The meeting took place in the Superior Room, Harrison Campus.

Present: Douglas A. Jacobson, Board Chair; Betty M. Mussell, Vice Chair; Richard S. Allen, Jr., Secretary; Thomas W. Metzger, Treasurer; Carolyn C. Bay, Trustee; Eric T. Kreckman, Trustee; Terry Petrongelli, Trustee; Christine M. Hammond, Ph.D., President; Lillian K. Frick, Vice President of Finance and Administrative Services; Michael W. Jankoviak, Ph.D., Vice President of Academic Services; L. Scott Govitz, Executive Director of Economic and Workforce Development; Gail Nunamaker, Executive Director of Human Resources; Matt Miller, Ed.D., Vice President Student & Community Relations; Kim Barnes, Executive Dean of Student & Academic Support Services; Anthony Freds, Chief Information and Organizational Development Officer; Tonya Clayton, Exec. Asst. to the President/Trustees; Eric Chamberlin, Faculty Senate President;

Absent: Char Keel, ESPA President;

Guests: Bill Whitman, Director of Facilities; Dorothy Boge, Payroll Specialist; Kirk Lehr, Director of IT

Agenda Item I: CALL TO ORDER

The Board Chair called the meeting to order at 7:31 p.m.

Faculty Senate President Chamberlin thanked the Board for the opportunity to be a part of the Board meetings while being the President of the Faculty Senate for the last two years. The new Faculty Senate President, Bud Kanyo, will start to attend the meetings beginning in May. The Board Chair thanked Mr. Chamberlin for his attendance and valuable input over the past two years.

Agenda Item II: APPROVAL OF AGENDA

With no proposed changes, the Board Chair stated that the agenda stands as approved as reflected in the Board packet.

Agenda Item III: APPROVAL OF CONSENT ITEMS

With no changes noted, the Board Chair stated the consent items stand as approved.

Agenda Item IV-A: POLICY REVISION – SECOND READING

Board Policy 303.09 is being presented as a second reading for board action. The policy revision is to increase the limit of purchase requiring board approval from $15,000 to $20,000.

A motion was made by Trustee Mussell to approve the revision of Board Policy 303.09. Seconded by Trustee Bay. All ayes; motion carried.

Agenda Item V-A: CORRESPONDENCE AND ANNOUNCEMENTS

The Board Chair reviewed the correspondence items.

President Hammond updated the Board on the student involved in the security incident on the Mt. Pleasant campus a couple of weeks ago. The student will not be allowed on campus for the rest of the semester, but will be able to compete their courses by working with the faculty via phone and web. President Hammond commended Barnes for her efforts in resolving the issue and for the work she has been doing with the Safety and Security Committee, including building stronger relationships with law enforcement in Isabella and Clare Counties.
Agenda Item V-B: POLICY REVISION – FIRST READING

The policy revision for Board Policy 303.11.01 Tuition is being presented as an informational item, for the first reading of a change in board policy.

The Choice Act went into effect 2014. Section 702 of the Choice Act requires all colleges to charge active military, their dependents, and veterans receiving Chapter 31 or Chapter 33 educational benefits in-state tuition. To remain in compliance with the VA, we must adopt the wording they have set forth. We are not required to make any tuition adjustments because we no longer charge out of state tuition.

Action as a second reading will be requested at the May 5, 2015 board meeting.

Agenda Item V-C: HARRISON SCIENCE WING HVAC

Last month a request to proceed with replacement of the coils in the science wing due to freezing and flooding was approved. An estimate of $30,000-$35,000 was given at the time. The low bid that came in at $28,600 from Hayes Mechanical. An insurance claim will be submitted.

Hayes has been on campus most of these past two weeks and 75% of the work has been completed. It is expected they will be finished by the end of next week.

Due to the issue being in the science labs, a backup plan to keep the chemicals cool is in place.

Agenda Item V-D: MMCC ATHLETIC PROGRAM GROWTH

Vice President Miller provided the Board with an update on the MMCC Lakers Athletic Program. MMCC currently offers men’s and women’s basketball, both have been a great success and provides an exciting avenue for student engagement and increased awareness of the college to the community. The students are also successful in the classroom. The men’s basketball team had an average GPA of 2.46 in the Fall 2014 semester and the women’s basketball team had a 3.21 average GPA.

Based on this success, our strong foundation, and the enhanced Student Activity Fee that the Board approved a few months ago, the college is planning to move forward with the addition of Cross Country and Bowling next academic year. Cross country, a fall sport, is ideally suited for the Harrison Campus. Bowling, a winter sport, is growing in popularity and there is interest from a local bowling alley to host MMCC’s team. Both of these sports are offered by the local high schools and the Superintendents were happy to hear that MMCC is planning to grow in these areas. Startup costs for these sports are low, the number of students required is relatively small, and there should not be a problem with adding them this year. With these sports in place, the College will have 6 total teams - men’s and women’s basketball, cross country, and bowling.

The College is currently a member of the National Junior College Athletic Association (NJCAA) and plans to apply for membership with the Michigan Community College Athletic Association (MCCAA), which will enable us to be provisional members in the 2016-2017 year. In order to apply for the MCCAA membership, the college must have six athletic teams. Membership in the MCCAA will allow the athletes to participate in conference games and invitationals with other community colleges in the State.
Discussion took place on the possibility of additional sports in the future including baseball, softball and soccer. These sports are a challenge to start at this time because of the costs associated with them. Discussion also took place on the need to see reports of the college sports in the local papers.

A motion was made by Trustee Kreckman, to approve the addition of men’s and women’s bowling and men’s and women’ cross country team, and to apply for MCCAA membership. Seconded by Trustee Petrongelli. All Ayes; motion carried.

**Agenda Item V-E: TRUSTEE EMERITUS FOR WILLIAM CASE**

As part of the 50th Anniversary celebration, the College has been reviewing many historical documents. It has been observed that William Case was an original member of the steering committee for MMCC and an early trustee and we would like to recognize him for his support.

A motion was made by Trustee Kreckman to approve the Resolution for Sincere Appreciation for former Trustee William Case. Seconded by Trustee Mussell. All Ayes; motion carried.

**Agenda Item V-F: PRI LINE PURCHASE**

Director Lehr introduced the PRI Line Purchase to the board. Winn Telecom, a local telecom provider in Mt. Pleasant, provides the College with local and long distance phone service for both locations. The College started using Winn in 2008 and the phone service and customer service have been great. Kirk Lehr has been in conversation with Winn to see if a decrease in costs could be a reality and they sent a proposal which is offering MMCC some savings. The current costs are approximately $1,443 per month for local service and their new proposal states a cost of around $1,012 per month. This new proposal would require a 3 year commitment but from experience if the pricing were to decrease they are more than willing to offer MMCC the lower price it would just require a new 3 year commitment.

A motion was made by Trustee Metzger, to sign the three year contract with Winn Telecom to access the reduced costs. Seconded by Trustee Allen. All ayes; motion carried.

**Agenda Item V-G: CAMPUS MASTER PLAN**

The Board Facilities committee met earlier this evening to review the three finalists in the Campus Master Plan proposals and discuss the interview results.

MMCC’s most recent Campus Master Plan was completed in 2002. The College has been using the information from that plan to help prioritize and budget for larger projects. An updated Campus Master Plan is required by the State and will assist college administration in planning, prioritizing and budgeting for the future.

The Campus Master Plan RFP was sent out on March 4 with a due date of March 25. The College received seven proposals and, after a committee review, narrowed them down to three. Interviews were held last week with the three finalists. The finalists were Neumann/Smith, Hobbs & Black and the Collaborative.

The Facilities Committee recommends awarding a contract to Neumann/Smith for a Campus Master Plan of both MMCC campuses. The contract would be for their base services and engineering and mechanical portion of their proposal and not proceed with the space analysis at this time as the college will pursue internal options for the space analysis piece. Total costs would be $100,000 and paid for out of the Building Site budget. Neumann/Smith indicated if the fee was an issue they will work with the College.
A motion was made by Trustee Kreckman to proceed with the Facilities Committees recommendation requesting the college staff to negotiate the price on advantageous terms. Seconded by Trustee Petrongelli. All ayes; motion carried.

Agenda Item V-H: RESOLUTION FOR ESTIMATED REVENUE

Vice President Frick explained to the Board the Resolution for Estimated Revenue and stated this is not something we have done in the past but is required for us to complete. The Resolution documents sources of revenue and does not require specific action.

The Resolution with the change of removing the Action section, was adopted by the Board.

Agenda Item V-I: TUITION DISCUSSION

During the Board Workshop, prior to the Board Meeting, President Hammond provided a budget overview with the Board. The overview touched on many different factors that affect the budget.

The Board Chair lead a discussion about completion rates possibly becoming a part of the formula the State uses for appropriations. Chair Jacobson encouraged the college administration to proceed to improve completion rates. MMCC receives less money from the State than any other college even though we have a higher enrollment than other colleges.

Vice President Frick reviewed the projected budget and how the tuition scenarios presented affect the projected budget.

The Board Chair led a discussion concerning the budget and tuition modules. Items in the budget include items that were recommended as needing improvements from the Higher Learning Commission, such as adding faculty positions. In addition to HLC recommendations, there are other items the college needs to attend to such as compliance, Safety and Security, and the support needs for our increasing international student population.

Discussion also took place on other ways to help the students keep costs down such as a reduction in textbook fees, financial assistance, and internet accessibility.

A motion was made by Board Chair Jacobson for in district tuition rates to be set at $104 per contact hour, out of district rates to be $188 per contact hour, and international tuition to be $510 per contact hour. Seconded by Trustee Mussell. All ayes; motion carried.

The Board Chair thanked President Hammond for providing the Board with such a thorough presentation of the college’s current financial situation. The Board Chair also thanked all in the room for the thorough discussion of tuition rates.

Agenda Item VI-A: CALENDAR OF EVENTS

The Board Chair reviewed the calendar of events for upcoming months, an informational item.

Agenda Item VI-B: OTHER BUSINESS

1. Board Participation
   a. Commencement 2015 – The ceremony will take place at Clare High School on Saturday, May 9 at 11 am.
b. 2015 MCCA Summer Workshop – Rooms are being held at the Grand Traverse Resort and Spa for the 2015 MCCA Summer Workshop in Traverse City. The dates of the trustees program are Thursday, July 23 and Friday, July 24. Trustees should verify their attendance as soon as schedules are known.

c. Change date of July 7, 2015 Board Meeting to June 30, 2015 – It is recommended that the board take action to change the date of the July 7, 2015 regular meeting to June 30, 2015 in order to comply with Truth in Taxation legislation. The college’s property tax millage rate to support the budget will be discussed at the hearing, which will be held at 6:00 p.m. that same evening.

A motion was made to change the date of the July 7, 2015 meeting to June 23, 2015. Seconded by Trustee Bay. All ayes; motion carried.

Trustee Petrongelli thanked Miller and his team for the work on the Connections Newsletters. She has received many good words.

The Board Chair encouraged other trustees to attend township meetings in the area. Chair Jacobson attended many township meetings last summer to promote his candidacy for the Board and found many people were unaware of what MMCC provided to the community.

Meeting adjourned at 9:15 p.m.

Recording Secretary,
Tonya Clayton
Exec. Asst. to the President and Board of Trustees

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Douglas A. Jacobson, Board Chair   Richard S. Allen, Jr., Secretary