



Student Application For Articulated Credit from Technical Centers or High Schools

For MMCC Office Use Only

MMCC ID _____

Date Received _____

Date Expires _____

_____ App. Complete

_____ HS Transcript

_____ Verify Credits

_____ Letter to Applicant

_____ Sent to Registrar

_____ Seq. Crse. Complete

INSTRUCTIONS:

- Return this completed form and a copy of the student's **final high school transcript** to:
Transcript Coordinator
1375 S. Clare Ave.
Harrison, MI 48625
- Please note that student must be registered for courses at MMCC before application can be processed.
- ***CIP Code is required** to verify equivalency of state approved program and MMCC courses
- Only one program/CIP Code per application. (Only one transcript is needed.)

Student's Name _____ / / Birth Date

Name of High School _____ HS Graduation Year

Home Address _____

Instructor's Name (printed) _____

City, State _____ Zip

Secondary Articulation Contact (printed) _____

Phone Number (home/cell) _____

() - Secondary Articulation Contact phone number

CTE Program Name: _____ *CIP Code: _____

(Shaded area below for MMCC use only)

CTE course name:	MMCC Course requesting credit for:	Credits	Approved	Denied

Additional Information

- Mid Michigan Community College course credit will be granted for successful completion of articulated course/s at the Tech Center/High School. Successful completion is defined as a minimum grade of "B" (3.0) in the course/s.
- **High school transcript is required to verify course taken and grade earned.**
- No tuition or fees will be charged for articulated credits under this agreement. Check specific articulation agreement for the number of credits possible for each articulated course.
- The opportunity to apply for articulated credit will expire 27 months after the CTE/School program is completed.
- Articulated credits will become part of the total number of credits for program completion at MMCC and will be listed on the student's MMCC transcript by course code and credit hour(s). No grade will be recorded.
- At least 15 credits must be completed at MMCC to earn a certificate or degree.