MID MICHIGAN COLLEGE
Board of Trustees Workshop and Regular Meeting
Harrison, MI 48625 and Mt. Pleasant, MI 48858
March 1, 2022
6:00 PM Workshop
7:00 PM Meeting
Esther C. Conference Room, Harrison Campus

Workshop Presentation
Comprehensive Review of Mid’s Strategic Plan
Board of Trustees Meeting Agenda

APPROVAL OF AGENDA
Item II, Approval of Agenda
Presenter: Board Chair Petrongelli
Board Consideration: Action

Item III, Public Comment
Presenter: Board Chair Petrongelli
Board Consideration: Information

APPROVAL OF CONSENT ITEMS
Item IV, Approval of Consent Items
Presenter: Board Chair Petrongelli
Board Consideration: Action

NEW BUSINESS
Item V-A: Correspondence and Announcements
Presenter: President Hood
Board Consideration: Information

Item V-B: Tuition Rates
Presenter: Lillian Frick
Board Consideration: Information

Item V-C: Proposed Policy Creation
Presenter: Board Chair Petrongelli
Board Consideration: Information

Item V-D: 2022-2023 Proposed Board Meeting Schedule
Presenter: Board Chair Petrongelli
Board Consideration: Information

Item V-E: Meeting Procedure Discussion
Presenter: Board Chair Petrongelli
Board Consideration: Information

BOARD COMMENTS
Item VI-A: Calendar of Events
Presenter: Board Chair Petrongelli
Board Consideration: Information

Item VI-B: Board Comments- Other Business
Presenter: Board Chair Petrongelli
Board Consideration: Information
Approval of Agenda

Item II, Approval of Agenda

Presenter: Board Chair Petrongelli

Board Consideration: Action

President's Recommendation:
Motion to approve the agenda as presented.

Approval of Agenda.
Approval of Agenda

Item III, Public Comment

Presenter: Board Chair Petrongelli  
Board Consideration: Information

President's Recommendation:
None, informational.

The Board will allow public comment at this time.
Approval of Consent Items

Item IV, Approval of Consent Items

Presenter: Board Chair Petrongelli  Board Consideration: Action

President's Recommendation:
Motion to approve the consent items as presented.

A. Minutes- February 1, 2022 Regular Meeting
B. Monthly Financial Report:
   4. Gifts and Donations: Donations totaling $12,724 were received for the Mid Foundation in January 2022.
Mid Michigan College Board of Trustees Regular Meeting

February 1, 2022 – page 1
The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Michael Jankoviak, Trustee

Absent: Eric T. Kreckman, Vice Chair; Jane Zdrojewski, Trustee

Agenda Item I: CALL TO ORDER

Board Chair Terry Petrongelli called the meeting to order at 7:00 PM.

Agenda Item II: APPROVAL OF AGENDA

Motion by Trustee Jankoviak to approve the agenda. Second by Trustee Gilmore. All Ayes; Motion Carried.

Agenda Item III: PUBLIC COMMENT

Board Chair Petrongelli asked for public comment, no one wished to comment.

Agenda Item IV: APPROVAL OF CONSENT ITEMS

Motion by Trustee Metzger to approve the consent items as presented. Second by Trustee Allen. All Ayes; Motion Carried.

Agenda Item V-A: STRATEGIC PLANNING UPDATE

President Hood, Vice President of Academic Affairs and Community Outreach Scott Mertes and Vice President of Student Services presented a total summary of the priorities that were selected by each individual department throughout the college. A more comprehensive look into the individual department’s strategic plans will be presented at the March Board workshop.

Agenda Item V-B: BASEBALL AND SOFTBALL FIELD PLANNING UPDATE

President Hood, Vice President of Student Services Matt Miller, Vice President of Finance and Administration Lillian Frick and Vice President of Academic Affairs and Community Outreach Scott Mertes presented an update regarding potential athletic fields on the Mt. Pleasant campus. A discussion took place to answer any questions the Trustees had regarding the initial phase of this potential project as well as any fundraising efforts through the Mid Michigan College Foundation. Mid has received a letter of support for this project from the Mt. Pleasant Area Convention and Visitors Bureau.

Motion by Trustee Gilmore to authorize the College President or his designee to proceed with executing contracts for architectural and engineering services to facilitate the development of construction documents for the purpose of securing Union Township board approval and
developing a RFP for the Athletic Fields on the Mt. Pleasant campus. Second by Trustee Metzger. A voice vote showed All Ayes; Motion Carried.

**Agenda Item V-C: ENROLLMENT REPORT**

Vice President of Student Services Matt Miller presented the final Winter 2022 enrollment report.

**Agenda Item VI-A: CORRESPONDENCE AND ANNOUNCEMENTS**

The Pickard Building has officially been sold. Thank you to everyone who worked so diligently to make that happen.

This Saturday, February 5th from 3-5 PM we will be celebrating the finalists for the Laker Distinction Scholarship.

**Agenda Item VI-B: HOMEBREWING 101**

Motion by Trustee Jankoviak to approve a request allowing an exemption to Board policy 304.01 for the purpose of a Homebrew 101 Lifelong Learning Class. Second by Trustee Allen.

Vice President of Academic Affairs and Community Outreach Scott Mertes presented a request for an exemption to Board policy 304.01 allowing alcohol on campus for the purpose of a Homebrew 101 Lifelong Learning Class. A voice vote showed All Ayes; Motion Carried.

**Agenda Item VI-C: POLICY 304.01 EXEMPTION**

Motion by Trustee Jankoviak to approve an exemption to Board policy 304.01 for the purpose of an event hosted by Art Reach of Mid Michigan on the Mt. Pleasant campus on April 8th. Second by Trustee Metzger.

Vice President of Academic Affairs and Community Outreach Scott Mertes presented a request for an exemption to Board policy 304.01 allowing alcohol on campus for the purpose of an event hosted by Art Reach of Mid Michigan on the Mt. Pleasant campus on April 8th. More information about liability on behalf of Mid will be researched before final approval is given. However, the exemption of the policy is being requested in the meantime. A voice vote showed All yes votes from the Trustees Petrongelli, Jankoviak, Metzger and No votes from Trustees Gilmore, Allen; Motion Carried.

**Agenda Item VI-D: MANUFACTURING LAB PURCHASE**

Motion by Trustee Jankoviak to approve a purchase of remote, cloud based manufacturing labs in the amount of $744,760.00.
Mid Michigan College Board of Trustees Regular Meeting

February 1, 2022 – page 3

Dean of Workforce and Career Education Shawn Troy presented a request to purchase equipment for the manufacturing labs that will allow students to better socially distance and continue classes in the event of another shutdown. Support for this purchase will be utilized from CARES funding.

Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-E: POLICY CHANGE READING

Motion by Trustee Metzger to approve the change to Board policy 303.09.02 per trustee request to read “Contemplated purchases for materials, supplies and projects greater than $50,000 shall require issuance of an official RFP. Acceptance of a proposal of more than $50,000 must be approved by the Board of Trustees.” Second by Trustee Allen.

A voice vote showed All Ayes from the Trustees; Motion Carried.

A discussion took place regarding a report to the Board including any expenditures between the amounts of $20,000-$50,000.

Agenda Item VI-F: ESPA CONTRACT RATIFICATION

Motion by Trustee Allen to approve the ratification of the Mid Michigan College Education Support Personnel Association (ESPA) Contract effective until June 30, 2024. Second by Trustee Metzger.

Associate Vice President of Human Resources Lori Fassett presented a request to approve the ratification of the ESPA contract effective until June 30, 2024. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VII-A: CALENDAR OF EVENTS

Mar 1  Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Apr 5  Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Apr 9  Disc Golf Course Groundbreaking Ceremony
Apr 10 A Northern Tradition, Jay’s Sporting Goods, 5:00 - 8:00 PM
May 3  Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Agenda Item VII-B: OTHER BUSINESS

Brandy Johnson, new MCCA President will be attending the April Board Workshop.

A discussion regarding the elevator maintenance at the Pickard building took place.

Trustee Allen brought up future discussion topics of our relationship with Thrun and a potential policy regarding consulting and presidential limits.

Meeting adjourned at 9:05 PM
Recording Secretary,
Amy Lince
Executive Assistant to the President and Board of Trustees

_______________________________ ______________________________
Terry Petrongelli, Board Chair Richard S. Allen, Jr., Board Secretary
MID MICHIGAN COLLEGE
FINANCIAL HIGHLIGHTS
GENERAL & AUXILIARY FUNDS
January 31, 2022

GENERAL FUND REVENUE:
• 2021-22 tuition and fee revenue budget is based on a one (1) percent enrollment increase from 2020-21 levels with a four (4) percent increase in tuition rates. Fall 2021 tuition and fees revenue represents 35% of the total 2021-22 budgeted tuition and fees revenue. The 2022 Winter term registration began on October 11 and accounts for the balance of the tuition and fees revenue to date. As of January 31, 2022, Winter 2022 enrollment reflected a 0.2% decrease from prior year levels.
• State appropriations revenue for 2021-22 was booked in October at $5,454,700. Additional state appropriations of $1,467,483 were allocated to Mid for the UAAL funding and also booked as receivable in October. In addition, we have received a total of $325,625 in offsetting MPSERS revenue, not forecasted in the State appropriations budget.
• Property tax revenue of $4,017,698 was levied and booked as revenue in December 2021, 58% higher than prior year due to the annexation of Mt. Pleasant school district.

GENERAL FUND EXPENSES:
• Departmental expenses are in line with 59% of the annual budget, with the exception of:
  ○ Public Service expended 47% due to the academic calendar; expenses will pick up with the continued onset of technical courses throughout the year.
  ○ Student Services and Institutional Administration expended 48% due mainly to various institutional scholarships and contingency funds that have not yet been awarded and/or expensed for the year.

GENERAL FUND REVENUE OVER EXPENSES:
• The total increase in net assets as of January 31, 2022 is $9.5 million. This includes $4.6 million in tuition for the 2022 Winter term that began on January 10, 2022. A portion of this excess will help fund the balance of the 2021-22 fiscal year.

BALANCE SHEET:
• The cash balance increased $2.2 million from December 31, 2021 due to receipt of student payments, property tax payments, and sponsorship payments.
• The state appropriations receivable of $4,367,853 represents the remaining 7 monthly payments of 2021-22 general and UAAL state appropriations.
• Student receivables decreased $547,122 due to payments and financial aid applied to student accounts for the Winter 2022 term.

• The prepaid expense balance of $25,575 represents a few multi-year prepaid items, and other prepaid 2021-22 expenses.

• The balance due to other funds of $6.3 million can be broken down as follows:
  - $857,000 due to the designated student activities fund
  - $2.7 million due to the auxiliary services for sales
  - $60,000 due to the scholarship and grant fund
  - $1.8 million due from the federal restricted fund for CARES and student financial aid funds disbursed to the student accounts
  - $559,000 due from the restricted grant fund
  - $5.6 million due to building and site for current and future college needs
  - $514,000 due from the Foundation for AP payments

• The $2 million in accrued payroll and other compensation includes expenses incurred but not paid as follows:
  - Accrued salary, wages and vacation of $445,000
  - FICA, Federal and State withholding of $132,000
  - MPSERS/ORP/UAAL payable of $505,000
  - Employee health and dental insurances payable of $294,000
  - Unemployment and workers’ compensation insurances payable of $6,800
  - Deferred faculty pay $607,000
  - Miscellaneous payroll deductions

• A significant portion of the preliminary Unreserved Net Assets of $8.6 million represents funds set aside by the Board of Trustees to fund current and future college expansion needs.

AUXILIARY FUNDS:

• Total bookstore revenue is at 138% of the anticipated budget through the transition to Barnes & Noble College (BNC) bookstore, due to activity for Fall term during the months of July through January. Laker Café revenue is at 256% of its annual budget, as it has remained in service after the BNC transition.

• Total expenses, at 165% of the anticipated budget, represent operational costs for the months of July through January.

• The excess expense over revenue to date is $82,094.
MID MICHIGAN COLLEGE
BALANCE SHEET
January 31, 2022

Assets

Current Assets:

- Cash and cash equivalents $16,454,637
- Short-term investments 612,897
- Property taxes receivable 2,886,746
- State appropriations receivable 4,367,853
- Student receivables 5,553,453
- Other receivables 64,582
- Prepaid expenses and other assets 25,575
- Due from (due to) other funds (6,326,065)

Total current assets $23,639,677

Long-term investments $0

Total assets $23,639,677

Liabilities and Net Assets

Liabilities:

- Accounts payable $21,455
- Accrued payroll and other compensation 2,013,003
- Deferred revenue 1,600

Total liabilities $2,036,058

Net assets:

- Reserved for:
  - Technology $1,398,422
  - Program development 863,655
  - Retirement incentives 200,000
  - Self-funded healthcare reserve 993,318
  - Unreserved 8,637,773
- Current year excess revenue over/(under) expenditures 9,510,452

Total net assets $21,603,619

Total liabilities and net assets $23,639,677
## MID MICHIGAN COLLEGE
### STATEMENT OF REVENUE, EXPENSES

For the six months ended January 31, 2022

<table>
<thead>
<tr>
<th></th>
<th>Current Fiscal Year</th>
<th>Prior Fiscal Year</th>
<th>Change from FY21 to FY22</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Amount</td>
<td>Budget</td>
<td>Amount</td>
</tr>
<tr>
<td><strong>OPERATING REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>$12,906,129</td>
<td>91%</td>
<td>$13,246,707</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>15,849</td>
<td>40%</td>
<td>19,888</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>12,921,978</td>
<td>91%</td>
<td>13,266,595</td>
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<tr>
<td><strong>EXPENSES:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Expenses:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>6,702,640</td>
<td>63%</td>
<td>6,317,291</td>
</tr>
<tr>
<td>Information Technology</td>
<td>939,806</td>
<td>55%</td>
<td>907,818</td>
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<tr>
<td>Public Service</td>
<td>387,386</td>
<td>47%</td>
<td>344,421</td>
</tr>
<tr>
<td>Instructional Support</td>
<td>967,526</td>
<td>60%</td>
<td>975,775</td>
</tr>
<tr>
<td>Student Services</td>
<td>1,409,701</td>
<td>48%</td>
<td>1,526,720</td>
</tr>
<tr>
<td>Institutional Administration</td>
<td>2,458,429</td>
<td>48%</td>
<td>2,251,849</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>1,354,336</td>
<td>62%</td>
<td>1,233,049</td>
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<tr>
<td>Total Operating Expenses</td>
<td>14,219,825</td>
<td>57%</td>
<td>13,556,923</td>
</tr>
<tr>
<td><strong>Operating Income/(Loss)</strong></td>
<td>(1,297,847)</td>
<td></td>
<td>(290,328)</td>
</tr>
<tr>
<td><strong>NON-OPERATING REVENUES:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Appropriations</td>
<td>5,722,171</td>
<td>105%</td>
<td>5,470,690</td>
</tr>
<tr>
<td>UAAL</td>
<td>1,467,483</td>
<td>110%</td>
<td>1,449,036</td>
</tr>
<tr>
<td>Property Tax Levy</td>
<td>4,017,741</td>
<td>100%</td>
<td>2,547,776</td>
</tr>
<tr>
<td>Investment Income</td>
<td>5,693</td>
<td>11%</td>
<td>10,200</td>
</tr>
<tr>
<td>Unrealized Gain/(Loss) on Investments</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Gifts</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>67,972</td>
<td>227%</td>
<td>76,369</td>
</tr>
<tr>
<td>Total Non-Operating Revenues</td>
<td>11,281,061</td>
<td>104%</td>
<td>9,554,072</td>
</tr>
<tr>
<td><strong>Revenues Over/(Under) Expenses</strong></td>
<td>9,983,214</td>
<td></td>
<td>9,263,744</td>
</tr>
<tr>
<td><strong>Inter Fund Transfers</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned Savings (Building and Site)</td>
<td>350,000</td>
<td>50%</td>
<td>0</td>
</tr>
<tr>
<td>Bond Debt Service (Building and Site)</td>
<td>122,008</td>
<td>27%</td>
<td>72,801</td>
</tr>
<tr>
<td>Restricted Grant Match</td>
<td>754</td>
<td>1%</td>
<td>75</td>
</tr>
<tr>
<td>Foundation Transfer</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>CARES/HEERF Transfer</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>Total Inter Fund Transfers</td>
<td>472,762</td>
<td>38%</td>
<td>72,876</td>
</tr>
<tr>
<td><strong>Net increase (decrease) in Net Assets</strong></td>
<td>9,510,452</td>
<td></td>
<td>9,190,867</td>
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</tbody>
</table>
MID MICHIGAN COLLEGE
STATEMENT OF REVENUES, EXPENSES
For the seven months ended January 31, 2022
AUXILIARY FUND

<table>
<thead>
<tr>
<th></th>
<th>Current Fiscal Year</th>
<th>% of Budget</th>
<th>Prior Fiscal Year</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>$475,524</td>
<td>135%</td>
<td>$898,559</td>
<td>96%</td>
</tr>
<tr>
<td>Laker Café*</td>
<td>$20,540</td>
<td>256%</td>
<td>$12,909</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Total REVENUE:</strong></td>
<td>$496,064</td>
<td>138%</td>
<td>$911,468</td>
<td>93%</td>
</tr>
<tr>
<td><strong>EXPENSES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>$482,991</td>
<td>163%</td>
<td>$785,881</td>
<td>99%</td>
</tr>
<tr>
<td>Laker Café*</td>
<td>$24,339</td>
<td>255%</td>
<td>$13,940</td>
<td>39%</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>$70,827</td>
<td>158%</td>
<td>$76,024</td>
<td>65%</td>
</tr>
<tr>
<td><strong>Total EXPENSES:</strong></td>
<td>$578,157</td>
<td>165%</td>
<td>$875,845</td>
<td>93%</td>
</tr>
<tr>
<td><strong>EXCESS REVENUE OVER EXPENSES</strong></td>
<td>$ (82,094)</td>
<td>-17%</td>
<td>$35,622</td>
<td>4%</td>
</tr>
</tbody>
</table>
Mid Michigan College
Contributions
January 2022

YTD Top Contribution Totals in 2022:

<table>
<thead>
<tr>
<th>Scholarship/Monthly Contributions</th>
<th>Curr YR</th>
<th>Prior YR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim &amp; Linda Bosink Scholarship</td>
<td>$40,000</td>
<td>$17,456</td>
</tr>
<tr>
<td>General Fund-Unrestricted</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lakers Athletic and other Athletic Funds</td>
<td>$15,438</td>
<td></td>
</tr>
<tr>
<td>Lakers Academic Fund</td>
<td>$11,958</td>
<td></td>
</tr>
<tr>
<td>Expedition Hunting and Angling Scholarship</td>
<td>$10,458</td>
<td></td>
</tr>
<tr>
<td>Kathleen Kehoe Memorial Scholarship</td>
<td>$9,000</td>
<td></td>
</tr>
<tr>
<td>Lakers Leadersip Fund</td>
<td>$5,219</td>
<td></td>
</tr>
<tr>
<td>Other Funds</td>
<td>$11,588</td>
<td></td>
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<tr>
<td>YTD Total</td>
<td>$121,117</td>
<td></td>
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</table>
TO: Board of Trustees

FROM: Lori Fassett, Associate VP of Human Resources

SUBJECT: Staffing Update, March 1, 2022 Board Meeting

DATE: February 11, 2022

FULL-TIME NEW HIRES:
Deborah Reid – Academic Coordinator for Educational Talent Search
Deb joins the Mid team with over 6 years of experience teaching diverse populations of students at a variety of K-12 grades. She holds a Bachelor of Elementary Education from Central Michigan University. Welcome to the Mid Team Deborah!!

NEW PART-TIME AND STUDENT EMPLOYEES:
Marisa Wier – Adjunct Communications/Liberal Arts (EDUStaff) Effective: 01/10/2022
Dane Parlier – Student Worker Facilities Effective: 01/27/2022
Danielle Roggow – Federal Offsite Work Study Internship Effective: 01/20/2022
Aaron Rothe – Student Worker Tutor Effective: 01/27/2022
Jenn Schwab – Student Worker Tutor Effective: 01/17/2022
Beverly George – Adjunct Mathematics (EDUStaff) Effective: 01/01/2022
Vince Aldrich – Student Worker Tutor CAD Effective: 01/28/2022
Ryan Beltinck – Student Worker Tutor CAD Effective: 01/28/2022
Ayden Case – Student Worker Admissions Effective: 01/31/2022
Hailey Lawrence – Student Worker Lafe Café Effective: 01/31/2022
INTERNAL TRANSFERS:

Nivia McDonald  From: Administrative Specialist to Mid Foundation  Effective: 02/08/2022
To: Administrative Specialist to Workforce & Economic Development

SEPARATIONS:

Adam Hamlin – Educational Talent Search Coordinator  Effective: 01/28/2022
Jordan Moore – Adjunct Nursing (EDUStaff)  Effective: 12/18/2020
Karmen Sanders – Adjunct Business (EDUStaff)  Effective: 12/18/2020
Adam Scherrer – Supplemental Instructor (SI) (EDUStaff)  Effective: 12/31/2021
Katelyn Duesbout – Student Worker Tutor CAD  Effective: 12/18/2021
Nicholas Fleming – Student Worker Tutor Math  Effective: 05/08/2021
Jessica Theriault – Student Worker Tutor CAD  Effective: 12/18/2021

VACANCIES:

Adjunct Advanced Manufacturing & Robotics (part-time)  Posted
Adjunct Biology (part-time)  Posted
Adjunct Communication – various locations (part-time)  Posted
Adjunct Computer Information Systems (CIS) (part-time)  Posted
Adjunct English – various locations (part-time)  Posted
Adjunct Nursing – General (part-time)  Posted
Adjunct Psychology- various locations (part-time)  Posted
Adjunct Welding (part-time) | Posted
Administrative Assistant to Academic Deans (full-time) | Posted
Automotive Lab Technician (part-time) | Posted
ETS Academic Coordinator (part-time) | Posted
Mid Mentor (full-time) | Offer Extended
Title III Accessibility/LLS Assistant (part-time) | Posted
New Business

Item V-A: Correspondence and Announcements

Presenter: President Hood

Board Consideration: Information

President’s Recommendation:
None, informational.

Announcements may be made at this time.
New Business

Item V-B: Tuition Rates

Presenter: Lillian Frick

Board Consideration: Information

President's Recommendation:
None, informational.

Vice President of Finance and Administration Lillian Frick will be presenting the Board with information regarding tuition rate options and asking for a final decision at the April Board meeting.
## Mid Michigan College

### General Fund Budget

#### Fiscal Year Ending 6/30/23

<table>
<thead>
<tr>
<th>Projected Enrollment Increase</th>
<th>2021-22</th>
<th>0.5%</th>
<th>2022-23</th>
<th>0.5%</th>
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<tr>
<td>BUDGETED/PROJECTED BILLABLE HOURS</td>
<td>63,465</td>
<td>63,782</td>
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<tr>
<td>Projected Billable Hours</td>
<td>ID</td>
<td>30,826</td>
<td>30,980</td>
<td>30,980</td>
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<tr>
<td></td>
<td>DE</td>
<td>13,248</td>
<td>13,315</td>
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<td></td>
<td>OD</td>
<td>19,183</td>
<td>19,279</td>
<td>19,279</td>
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<tr>
<td></td>
<td>Int'l</td>
<td>208</td>
<td>209</td>
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</tbody>
</table>

| Projected Tuition Rate Increase | $ | - | 0.0% | 2.2% | 3.6% | 5.1% |
| Tuition Rates | ID | $137 | $137 | $140 | $142 | $144 |
| | DE | $137 | $137 | $140 | $142 | $144 |
| | OD | $229 | $229 | $234 | $237 | $241 |
| | Int'l | $396 | $396 | $405 | $410 | $416 |

### OPERATING REVENUE

- **Tuition & Fees**: $12,789,961
- **Other T&F + non-credit**: $868,626
- **Auxiliary Services**: $359,128
- **Miscellaneous**: $44,950

**Total operating revenue**: $14,062,665

<table>
<thead>
<tr>
<th>NON-OPERATING REVENUE</th>
<th>2022-23</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Appropriations</strong></td>
<td>$5,722,171</td>
</tr>
<tr>
<td><strong>Property Taxes</strong></td>
<td>$4,017,741</td>
</tr>
<tr>
<td><strong>PPT Refunds</strong></td>
<td>$28,000</td>
</tr>
<tr>
<td><strong>Investment Income</strong></td>
<td>$50,000</td>
</tr>
<tr>
<td><strong>before UAAL</strong></td>
<td>$9,817,912</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE BEFORE UAAL</strong></td>
<td>$23,880,577</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL REVENUE</th>
<th>2022-23</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Aid-UAAL</strong></td>
<td>$1,467,483</td>
</tr>
<tr>
<td><strong>TOTAL REVENUE</strong></td>
<td>$25,348,060</td>
</tr>
</tbody>
</table>

### OPERATING EXPENSES

- **Instruction**: $10,670,079
- **Information Tech**: $1,720,508
- **Public Service**: $799,416
- **Instructional Support**: $1,620,274
- **Student Services**: $2,665,705
- **Auxiliary**: $350,706
- **Institutional Admin**: $3,729,454
- **Physical Plant**: $2,285,263

**Total-Operating Expenses**: $23,841,405

<table>
<thead>
<tr>
<th>Net Revenue over Oper Expenses</th>
<th>2022-23</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Instructional</strong></td>
<td>$309,426</td>
</tr>
<tr>
<td><strong>Salary &amp; Fringe Benefit Increases</strong></td>
<td>$45,000</td>
</tr>
<tr>
<td><strong>M&amp;A</strong></td>
<td>$354,426</td>
</tr>
<tr>
<td><strong>Total Contingencies</strong></td>
<td>$2,154,831</td>
</tr>
<tr>
<td><strong>Net Revenues over Expenses-Before</strong></td>
<td>$1,152,229</td>
</tr>
</tbody>
</table>

### TRANSFERS TO/(FROM) OTHER FUNDS:

- **Building & Site - Bond Debt Service**: $454,050
- **Building & Site - Planned Savings**: $700,000
- **Foundation**: $67,000
- **CARES/HERF**: $352,489
- **Restricted Grant Match**: $415,000

**Total transfers to other funds**: $1,149,561

**Net Revenues over Expenses**: $2,668

C:\Users\alice\Downloads\2022-23 Tuition Rate Projections (2-23-2022)BOT

2022-23 Proj Budget Summary
New Business

Item V-C: Proposed Policy Creation

Presenter: Board Chair Petrongelli

Board Consideration: Information

President's Recommendation:
None, informational.

The Board will be discussing the creation of a potential policy regarding presidential ability to hire independent contractors. Proposed language is,"It shall be the policy of the Board of Trustees of Mid Michigan College that notwithstanding any prior practice, understanding, or permissions granted to Presidents of Mid Michigan College, the President of the College is not empowered to employ as an employee of the College anyone for compensation of any kind that would exceed $___________ without the consent of the Board of Trustees. Consent shall consist of a majority vote cast in a regularly scheduled Board Meeting."
New Business

Item V-D: 2022-2023 Proposed Board Meeting Schedule

Presenter: Board Chair Petrongelli

Board Consideration: Information

President’s Recommendation:
None.

The Board will need to review the proposed Board meeting schedule to make any recommendations on changes for approval at the April Board meeting.
Board of Trustees
2022 - 2023 Schedule of Meetings

Tuesday, June 21, 2022 - 6:30 PM - Special Meeting “Truth in Taxation”

Tuesday, June 21, 2022 - 7:00 PM Regular Meeting - takes place of July meeting

Tuesday, August 2, 2022 - 7:00 PM
* Community Room, Mt. Pleasant Campus

Tuesday, September 6, 2022 - 7:00 PM

Tuesday, October 4, 2022 - 7:00 PM

Tuesday, November 1, 2022 - 7:00 PM

Tuesday, December 6, 2022 - 7:00 PM

Tuesday, January 10, 2023 - 7:00 PM

Tuesday, February 7, 2023 - 7:00 PM

Tuesday, March 7, 2023 - 7:00 PM

Tuesday, April 4, 2023 - 7:00 PM

Tuesday, May 2, 2023 - 7:00 PM

Tuesday, June 6, 2023 – 7:00 PM

*All meetings will be held in the Esther C. Conference Room on the Harrison Campus, unless otherwise noted.

NOTE: The Mid Michigan College Board of Trustees will hold a Dinner and Workshop at 6:00 PM at the location stated prior to the meeting.

Harrison Campus: 1375 S. Clare Avenue * Harrison, MI 48625 * (989) 386-6622
Mt. Pleasant Campus: 2600 S. Summerton Road * Mt. Pleasant, MI 48858 * (989) 773-6622
www.midmich.edu
Item V-E: Meeting Procedure Discussion

Presenter: Board Chair Petrongelli

Board Consideration: Information

President’s Recommendation:
None, informational.

The Board proposed during the January meeting to have a discussion pertaining to the meeting procedure.
Board Comments

Item VI-A: Calendar of Events

Presenter: Board Chair Petrongelli  Board Consideration: Information

President's Recommendation:
None, informational.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr 5</td>
<td>Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus</td>
</tr>
<tr>
<td>Apr 10</td>
<td>A Northern Tradition, Jay’s Sporting Goods, 5:00 - 8:00 PM</td>
</tr>
<tr>
<td>May 3</td>
<td>Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus</td>
</tr>
<tr>
<td>May 12</td>
<td>Mid/Lyseon Open House, Harrison Tech Center 6:00 - 8:00 PM</td>
</tr>
</tbody>
</table>
Board Comments

Item VI-B: Board Comments- Other Business

Presenter: Board Chair Petrongelli

President’s Recommendation:
None, informational.

1. Any comments may be offered by Trustees at this time.