



Articulation Agreement

between

MDE-OCTE and MMC

for

Management Theory & Practice

Aligned/Articulated Courses:

Michigan Career Pathway (Secondary): Business, Management, Marketing, and Technology

Federal Career Cluster (Secondary): Business, Management & Administration

State Approved Secondary Program Name	
Business Administration Management & Operations	
CIP Code:	52.0299

MMC Aligned Program Name	
Business Administration and Management, General	
CIP Code:	52.0201

Secondary Course Name	
Business Administration Management & Operations	
Required Segments	1 - 12

MMC Course	Crs Number	Credits
Management Theory & Practice or* Introduction to Business	BUS 122 or* BUS 151	3
Total Credits Possible		3

***Credits will be articulated for either BUS 122 or BUS 151, not both**

Mid Michigan College will award articulated credit for the above MMC course/s according to the conditions/requirements as outlined in this agreement.

Michigan Career and Technical Education	Post-Secondary School
Michigan Department of Education Career and Technical Education 608 W. Allegan Street PO Box 30008 Lansing, MI 48909	Mid Michigan College 1375 S. Clare Ave Harrison, MI 48625
	 Svetlana Overbaugh/Bruce Yuille Instructor
	 Shawn Troy Dean of Occupational Studies
	 Jennifer Fager Vice President of Academic Affairs
	 Date
	 Date
	 Date

For students enrolling and receiving articulated credit, this agreement is effective for the current school year (see Implementation Date below) and remains in effect through the next 3 school years (see Expiration Date below), unless an amendment or addendum with an agreed upon extension is attached.

This agreement may be terminated at any time by either the MDE-OCTE or MMC through providing ninety (90) days' notice. In the event of a termination, both entities agree that students who are currently in secondary courses and working toward fulfilling the outcomes or who are in their first semester at Mid Michigan College will be allowed to complete the articulated credit.

Implementation Date:		Expiration Date:		Unless an amendment or addendum with an agreed upon extension is attached
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Articulation Agreement

between

Michigan Department of Education – Office of Career and Technical Education

and

Mid Michigan College

Mid Michigan College is pleased to provide this statewide secondary articulated credit agreement for the benefit of Michigan high school students. MMC is proud to partner with the Michigan Department of Education Office of Career and Technical Education.

Purpose of this Agreement

Articulation is a method of granting university-level course credit for learning and skills accomplished as part of secondary school instruction. The Michigan Department of Education - Office of Career and Technical Education and Mid Michigan College will maintain the integrity of their separate programs and enter into this agreement as cooperating educational institutions. This articulation agreement will be honored at all locations of Mid Michigan College. Students may earn articulated credit for successfully completed coursework approved by the CTE instructor that aligns with the MMC course/s in this agreement. Students will be eligible to complete remaining coursework required for a degree or certificate at MMC as demonstrated in the attached 2+2 program plan.

Student Qualifications

1. Student must complete the high-school-level aligned coursework listed with a final grade rating of “B” or better.
2. Student must complete the Student Application for Articulated Credit and have their official high school transcripts sent to the MMC Transcript Coordinator within 27 months of completing the courses on this agreement.
3. Student must be a registered student at MMC to receive articulated credit.
4. Articulated credits will be added to the student’s MMC transcript with no grade and no effect on the MMC GPA.
5. Articulated credits will be applied to meet the requirements of MMC degree and certificate programs.

Conditions of Agreement for MDE-OCTE and MMC

1. The MDE-OCTE standards will be the standard for equivalent courses and their outcomes. Changes will be made as necessary to the list of equivalent courses and their outcomes based on changes in courses offered.
2. All articulation agreements and any 2+2 aligned programs will be reviewed, updated, and signed by the expiration date stated in this agreement, or upon significant program changes made by either party.
3. Mid Michigan College will publicize this program to secondary school students in order to ensure that they are aware of these opportunities.
4. Mid Michigan College will not charge tuition for any courses for which a student receives articulated credit.
5. Mid Michigan College will furnish an annual summary of students and credits articulated through the Michigan Department of Education - Office of Career and Technical Education articulation agreement.

Procedure to Apply for Credit

1. The student will go to the MMC articulation website (<https://www.midmich.edu/audiences/counselors>) and print the “*Student Application for Articulated Credit from Technical Centers or High School*” form.
2. The student presents the form to the Career and Technical Education instructor and indicates that he or she is interested in articulating the career and technical education course for credit at Mid Michigan College
3. The Career and Technical Education instructor completes the Student Application for Articulated Credit form, certifying that the student has completed all coursework to the required level.
4. The Career and Technical Education instructor provides the Student Application for Articulated Credit form to the Secondary Articulation Contact. The Secondary Articulation Contact will send or fax the form to the Transcript Coordinator at MMC.
5. The Secondary Articulation Contact will also send a final copy of the student’s official transcript to the Transcript Coordinator at MMC.