to sign the letter of intent as discussed in Executive Session, and return it with an appropriate cover letter. All ayes – motion carried.

Adjournment at 9:02 p.m.

Recording Secretary,
Sherry L. Kyle
Exec. Asst. to the President and Board of Trustees

Douglas A. Jacobson, Board Chair
Richard S. Allen, Jr., Secretary