Workshop Presentation
Vice President of Student Services and Advancement Matt Miller will present regarding A Northern Tradition.

Board of Trustees Meeting Agenda

NEW BUSINESS
Item II, Election of Officers
   Presenter: President Hood
   Board Consideration: Action

APPROVAL OF AGENDA
Item III, Approval of Agenda
   Presenter: Board Chair
   Board Consideration: Action

Item IV, Public Comment
   Presenter: Board Chair
   Board Consideration: Information

APPROVAL OF CONSENT ITEMS
Item V, Approval of Consent Items
   Presenter: Board Chair
   Board Consideration: Action

UNFINISHED BUSINESS
Item VI-A: Winter Enrollment Report
   Presenter: Matt Miller
   Board Consideration: Information

Item VI-B: Department of Natural Resources (DNR) Grant Update
   Presenter: Scott Mertes
   Board Consideration: Information

NEW BUSINESS
Item VII-A: Correspondence and Announcements
   Presenter: President Hood
   Board Consideration: Information

Item VII-B: Trail Naming Opportunities
   Presenter: Amy Lince
   Board Consideration: Information/Action

Item VII-C: Cross Country
   Presenter: Trustee Gilmore
   Board Consideration: Information

Item VII-D: Clare Gladwin RESD
   Presenter: President Hood
   Board Consideration: Information

Item VII-E: Board Committee Appointments
   Presenter: Board Chair
   Board Consideration: Information/Action

BOARD COMMENTS
Item VIII-A: Calendar of Events
   Presenter: Board Chair
   Board Consideration: Information

Item VIII-B: Board Comments- Other Business
   Presenter: Board Chair
   Board Consideration: Information
New Business

Item II, Election of Officers

Presenter: President Hood

Board Consideration: Action

President's Recommendation:
The Trustees will be electing officers to the following positions: Board Chair, Vice Chair, Secretary and Treasurer. Each office will be elected for a two year term.
Approval of Agenda

Item III, Approval of Agenda

Presenter: Board Chair

President’s Recommendation:
Motion to approve the agenda as presented.

Approval of Agenda.
Approval of Agenda

Item IV, Public Comment

Presenter: Board Chair

Board Consideration: Information

President's Recommendation:
None, informational.

The Board will allow public comment at this time.
Approval of Consent Items

Item V, Approval of Consent Items

Presenter: Board Chair

Board Consideration: Action

President's Recommendation:

Motion to approve the consent items as presented.

A. Minutes- December 6, 2022 Regular Meeting

B. Monthly Financial Report:
   4. Gifts and Donations: Donations totaling $9,045 were received for the Mid Foundation in November 2022.

Mid Michigan College Board of Trustees Regular Meeting

December 6 2022 – page 1
The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Jane Zdrojewski, Trustee; Onita Oles, Trustee

Absent: All Trustees Present

Agenda Item I: CALL TO ORDER

Board Chair Terry Petrongelli called the meeting to order at 7:00 PM and introduced Nate Weisenburger who will start his term of office as a trustee in January 2023.

Agenda Item II: APPROVAL OF AGENDA

Motion by Trustee Zdrojewski to approve the agenda. Second by Trustee Allen. A voice vote showed All Ayes; Motion Carried.

Agenda Item III: PUBLIC COMMENT

Board Chair Petrongelli asked for public comment, no one wished to comment.

Agenda Item IV: APPROVAL OF CONSENT ITEMS

Motion by Trustee Jankoviak to approve the consent items as presented. Second by Trustee Allen. Trustee Oles requested an adjustment to her closing comments at the previous meeting. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-A: CORRESPONDENCE AND ANNOUNCEMENTS

President Hood spoke about conversations taking place regarding A Northern Tradition. Former President Carol Churchill will be re-engaging with the Mid Michigan College Foundation and working on a new comprehensive fundraising campaign.

December 7 from 1-3 PM in the Community Room of the Mt. Pleasant Campus, we will be celebrating three Mid employees that will be retiring, Al Ayers, Crystal Parker and Laurel McLaughlin. If you are around and would like to stop in to wish them well, that would be appreciated. In the evening of December 7 at the basketball game, Mid will be taking part in a Teddy Bear Toss to benefit Toys for Tots. The games start at 5:30 PM at Morey Courts in Mt. Pleasant.

The Nursing Pinning Ceremony will be taking place on Friday, December 16 at 3:00 PM in the Community Room of the Mt. Pleasant Campus.
Mid Michigan College Board of Trustees Regular Meeting

December 6 2022 – page 2

The college will be closed from Friday, December 23 through Monday, January 2 for the holiday break. Everyone would like to extend their thanks to the Board for allowing this time away to spend precious time making memories.

Mid completed their virtual holiday card. Special thanks to Meghan Keen, Greg Gunther and Noah Lueke for their hard work on this project.

The Phi Theta Kappa (PTK) Induction Ceremony took place on November 17th. Fifty students were inducted into PTK.

Kudos to the TRIO employees for their hard work on the International Thanksgiving event.

Mid has partnered with Christmas Kindness to help provide sixty local children a better holiday. Thank you to all the employees who take part in this tradition.

**Agenda Item VI-B: FULL TIME STATUS FOR ROB BEJESKY**

President Hood informed the Board that he would be approving the Full Time Faculty status for Rob Bejesky. Rob is a faculty member in the economics department and has made significant improvements to the Business and Economics curriculum.

Dean of Business Amy Fisher included her support for Rob’s status approval. She spoke about his chairmanship of the Assessment committee, the various classes he is qualified to teach and the volunteer opportunities that he takes part in. Provost Scott Mertes also spoke about the great qualities that Rob brings to Mid and that he makes those around him better. President Hood spoke about Rob’s love of working at Mid and how he presents that.

**Agenda Item VI-C: FLOORING REPLACEMENT**

Vice President of Finance and Administration Lillian Frick presented a request to replace the vinyl composition tile (VCT) flooring in the Doan Center and various places on the Harrison Campus in an amount totaling $140,405.50. Money for this purchase would be utilized through CARES funds. Replacing this flooring would allow custodial staff to spend more focused time on high student traffic areas that need more attention. Custodial Manager Don Zuker spoke about the average hours currently spent to strip and wax the VCT flooring. Vice President Frick also spoke about a reduction in staff for the custodial team. Director of Facilities Joe Myers spoke about the expenditures to maintain the current flooring.

Motion by Trustee Metzger to approve a replacement of the vinyl composition tile (VCT) flooring in the Doan Center, Mt. Pleasant Campus and various places on Harrison Campus for an amount up to $140,405.00. Second by Trustee Oles. A voice vote showed All Ayes from the Trustees; Motion Carried.
Mid Michigan College Board of Trustees Regular Meeting

December 6 2022 – page 3

Agenda Item VI-D: LINKEDIN LEARNING RENEWAL

Director of Information Technology Kirk Lehr presented a request to renew the college’s partnership with LinkedIn Learning for a three year term, totalling $70,800.00, paid in annual increments of $23,600.00. This service is offered to students and employees and is currently being utilized in various classes.

Motion by Trustee Zdrojewski to approve the renewal of LinkedIn Learning for a three year term, totalling $70,800.00. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-E: WINTER ENROLLMENT REPORT

Vice President of Student Services and Advancement Matt Miller presented the most recent Winter enrollment report. Final numbers will be presented at the February meeting. Trustees asked about target goals and how those are set and if we take part in any outreach efforts to retain students.

Agenda Item VI-F: ACADEMIC CALENDAR FOR 2023-2024 AND 2024-2025

Vice President of Student Services and Advancement Matt Miller presented a request for approval of the proposed Academic Calendar for years 2023-2024 and 2024-2025. Trustees asked about requirements for professional development days and if the calendar aligned with colleges such as Central Michigan University.

Motion by Trustee Jankoviak to approve the Academic Calendar for years 2023-2024 and 2024-2025 as presented. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-G: SABBATICAL PROPOSAL

Dean of Arts and Sciences Stevens Amidon presented a request to approve a sabbatical for Maria Gross, Full Time Psychology Faculty, for the Fall 2023 semester. He thanked the committee for their work and spoke about the proposal fitting the needs of Mid pertaining to mental health and retention issues. Trustee Gilmore served on the Sabbatical committee and expressed his support for the proposal.

Motion by Trustee Gilmore to approve a sabbatical for the Fall 2023 semester for Maria Gross, Full Time Psychology Faculty. Second by Trustee Oles. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VII-A: CALENDAR OF EVENTS

Jan 10 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Mid Michigan College Board of Trustees Regular Meeting

December 6 2022 – page 4

Feb 7  Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Mar 14  Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
Apr 4   Board of Trustees Meeting, Community Room, Mt. Pleasant Campus
May 2   Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
May 6   Commencement

Agenda Item VII-B: OTHER BUSINESS

A Northern Tradition will be held on Sunday, April 16, 2023.

Trustees expressed their thanks to Board Chair Petrongelli for her service.

Board Chair Petrongelli expressed gratitude for everything she learned while serving on the Board.

Clare Gladwin RESD has requested a meeting with Mid. Board Chair Petrongelli, Vice Chair Jankoviak and President Hood will attend that meeting and report back.

Trustee Tom Metzger was presented with a 30 year service pin from the Michigan Community College Association.

The Board presented Board Chair Petrongelli with a gift of a gold locket.

Meeting adjourned at 7:47 PM
Recording Secretary,
Amy Lince
Executive Assistant to the President and Board of Trustees

_______________________________  ______________________________
Terry Petrongelli, Board Chair                    Richard S. Allen, Jr., Board Secretary
GENERAL FUND REVENUE:

- 2022-23 tuition and fee revenue budget is based on a one-half (.5) percent enrollment increase from 2021-22 levels with a three and a half (3.5) percent increase in tuition rates. Summer and Fall 2022 tuition and fees revenue represents 49% of the total 2022-23 budgeted tuition and fees revenue. The 2023 Winter term registration began on October 10 and accounts for the balance of the tuition and fees revenue to date.
- State appropriations revenue for 2022-23 was booked as a receivable in October at $5,555,700. Additional state appropriations of $1,574,206 were allocated to Mid for the UAAL funding and also booked as a receivable in October.
- Property tax revenue will be booked in December 2022. The tax levy for 2023 will be $4,284,722.

GENERAL FUND EXPENSES:

- Departmental expenses are in line with 42% of the annual budget, with the exception of:
  - Public Service expended 24% due to the academic calendar; expenses will pick up with the onset of Winter term.
  - Student Services expended 32% due in part to various institutional scholarships that have not yet been awarded and/or expensed for the academic year.

GENERAL FUND REVENUE OVER EXPENSES:

- The total increase in net assets as of November 30, 2022 is $9.1 million. This includes $3.7 million in tuition and fees for the 2023 Winter term that begins on January 9, 2023. A portion of this excess will help fund the balance of the 2022 Fall term operations.

BALANCE SHEET:

- The cash balance increased $4 million from October 31, 2022 due in part to the receipt of federal financial aid and grant funds in November.
- The state appropriations receivable of $5,833,546 represents the remaining 9 monthly payments of 2022-2023 general and UAAL state appropriations.
- Student receivables increased $2 million due to registration for the Winter 2023 term. Registration began on October 10, 2022.
- The prepaid expense balance of $237,030 represents a few multi-year prepaid items, and other prepaid 2022-23 expenses.
- The balance due to other funds of $4.9 million can be broken down as follows:
$713,000 due to the designated student activities fund
$2.7 million due to the auxiliary services for sales
$368,000 due from the scholarship and grant fund
$2.5 million due to building and site for current and future college needs
$706,000 due from the Foundation

- The $1.8 million in accrued payroll and other compensation includes expenses incurred but not paid as follows:
  - Accrued salary, wages and vacation of $214,000
  - FICA, Federal and State withholding of $45,000
  - MPSERS/ORP/UAAL payable of $813,000
  - Employee health and dental insurances payable of $341,000
  - Unemployment and workers’ compensation insurances payable of $5,000
  - Deferred faculty pay $362,000
  - Miscellaneous payroll deductions

- A significant portion of the preliminary Unreserved Net Assets of $9.4 million represents funds set aside by the Board of Trustees to fund current and future college expansion needs.

**AUXILIARY FUNDS:**

- Total revenue is at 61% of the annual budget.
- Total expenses, at 55% of the annual budget, represent operational costs for the months of July through November.
- The excess revenue over expense to date is $11,363.
## MID MICHIGAN COLLEGE
### BALANCE SHEET
#### November 30, 2022

### Assets

**Current Assets:**
- Cash and cash equivalents: $17,958,410
- State appropriations receivable: $5,833,546
- Student receivables: $5,349,968
- Other receivables: $4,522
- Prepaid expenses and other assets: $237,030
- Due from (due to) other funds: $(4,918,266)

**Total current assets:** $24,465,209

**Long-term investments:** $-

**Total assets:** $24,465,209

### Liabilities and Net Assets

#### Liabilities:
- Accounts payable: $46,159
- Accrued payroll and other compensation: $1,783,511

**Total liabilities:** $1,829,670

#### Net assets:
- Reserved for:
  - Technology: $2,346,484
  - Program development: $614,246
  - Retirement incentives: $200,000
  - Self-funded healthcare reserve: $946,550
  - Unreserved: $9,396,203
  - Current year excess revenue over/(under) expenditures: $9,132,056

**Total net assets:** $22,635,539

**Total liabilities and net assets:** $24,465,209
MID MICHIGAN COLLEGE
STATEMENT OF REVENUES, EXPENSES
For the five months ended November 30, 2022

<table>
<thead>
<tr>
<th>OPERATING REVENUES:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Fiscal Year</td>
<td>Amount</td>
<td>% of Budget</td>
<td>Prior Fiscal Year</td>
<td>Amount</td>
<td>% of Budget</td>
</tr>
<tr>
<td>Tuition and fees</td>
<td>$ 11,460,271</td>
<td>81%</td>
<td>$ 11,753,146</td>
<td>83%</td>
<td>$ 11,460,271</td>
<td>81%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 12,534</td>
<td>28%</td>
<td>$ 9,327</td>
<td>8%</td>
<td>$ 12,534</td>
<td>28%</td>
</tr>
<tr>
<td>Total operating revenues</td>
<td>$ 11,472,805</td>
<td>80%</td>
<td>$ 11,762,473</td>
<td>83%</td>
<td>$ 11,472,805</td>
<td>80%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES: Operating expenses:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$ 4,234,042</td>
<td>39%</td>
<td>$ 4,270,838</td>
<td>40%</td>
<td>$ 4,234,042</td>
<td>39%</td>
</tr>
<tr>
<td>Information technology</td>
<td>$ 929,307</td>
<td>47%</td>
<td>$ 753,120</td>
<td>44%</td>
<td>$ 929,307</td>
<td>47%</td>
</tr>
<tr>
<td>Public service</td>
<td>$ 188,349</td>
<td>24%</td>
<td>$ 289,491</td>
<td>35%</td>
<td>$ 188,349</td>
<td>24%</td>
</tr>
<tr>
<td>Instructional support</td>
<td>$ 751,749</td>
<td>45%</td>
<td>$ 711,349</td>
<td>44%</td>
<td>$ 751,749</td>
<td>45%</td>
</tr>
<tr>
<td>Student services</td>
<td>$ 1,050,795</td>
<td>32%</td>
<td>$ 955,236</td>
<td>34%</td>
<td>$ 1,050,795</td>
<td>32%</td>
</tr>
<tr>
<td>Institutional administration</td>
<td>$ 1,252,476</td>
<td>35%</td>
<td>$ 1,839,944</td>
<td>39%</td>
<td>$ 1,252,476</td>
<td>35%</td>
</tr>
<tr>
<td>Operation and maintenance of plant</td>
<td>$ 964,924</td>
<td>40%</td>
<td>$ 930,506</td>
<td>43%</td>
<td>$ 964,924</td>
<td>40%</td>
</tr>
<tr>
<td>Total operating expenses</td>
<td>$ 9,371,642</td>
<td>38%</td>
<td>$ 9,750,482</td>
<td>40%</td>
<td>$ 9,371,642</td>
<td>38%</td>
</tr>
</tbody>
</table>

Operating income/(loss) | $ 2,101,163 | 2,011,991 |

<table>
<thead>
<tr>
<th>NON-OPERATING REVENUES:</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>State appropriations</td>
<td>$ 5,705,951</td>
<td>102%</td>
<td>$ 5,780,326</td>
<td>106%</td>
<td>$ 5,705,951</td>
<td>102%</td>
</tr>
<tr>
<td>UAAL</td>
<td>$ 1,574,205</td>
<td>107%</td>
<td>$ 1,467,483</td>
<td>110%</td>
<td>$ 1,574,205</td>
<td>107%</td>
</tr>
<tr>
<td>Property tax levy</td>
<td>$ -</td>
<td>0%</td>
<td>$ -</td>
<td>0%</td>
<td>$ -</td>
<td>0%</td>
</tr>
<tr>
<td>Investment income</td>
<td>$ 67,303</td>
<td>135%</td>
<td>$ 4,151</td>
<td>8%</td>
<td>$ 67,303</td>
<td>135%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 35,474</td>
<td></td>
<td>$ 36,283</td>
<td></td>
<td>$ 35,474</td>
<td></td>
</tr>
<tr>
<td>Total Non-operating revenues</td>
<td>$ 7,382,933</td>
<td>65%</td>
<td>$ 7,288,243</td>
<td>67%</td>
<td>$ 7,382,933</td>
<td>65%</td>
</tr>
</tbody>
</table>

Revenues over/(under) expenses | $ 9,484,096 | $ 9,300,234 |

Inter Funds Transfers

| Planned Savings (Building & Site) | $ 291,665 | 42%      | $ -             | 0%       |
| Bond Debt Service (Building & Site) | $ 60,375 | 13%      | $ 63,675        | 14%      |
| Restricted Grant Match           | $ -       | 0%       | $ 754           | 0%       |
| Total Inter Funds Transfers      | $ 352,040 |          | $ 64,429        |          |

Net increase (decrease) in Net Assets | $ 9,132,056 | $ 9,235,805 |
### MID MICHIGAN COLLEGE
### STATEMENT OF REVENUES, EXPENSES
For the five months ended November 30, 2022
AUXILIARY FUND

<table>
<thead>
<tr>
<th></th>
<th>Current Fiscal Year</th>
<th>Prior Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amount</td>
<td>% of Budget</td>
</tr>
<tr>
<td><strong>REVENUE:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookstore Commission (PY Sales)</td>
<td>$20,444</td>
<td>68%</td>
</tr>
<tr>
<td>Laker Café</td>
<td>$22,329</td>
<td>56%</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$42,773</td>
<td>61%</td>
</tr>
<tr>
<td><strong>EXPENSES:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>$</td>
<td>0%</td>
</tr>
<tr>
<td>Laker Café*</td>
<td>$31,410</td>
<td>55%</td>
</tr>
<tr>
<td>Auxiliary Services</td>
<td>$</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$31,410</td>
<td>55%</td>
</tr>
<tr>
<td><strong>EXCESS REVENUE OVER EXPENSES</strong></td>
<td>$11,363</td>
<td>27%</td>
</tr>
</tbody>
</table>
Mid Michigan College Contributions November 2022

### YTD Contributions

<table>
<thead>
<tr>
<th>Month</th>
<th>Curr YR</th>
<th>Prior YR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aug</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sep</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oct</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nov</td>
<td>$9,045</td>
<td>$10,637</td>
</tr>
<tr>
<td>Dec</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Apr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jun</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total YTD Contributions</th>
<th>Curr YR</th>
<th>Prior YR</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$47,640</td>
<td>$45,339</td>
</tr>
</tbody>
</table>

### YTD Top Contribution Totals in 2023:

- **Trish Finnerty Exp Learning**: $12,500
- **Lakers Academic Fund**: $7,642
- **Kathleen Kehoe Memorial Scholarship**: $7,000
- **Lakers Athletic and other Athletic Funds**: $5,836
- **Lakers Leadership Fund**: $3,449
- **Health Sciences Fund**: $2,810
- **General Fund-Unrestricted**: $2,701
- **Other Funds**: $5,702
- **YTD Total**: $47,640
TO: Board of Trustees

FROM: Lori Fassett, Associate VP of Human Resources

SUBJECT: Staffing Update, January 10, 2023 Board Meeting

DATE: December 15, 2022

FULL-TIME NEW HIRES:

Kristin Morr – IT Systems Programmer Effective: 12/05/2022

Kristin brings to Mid over ten (10) years of experience in Systems Programming. She holds a Bachelor’s Degree in Business Administration from Northwood University and an Associates Degree in Computer Network Administration from Mott Community College. Welcome to the Mid Team Kristin!!

Jack Moore – Financial Aid Analyst Effective: 12/12/2022

Jack brings to Mid over five (5) years of employment in both the private and public sectors with experience in customer service, legal administration, and physical labor. He holds a Bachelor’s Degree in Criminal Justice with a minor in Management from Grand Valley State University. Welcome to the Mid Team Jack!!

NEW PART-TIME AND STUDENT EMPLOYEES:

Chloe Brown – Student Worker Admissions Effective: 11/07/2022

Brent Pawloski – Head Coach Baseball Effective: 12/01/2022

INTERNAL TRANSFERS:

N/A

SEPARATIONS:

Trent MacDowell – Assistant Coach Baseball Effective: 12/03/2022

Dylan Mills – Assistant Coach Baseball Effective: 12/03/2022

Crystal Parker – Coordinator of PTA Program Effective: 12/16/2022

Logan Romatz – Student Worker Student Advancement Effective: 12/16/2022
<table>
<thead>
<tr>
<th>VACANCIES:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjunct Advanced Manufacturing &amp; Robotics (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Automotive &amp; Diesel Service (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Biology (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Computer Information Systems (CIS) (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Computer Aided Drafting (CAD) (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Communication – various locations (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct English – various locations (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Health Education (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct History – Huron ISD/Tuscola ISD (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Math – Huron ISD (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Nursing – General (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Physics/Physical Science (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Psychology – Huron Tech Center/Tuscola ISD (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Speech (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Adjunct Welding (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Administrative Specialist Technical Center (full-time)</td>
<td>Offer Extended</td>
</tr>
<tr>
<td>Assistant Coach Bass Fishing (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Director of Workforce &amp; Economic Development (full-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Educational Talent Search (ETS) Clerk (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Executive Director for Mid Foundation (full-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Position</td>
<td>Status</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Instructional Designer (full-time)</td>
<td>Offer Extended</td>
</tr>
<tr>
<td>Financial Aid Analyst (full-time)</td>
<td>Filled</td>
</tr>
<tr>
<td>Head Coach Baseball (full-time)</td>
<td>Filled</td>
</tr>
<tr>
<td>IT Systems Programmer (full-time)</td>
<td>Filled</td>
</tr>
<tr>
<td>Lead Maintenance – Harrison Campus (full-time)</td>
<td>Offer Extended</td>
</tr>
<tr>
<td>Maintenance Specialist (full-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Phlebotomy Instructor Various locations (part-time)</td>
<td>Posted</td>
</tr>
<tr>
<td>Physical Therapy Assistant (PTA) Clinical Coordinator (full-time)</td>
<td>Offer Extended</td>
</tr>
</tbody>
</table>
Unfinished Business

Item VI-A: Winter Enrollment Report

Presenter: Matt Miller

Board Consideration: Information

President’s Recommendation:
None, informational.

Vice President of Student Services and Advancement Matt Miller will be presenting the latest Winter enrollment report.
Unfinished Business

Item VI-B: Department of Natural Resources (DNR) Grant Update

Presenter: Scott Mertes

Board Consideration: Information

President’s Recommendation:
None, informational.

Provost Scott Mertes will give an update pertaining to Department of Natural Resources (DNR) Grants that have been discussed previously.
New Business

Item VII-A: Correspondence and Announcements

Presenter: President Hood
Board Consideration: Information

President’s Recommendation:
None, informational.

Announcements may be made at this time.
New Business

Item VII-B: Trail Naming Opportunities

Presenter: Amy Lince  
Board Consideration: Information/Action

President's Recommendation:
Motion to approve the naming of the red trail in honor of Steve Hoffman and the green trail in honor of Ken Eddy for their dedication to the trail system.

Director of Community Relations and Executive Assistant to the President and Board Amy Lince is requesting Board approval for the naming of two trails, per Board policy 305.01.02.
New Business

Item VII-C: Cross Country

Presenter: Trustee Gilmore

Board Consideration: Information

President’s Recommendation:
Board Discussion.

Trustee Gilmore would like the Board to discuss the recurring topic of Cross Country and move towards a solution.
New Business

Item VII-D: Clare Gladwin RESD

Presenter: President Hood

Board Consideration: Information

President's Recommendation:
None, informational.

President Hood would like to recap the recent meeting with Clare Gladwin RESD with the Board.
New Business

Item VII-E: Board Committee Appointments

Presenter: Board Chair

Board Consideration: Information/Action

President's Recommendation:
The Board will need to appoint representatives to appropriate committees.

The Board of Trustees will need to appoint appropriate representatives to the following committees: Audit, Sabbatical, TRIO and Foundation, as well as the Trustee representative on the Michigan Community College Association (MCCA) Board of Directors.
## Board Comments

### Item VIII-A: Calendar of Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 7</td>
<td>Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus</td>
</tr>
<tr>
<td>Mar 14</td>
<td>Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus</td>
</tr>
<tr>
<td>Apr 4</td>
<td>Board of Trustees Meeting, Community Room, Mt. Pleasant Campus</td>
</tr>
<tr>
<td>Apr 16</td>
<td>A Northern Tradition, 5:00-8:00 PM, Jay’s Sporting Good, Clare</td>
</tr>
<tr>
<td>May 2</td>
<td>Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus</td>
</tr>
<tr>
<td>May 6</td>
<td>Commencement</td>
</tr>
</tbody>
</table>
Board Comments

Item VIII-B: Board Comments- Other Business

Presenter: Board Chair                                                          Board Consideration: Information

President’s Recommendation:
None, informational.

1. Any comments may be offered by Trustees at this time.