

Mid Michigan College Board of Trustees Regular Meeting

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Jane Zdrojewski, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Nate Weisenburger, Trustee; Lois Pittsley, Trustee

Absent: All Trustees Present

Agenda Item I: *CALL TO ORDER*

Board Chair Jane Zdrojewski called the meeting to order at 7:05 PM.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Allen to approve the agenda. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Board Chair Zdrojewski asked for public comment, no one wished to comment.

Agenda Item IV: *APPROVAL OF CONSENT ITEMS*

Motion by Trustee Allen to approve the consent items as presented. Second by Trustee Jankoviak. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item V-A: *ENROLLMENT REPORT*

Vice President of Student Services and Advancement presented the final enrollment report for the Fall semester. Trustee Allen gave kudos to the individual from Mid who was present at the cross country meet in Cadillac. The Board requested an overarching recruitment plan, so that they may support those efforts. President Hood stated that examples of growth would be brought to the Board on a regular basis.

Agenda Item V-B: *CONSTRUCTION UPDATE*

Director of Facilities Joe Myers presented the latest on construction projects taking place around campus. Mid is in the final stretch of completing the maintenance facility. Currently, we are waiting on boilers for the facility and working through any punch list issues.

Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS*

Special thanks to everyone that organized and participated in the Career Fair on the Mt. Pleasant campus. Students were able to pick out free professional clothing for their usage.

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Senior Focus Day took place recently on the Harrison Campus in collaboration with Clare Gladwin RESD. Over 800 high school seniors took part in this event and were able to visit the campus and talk about programs of interest to them.

Mid received a thank you note from the Mt. Pleasant Educational Foundation for sponsorship money for their Grapes and Grains event, in which funds raised will assist with educational projects for 3,500+ students.

President Hood served on a panel for an Economic Outlook Luncheon hosted by the Mt. Pleasant Chamber of Commerce, Mt. Pleasant Convention and Visitors Bureau and Middle Michigan Development Corporation. He also served as a judge for the Downtown Clare Pitch competition recently.

President Hood and Vice President of Finance and Administration Lillian Frick gave an overview of updates regarding security and building monitor positions. Mid has also offered new safety and security training for faculty and staff in recent months.

Agenda Item VI-B: *AUDIT APPROVAL*

Vice President of Finance and Administration Lillian Frick, Director of Accounting Susan Call and representative Josh Sullivan from Rehmann presented the Board with information regarding the college audit for approval. Mid is on track early for audit approval, thanks everyone in Business Services and the team at Rehmann for working so hard to ensure a clean audit. Mr. Sullivan presented the Board with high level information regarding the audit and the Board audit committee met prior to the October Board meeting. Members of the Board's audit committee were satisfied with the information presented by Rehmann.

Motion by Trustee Jankoviak to approve the audit as presented. Second by Trustee Pittsley. A voice vote showed All Ayes from the trustees; Motion Carried.

Agenda Item VI-C: *LOCAL STRATEGIC VALUE RESOLUTION*

President Hood presented the Board with a request to approve the annual local strategic value resolution.

Motion by Trustee Weisenburger to approve the local strategic value resolution as presented. Second by Trustee Allen. A roll call vote showed yes votes from trustees Allen, Gilmore, Jankoviak, Metzger, Pittsley, Weisenburger and Zdrojewski, All Ayes; Motion Carried.

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Agenda Item VI-D: *CAPITAL OUTLAY*

President Hood and the Vice Presidents presented a discussion regarding the proposed capital outlay submission. Vice President of Finance and Administration Lillian Frick provided a background on capital outlay submission and approvals. Any proposal approved by the state requires a 50% match from the college, and we are allowed an opportunity to apply every year. The last time that Mid received a capital outlay award was 2010 with the planning of the Center for Liberal Arts and Business, which officially opened in 2014. If Mid's proposal were approved, that would be announced in the spring but approval for the construction phase would not potentially arrive until the following year, with any groundbreaking taking place around another year after that.

Vice President of Student Services and Advancement Matt Miller presented the requirements needed to submit a capital outlay project. The recommended project for submission this year is to bring the automotive program back to Mid's Harrison Campus.

Provost Scott Mertes explained how the strategic plan, campus master plan, the 5 year plan and the capital outlay plan all intermingle with each other. He also spoke about conversations with local employers and space needs regarding this program and why this was chosen as the submission for this year.

Vice President Frick also spoke about the commitment level required by the college pertaining to capital outlay projects and how important defining the project is in relation to construction costs, etc.

Trustee Weisenburger asked about a market analysis that was completed regarding the auto industry and jobs for the area. Roughly 100 jobs are available annually in the auto industry in Mid's service district. Trustees discussed the current automotive program that Mid has and the potential for expansion relating to the potential return on investment. Board Chair Zdrojewski suggested that the administration start the capital outlay discussion earlier in the year in future years. Trustee Gilmore suggested that a program should be designed before the facility needs are approached. Trustees discussed the necessity of a Board vote regarding the submission of a capital outlay plan and their comfort level of submission without a vote of approval. In the future, the Board would appreciate enough time to vote in the future.

Agenda Item VI-E: *BLANKET PURCHASE ORDER FOR EMPLOYEE GIFTS*

Executive Assistant to the President and Board Amy Lince presented a request to approve a blanket purchase order giving employees a \$20 family fare gift card for the holidays on behalf of the Board. The college only pays for the certificates that are redeemed.

Motion by Trustee Weisenburger to approve the blanket purchase order for employee gifts in an amount up to \$8,500. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

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Agenda Item VII-A: *CALENDAR OF EVENTS*

- Oct 9 Indigenous Peoples Day Event, Mt. Pleasant Campus
- Nov 7 Board of Trustees Meeting, Harrison Campus
- Nov 8 Foundation Holiday Reception, 5:30 PM, The Venue in Clare
- Nov 11 Employee Holiday Party, 6:00 PM, Mt. Pleasant
- Dec 4 & 5 Trustee and Regent Governance Leadership Institute, East Lansing
- Dec 5 Board of Trustees Meeting, Harrison Campus

Agenda Item VII-B: *OTHER BUSINESS*

Board Chair Zdrojewski reminded the Board that an alternate designee for the MCCA Board of Directors needed to be named. Motion by Trustee Allen to name Nate Weisenburger as the alternate on the MCCA Board of Directors through December 31, 2024. Second by Trustee Jankoviak. A voice vote showed All Ayes from the Trustees; Motion Carried.

Trustee Jankoviak expressed thanks to everyone that worked on the audit on behalf of the Board.

Trustee Allen spoke about a Wall Street Journal article regarding their own college pulse ranking system. This article discusses the financial future for students, the salary impact ranking and how a college impacts these rankings of their students.

Board Chair Zdrojewski revisited the idea of a Board facilities committee and the Board will be looking into that at the next meeting. She also stated that Mid is the only community college in Michigan that is not a member of the Association of Community College Trustees. She will be working on a comparison of benefits of that membership and the possibility of rejoining.

A discussion regarding next steps pertaining to the campus master plan took place. They also suggested spending time on each of the campuses in areas that are addressed in the campus master plan.

Trustees discussed the length of meetings and how to better utilize time based on the information that needs to be present. The Board also needs to decide if they are a Board to trust and verify or just ratify.

Meeting adjourned at 9:00 PM
Recording Secretary,
Amy Lince

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Executive Assistant to the President and Board of Trustees

Jane Zdrojewski, Board Chair

Richard S. Allen, Jr., Board Secretary