

**MID MICHIGAN COLLEGE**  
**Board of Trustees Workshop and Regular Meeting**  
**Harrison, MI 48625 and Mt. Pleasant, MI 48858**  
**March 1, 2022**  
**6:00 PM Workshop**  
**7:00 PM Meeting**  
**Esther C. Conference Room, Harrison Campus**

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**Workshop Presentation**  
Comprehensive Review of Mid's Strategic Plan  
**Board of Trustees Meeting Agenda**

**APPROVAL OF AGENDA**

**Item II, Approval of Agenda**

Presenter: Board Chair Petrongelli

Board Consideration: Action

**Item III, Public Comment**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**APPROVAL OF CONSENT ITEMS**

**Item IV, Approval of Consent Items**

Presenter: Board Chair Petrongelli

Board Consideration: Action

**NEW BUSINESS**

**Item V-A: Correspondence and Announcements**

Presenter: President Hood

Board Consideration: Information

**Item V-B: Tuition Rates**

Presenter: Lillian Frick

Board Consideration: Information

**Item V-C: Proposed Policy Creation**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item V-D: 2022-2023 Proposed Board Meeting Schedule**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item V-E: Meeting Procedure Discussion**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**BOARD COMMENTS**

**Item VI-A: Calendar of Events**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item VI-B: Board Comments- Other Business**

Presenter: Board Chair Petrongelli

Board Consideration: Information

## Approval of Agenda

### Item II, Approval of Agenda

**Presenter: Board Chair Petrongelli**

**Board Consideration: Action**

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***President's Recommendation:***

Motion to approve the agenda as presented.

Approval of Agenda.

## Approval of Agenda

### Item III, Public Comment

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

The Board will allow public comment at this time.

## Approval of Consent Items

### Item IV, Approval of Consent Items

**Presenter: Board Chair Petrongelli**

**Board Consideration: Action**

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***President's Recommendation:***

Motion to approve the consent items as presented.

- A. Minutes- February 1, 2022 Regular Meeting
- B. Monthly Financial Report:
  - 1. Financial Summary for the period ending January 31, 2022.
  - 2. General fund balance sheet as of January 31, 2022.
  - 3. General fund statement of revenues and expenses for nine months ending January 31, 2022.
  - 4. Gifts and Donations: Donations totaling \$12,724 were received for the Mid Foundation in January 2022.
- C. Monthly Personnel Report.

## **Mid Michigan College Board of Trustees Regular Meeting**

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Michael Jankoviak, Trustee

Absent: Eric T. Kreckman, Vice Chair; Jane Zdrojewski, Trustee

### **Agenda Item I: *CALL TO ORDER***

Board Chair Terry Petrongelli called the meeting to order at 7:00 PM.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Jankoviak to approve the agenda. Second by Trustee Gilmore. All Ayes; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Petrongelli asked for public comment, no one wished to comment.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Metzger to approve the consent items as presented. Second by Trustee Allen. All Ayes; Motion Carried.

### **Agenda Item V-A: *STRATEGIC PLANNING UPDATE***

President Hood, Vice President of Academic Affairs and Community Outreach Scott Mertes and Vice President of Student Services presented a total summary of the priorities that were selected by each individual department throughout the college. A more comprehensive look into the individual department's strategic plans will be presented at the March Board workshop.

### **Agenda Item V-B: *BASEBALL AND SOFTBALL FIELD PLANNING UPDATE***

President Hood, Vice President of Student Services Matt Miller, Vice President of Finance and Administration Lillian Frick and Vice President of Academic Affairs and Community Outreach Scott Mertes presented an update regarding potential athletic fields on the Mt. Pleasant campus. A discussion took place to answer any questions the Trustees had regarding the initial phase of this potential project as well as any fundraising efforts through the Mid Michigan College Foundation. Mid has received a letter of support for this project from the Mt. Pleasant Area Convention and Visitors Bureau.

Motion by Trustee Gilmore to authorize the College President or his designee to proceed with executing contracts for architectural and engineering services to facilitate the development of construction documents for the purpose of securing Union Township board approval and

## **Mid Michigan College Board of Trustees Regular Meeting**

February 1, 2022 – page 2

developing a RFP for the Athletic Fields on the Mt. Pleasant campus. Second by Trustee Metzger. A voice vote showed All Ayes; Motion Carried.

### **Agenda Item V-C: *ENROLLMENT REPORT***

Vice President of Student Services Matt Miller presented the final Winter 2022 enrollment report.

### **Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

The Pickard Building has officially been sold. Thank you to everyone who worked so diligently to make that happen.

This Saturday, February 5th from 3-5 PM we will be celebrating the finalists for the Laker Distinction Scholarship.

### **Agenda Item VI-B: *HOMEBREWING 101***

Motion by Trustee Jankoviak to approve a request allowing an exemption to Board policy 304.01 for the purpose of a Homebrew 101 Lifelong Learning Class. Second by Trustee Allen.

Vice President of Academic Affairs and Community Outreach Scott Mertes presented a request for an exemption to Board policy 304.01 allowing alcohol on campus for the purpose of a Homebrew 101 Lifelong Learning Class. A voice vote showed All Ayes; Motion Carried.

### **Agenda Item VI-C: *POLICY 304.01 EXEMPTION***

Motion by Trustee Jankoviak to approve an exemption to Board policy 304.01 for the purpose of an event hosted by Art Reach of Mid Michigan on the Mt. Pleasant campus on April 8th. Second by Trustee Metzger.

Vice President of Academic Affairs and Community Outreach Scott Mertes presented a request for an exemption to Board policy 304.01 allowing alcohol on campus for the purpose of an event hosted by Art Reach of Mid Michigan on the Mt. Pleasant campus on April 8th. More information about liability on behalf of Mid will be researched before final approval is given. However, the exemption of the policy is being requested in the meantime. A voice vote showed All yes votes from the Trustees Petrongelli, Jankoviak, Metzger and No votes from Trustees Gilmore, Allen; Motion Carried.

### **Agenda Item VI-D: *MANUFACTURING LAB PURCHASE***

Motion by Trustee Jankoviak to approve a purchase of remote, cloud based manufacturing labs in the amount of \$744,760.00.

## Mid Michigan College Board of Trustees Regular Meeting

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Dean of Workforce and Career Education Shawn Troy presented a request to purchase equipment for the manufacturing labs that will allow students to better socially distance and continue classes in the event of another shutdown. Support for this purchase will be utilized from CARES funding.

Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-E: *POLICY CHANGE READING***

Motion by Trustee Metzger to approve the change to Board policy 303.09.02 per trustee request to read “Contemplated purchases for materials, supplies and projects greater than \$50,000 shall require issuance of an official RFP. Acceptance of a proposal of more than \$50,000 must be approved by the Board of Trustees.” Second by Trustee Allen.

A voice vote showed All Ayes from the Trustees; Motion Carried.

A discussion took place regarding a report to the Board including any expenditures between the amounts of \$20,000-\$50,000.

### **Agenda Item VI-F: *ESPA CONTRACT RATIFICATION***

Motion by Trustee Allen to approve the ratification of the Mid Michigan College Education Support Personnel Association (ESPA) Contract effective until June 30, 2024. Second by Trustee Metzger.

Associate Vice President of Human Resources Lori Fassett presented a request to approve the ratification of the ESPA contract effective until June 30, 2024. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VII-A: *CALENDAR OF EVENTS***

- |        |   |
|--------|---|
| Mar 1  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| Apr 5  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| Apr 9  | Disc Golf Course Groundbreaking Ceremony                              |
| Apr 10 | A Northern Tradition, Jay’s Sporting Goods, 5:00 - 8:00 PM            |
| May 3  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |

## Mid Michigan College Board of Trustees Regular Meeting

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### Agenda Item VII-B: *OTHER BUSINESS*

Brandy Johnson, new MCCA President will be attending the April Board Workshop.

A discussion regarding the elevator maintenance at the Pickard building took place.

Trustee Allen brought up future discussion topics of our relationship with Thrun and a potential policy regarding consulting and presidential limits.

Meeting adjourned at 9:05 PM

Recording Secretary,

Amy Lince

Executive Assistant to the President and Board of Trustees

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Terry Petrongelli, Board Chair

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Richard S. Allen, Jr., Board Secretary

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**MID MICHIGAN COLLEGE**  
**FINANCIAL HIGHLIGHTS**  
**GENERAL & AUXILIARY FUNDS**

January 31, 2022

**GENERAL FUND REVENUE:**

- 2021-22 tuition and fee revenue budget is based on a one (1) percent enrollment increase from 2020-21 levels with a four (4) percent increase in tuition rates. Fall 2021 tuition and fees revenue represents 35% of the total 2021-22 budgeted tuition and fees revenue. The 2022 Winter term registration began on October 11 and accounts for the balance of the tuition and fees revenue to date. As of January 31, 2022, Winter 2022 enrollment reflected a 0.2% decrease from prior year levels.
- State appropriations revenue for 2021-22 was booked in October at \$5,454,700. Additional state appropriations of \$1,467,483 were allocated to Mid for the UAAL funding and also booked as receivable in October. In addition, we have received a total of \$325,625 in offsetting MPSERS revenue, not forecasted in the State appropriations budget.
- Property tax revenue of \$4,017,698 was levied and booked as revenue in December 2021, 58% higher than prior year due to the annexation of Mt. Pleasant school district.

**GENERAL FUND EXPENSES:**

- Departmental expenses are in line with 59% of the annual budget, with the exception of:
  - Public Service expended 47% due to the academic calendar; expenses will pick up with the continued onset of technical courses throughout the year.
  - Student Services and Institutional Administration expended 48% due mainly to various institutional scholarships and contingency funds that have not yet been awarded and/or expensed for the year.

**GENERAL FUND REVENUE OVER EXPENSES:**

- The total increase in net assets as of January 31, 2022 is \$9.5 million. This includes \$4.6 million in tuition for the 2022 Winter term that began on January 10, 2022. A portion of this excess will help fund the balance of the 2021-22 fiscal year.

**BALANCE SHEET:**

- The cash balance increased \$2.2 million from December 31, 2021 due to receipt of student payments, property tax payments, and sponsorship payments.
- The state appropriations receivable of \$4,367,853 represents the remaining 7 monthly payments of 2021-22 general and UAAL state appropriations.

- Student receivables decreased \$547,122 due to payments and financial aid applied to student accounts for the Winter 2022 term.
- The prepaid expense balance of \$25,575 represents a few multi-year prepaid items, and other prepaid 2021-22 expenses.
- The balance due to other funds of \$6.3 million can be broken down as follows:
  - \$857,000 due to the designated student activities fund
  - \$2.7 million due to the auxiliary services for sales
  - \$60,000 due to the scholarship and grant fund
  - \$1.8 million due from the federal restricted fund for CARES and student financial aid funds disbursed to the student accounts
  - \$559,000 due from the restricted grant fund
  - \$5.6 million due to building and site for current and future college needs
  - \$514,000 due from the Foundation for AP payments
- The \$2 million in accrued payroll and other compensation includes expenses incurred but not paid as follows:
  - Accrued salary, wages and vacation of \$445,000
  - FICA, Federal and State withholding of \$132,000
  - MPSERS/ORP/UAAL payable of \$505,000
  - Employee health and dental insurances payable of \$294,000
  - Unemployment and workers' compensation insurances payable of \$6,800
  - Deferred faculty pay \$607,000
  - Miscellaneous payroll deductions
- A significant portion of the preliminary Unreserved Net Assets of \$8.6 million represents funds set aside by the Board of Trustees to fund current and future college expansion needs.

#### AUXILIARY FUNDS:

- Total bookstore revenue is at 138% of the anticipated budget through the transition to Barnes & Noble College (BNC) bookstore, due to activity for Fall term during the months of July through January. Laker Café revenue is at 256% of its annual budget, as it has remained in service after the BNC transition.
- Total expenses, at 165% of the anticipated budget, represent operational costs for the months of July through January.
- The excess expense over revenue to date is \$82,094.

**MID MICHIGAN COLLEGE**  
**BALANCE SHEET**  
January 31, 2022

<b>Assets</b>	
<b>Current Assets:</b>	
Cash and cash equivalents	\$16,454,637
Short-term investments	612,897
Property taxes receivable	2,886,746
State appropriations receivable	4,367,853
Student receivables	5,553,453
Other receivables	64,582
Prepaid expenses and other assets	25,575
Due from (due to) other funds	<u>(6,326,065)</u>
<b>Total current assets</b>	<u>\$23,639,677</u>
<b>Long-term investments</b>	<u>\$0</u>
<b>Total assets</b>	<u><b>\$23,639,677</b></u>
<b>Liabilities and Net Assets</b>	
<b>Liabilities:</b>	
Accounts payable	\$21,455
Accrued payroll and other compensation	2,013,003
Deferred revenue	<u>1,600</u>
<b>Total liabilities</b>	<u><b>\$2,036,058</b></u>
<b>Net assets:</b>	
Reserved for:	
Technology	\$1,398,422
Program development	863,655
Retirement incentives	200,000
Self-funded healthcare reserve	993,318
Unreserved	8,637,773
Current year excess revenue over/(under) expenditures	9,510,452
<b>Total net assets</b>	<u><b>\$21,603,619</b></u>
<b>Total liabilities and net assets</b>	<u><b>\$23,639,677</b></u>

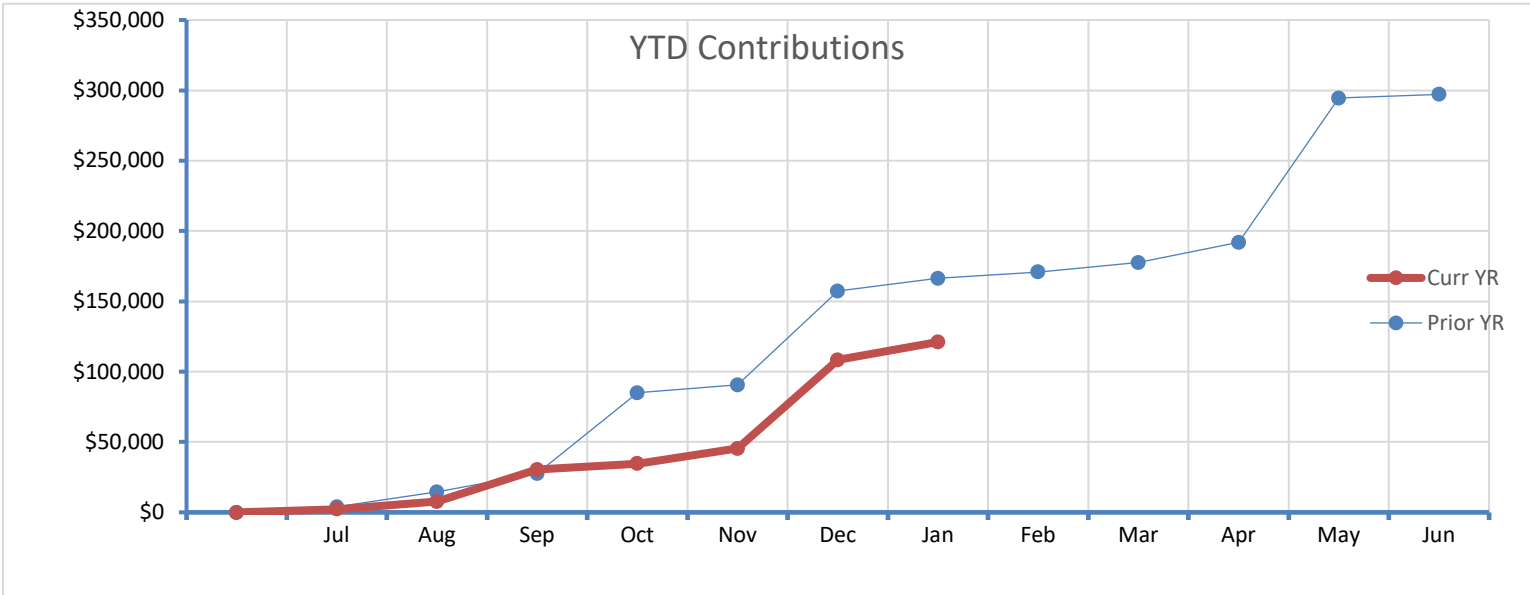
**MID MICHIGAN COLLEGE**  
**STATEMENT OF REVENUE, EXPENSES**  
**For the six months ended January 31, 2022**

	Current Fiscal Year		Prior Fiscal Year		Change from FY21 to FY22 Inc/(Dec)
	Amount	% of Budget	Amount	% of Budget	
<b>OPERATING REVENUES:</b>					
Tuition and Fees	\$12,906,129	91%	\$13,246,707	90%	(\$340,578)
Miscellaneous	15,849	40%	19,888	29%	(4,039)
Total Operating Revenues	<u>12,921,978</u>	<u>91%</u>	<u>13,266,595</u>	<u>90%</u>	<u>(344,617)</u>
<b>EXPENSES:</b>					
Operating Expenses:					
Instruction	6,702,640	63%	6,317,291	60%	385,349
Information Technology	939,806	55%	907,818	62%	31,988
Public Service	387,386	47%	344,421	53%	42,965
Instructional Support	967,526	60%	975,775	57%	(8,248)
Student Services	1,409,701	48%	1,526,720	51%	(117,020)
Institutional Administration	2,458,429	48%	2,251,849	45%	206,580
Operation and Maintenance of Plant	1,354,336	62%	1,233,049	52%	121,287
Total Operating Expenses	<u>14,219,825</u>	<u>57%</u>	<u>13,556,923</u>	<u>55%</u>	<u>662,902</u>
<b>Operating Income/(Loss)</b>	<u><b>(1,297,847)</b></u>		<u><b>(290,328)</b></u>		<u><b>(1,007,519)</b></u>
<b>NON-OPERATING REVENUES:</b>					
State Appropriations	5,722,171	105%	5,470,690	111%	251,480
UAAL	1,467,483	110%	1,449,036	100%	18,447
Property Tax Levy	4,017,741	100%	2,547,776	109%	1,469,966
Investment Income	5,693	11%	10,200	10%	(4,507)
Unrealized Gain/(Loss) on Investments	0	0%	0	0%	0
Gifts	0	0%	0	0%	0
Other Revenue	67,972	227%	76,369	781%	(8,397)
Total Non-Operating Revenues	<u>11,281,061</u>	<u>104%</u>	<u>9,554,072</u>	<u>108%</u>	<u>1,726,989</u>
<b>Revenues Over/(Under) Expenses</b>	<u><b>9,983,214</b></u>		<u><b>9,263,744</b></u>		<u><b>719,470</b></u>
<b>Inter Fund Transfers</b>					
Planned Savings (Building and Site)	350,000	50%	0	0%	350,000
Bond Debt Service (Building and Site)	122,008	27%	72,801	9%	49,207
Restricted Grant Match	754	1%	75	0%	679
Foundation Transfer	0	0%	0	0%	0
CARES/HEERF Transfer	0	0%	0	0%	0
Total Inter Fund Transfers	<u>472,762</u>	<u>38%</u>	<u>72,876</u>	<u>8%</u>	<u>399,886</u>
<b>Net increase (decrease) in Net Assets</b>	<u><b>9,510,452</b></u>		<u><b>9,190,867</b></u>		<u><b>319,584</b></u>

MID MICHIGAN COLLEGE  
 STATEMENT OF REVENUES, EXPENSES  
 For the seven months ended January 31, 2022  
 AUXILIARY FUND

	Current Fiscal Year		Prior Fiscal Year	
	Amount	% of Budget	Amount	% of Budget
<b>REVENUE:</b>				
Bookstore	\$ 475,524	135%	\$ 898,559	96%
Laker Café*	\$ 20,540	256%	\$ 12,909	30%
	<u>\$ 496,064</u>	<u>138%</u>	<u>\$ 911,468</u>	<u>93%</u>
<b>EXPENSES:</b>				
Bookstore	\$ 482,991	163%	\$ 785,881	99%
Laker Café*	\$ 24,339	255%	\$ 13,940	39%
Auxiliary Services	\$ 70,827	158%	\$ 76,024	65%
	<u>\$ 578,157</u>	<u>165%</u>	<u>\$ 875,845</u>	<u>93%</u>
<b>EXCESS REVENUE OVER EXPENSES</b>	<u><u>\$ (82,094)</u></u>	<u><u>-17%</u></u>	<u><u>\$ 35,622</u></u>	<u><u>4%</u></u>

# Mid Michigan College Contributions January 2022



	Curr YR	Prior YR
Monthly Contributions	\$ 12,724	\$ 9,009
YTD Contributions	\$ 121,117	\$ 166,329

YTD Top Contribution Totals in 2022:	
Jim & Linda Bosink Scholarship	\$ 40,000
General Fund-Unrestricted	\$ 17,456
Lakers Athletic and other Athletic Funds	\$ 15,438
Lakers Academic Fund	\$ 11,958
Expedition Hunting and Angling Scholarship	\$ 10,458
Kathleen Kehoe Memorial Scholarship	\$ 9,000
Lakers Leadership Fund	\$ 5,219
Other Funds	\$ 11,588
<b>YTD Total</b>	<b><u>\$ 121,117</u></b>

TO: Board of Trustees

FROM: Lori Fassett, Associate VP of Human Resources

SUBJECT: Staffing Update, March 1, 2022 Board Meeting

DATE: February 11, 2022

**FULL-TIME NEW HIRES:**

**Deborah Reid – Academic Coordinator for Educational Talent Search**

Deb joins the Mid team with over 6 years of experience teaching diverse populations of students at a variety of K-12 grades. She holds a Bachelor of Elementary Education from Central Michigan University. Welcome to the Mid Team Deborah!!

**NEW PART-TIME AND STUDENT EMPLOYEES:**

Marisa Wier – Adjunct Communications/Liberal Arts (EDUStaff)	Effective: 01/10/2022
Dane Parlier – Student Worker Facilities	Effective: 01/27/2022
Danielle Roggow – Federal Offsite Work Study Internship	Effective: 01/20/2022
Aaron Rothe – Student Worker Tutor	Effective: 01/27/2022
Jenn Schwab – Student Worker Tutor	Effective: 01/17/2022
Beverly George – Adjunct Mathematics (EDUStaff)	Effective: 01/01/2022
Vince Aldrich – Student Worker Tutor CAD	Effective: 01/28/2022
Ryan Beltinck – Student Worker Tutor CAD	Effective: 01/28/2022
Ayden Case – Student Worker Admissions	Effective: 01/31/2022
Hailey Lawrence – Student Worker Lafe Café	Effective: 01/31/2022

### INTERNAL TRANSFERS:

Nivia McDonald From: Administrative Specialist to Mid Foundation Effective: 02/08/2022  
To: Administrative Specialist to Workforce & Economic Development

### SEPARATIONS:

Adam Hamlin – Educational Talent Search Coordinator	Effective: 01/28/2022
Jordan Moore – Adjunct Nursing (EDUStaff)	Effective: 12/18/2020
Karmen Sanders – Adjunct Business (EDUStaff)	Effective: 12/18/2020
Adam Scherrer – Supplemental Instructor (SI) (EDUStaff)	Effective: 12/31/2021
Katelyn Duesbout – Student Worker Tutor CAD	Effective: 12/18/2021
Nicholas Fleming – Student Worker Tutor Math	Effective: 05/08/2021
Jessica Theriault – Student Worker Tutor CAD	Effective: 12/18/2021

### VACANCIES:

Adjunct Advanced Manufacturing & Robotics (part-time)	Posted
Adjunct Biology (part-time)	Posted
Adjunct Communication – various locations (part-time)	Posted
Adjunct Computer Information Systems (CIS) (part-time)	Posted
Adjunct English – various locations (part-time)	Posted
Adjunct Nursing – General (part-time)	Posted
Adjunct Psychology- various locations (part-time)	Posted



Adjunct Welding (part-time)	Posted
Administrative Assistant to Academic Deans (full-time)	Posted
Automotive Lab Technician (part-time)	Posted
ETS Academic Coordinator (part-time)	Posted
Mid Mentor (full-time)	Offer Extended
Title III Accessibility/LLS Assistant (part-time)	Posted

## New Business

### Item V-A: Correspondence and Announcements

**Presenter: President Hood**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Announcements may be made at this time.

## New Business

### Item V-B: Tuition Rates

**Presenter:** Lillian Frick

**Board Consideration:** Information

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***President's Recommendation:***

None, informational.

Vice President of Finance and Administration Lillian Frick will be presenting the Board with information regarding tuition rate options and asking for a final decision at the April Board meeting.

Mid Michigan College						
General Fund Budget						
Fiscal Year Ending 6/30/23						
		2021-22	2022-23			
Projected Enrollment Increase			0.5%	0.5%		
<b>BUDGETED/PROJECTED BILLABLE HOURS</b>		63,465	63,782	63,782	63,782	63,782
Projected Billable Hours	ID	30,826	30,980	30,980	30,980	30,980
	DE	13,248	13,315	13,315	13,315	13,315
	OD	19,183	19,279	19,279	19,279	19,279
	Intl	208	209	209	209	209
Projected Tuition Rate Increase		\$ -	0.0%	2.2%	3.6%	5.1%
Tuition Rates	ID	\$ 137	\$ 137	\$ 140	\$ 142	\$ 144
	DE	\$ 137	\$ 137	\$ 140	\$ 142	\$ 144
	OD	\$ 229	\$ 229	\$ 234	\$ 237	\$ 241
	Intl	\$ 396	\$ 396	\$ 405	\$ 410	\$ 416
<b>OPERATING REVENUE</b>						
Tuition & Fees		\$12,789,961	\$12,869,164	\$13,100,320	\$13,247,789	\$13,414,746
Other T&F + non credit		\$ 868,626	\$ 899,396	\$ 899,396	\$ 899,396	\$ 899,396
Auxiliary Services		\$ 359,128	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Miscellaneous		\$ 44,950	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
Total operating revenue		\$14,062,665	\$13,863,560	\$14,094,716	\$14,242,185	\$14,409,142
Tuition Revenue Increase			\$ -	\$ 231,156	\$ 378,625	\$ 545,582
<b>NON-OPERATING REVENUE</b>						
State Appropriations		\$ 5,722,171	\$ 5,504,226	\$ 5,504,226	\$ 5,504,226	\$ 5,504,226
Property Taxes		\$ 4,017,741	\$ 4,218,628	\$ 4,218,628	\$ 4,218,628	\$ 4,218,628
PPT Refunds		\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000
Investment Income		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<b>before UAAL</b>		<b>\$ 9,817,912</b>	<b>\$ 9,800,854</b>	<b>\$ 9,800,854</b>	<b>\$ 9,800,854</b>	<b>\$ 9,800,854</b>
<b>TOTAL REVENUE BEFORE UAAL</b>		<b>\$23,880,577</b>	<b>\$23,664,414</b>	<b>\$23,895,571</b>	<b>\$24,043,040</b>	<b>\$24,209,996</b>
State Aid-UAAL		\$ 1,467,483	\$ 1,467,483	\$ 1,467,483	\$ 1,467,483	\$ 1,467,483
<b>TOTAL REVENUE</b>		<b>\$25,348,060</b>	<b>\$25,131,897</b>	<b>\$25,363,054</b>	<b>\$25,510,523</b>	<b>\$25,677,479</b>
<b>OPERATING EXPENSES</b>						
Instruction		\$10,670,079	\$10,670,079	\$10,670,079	\$10,670,079	\$10,670,079
Information Tech		\$ 1,720,508	\$ 1,720,508	\$ 1,720,508	\$ 1,720,508	\$ 1,720,508
Public Service		\$ 799,416	\$ 799,416	\$ 799,416	\$ 799,416	\$ 799,416
Instructional Support		\$ 1,620,274	\$ 1,620,274	\$ 1,620,274	\$ 1,620,274	\$ 1,620,274
Student Services		\$ 2,665,705	\$ 2,665,705	\$ 2,665,705	\$ 2,665,705	\$ 2,665,705
Auxiliary		\$ 350,706	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Institutional Admin		\$ 3,729,454	\$ 3,729,454	\$ 3,729,454	\$ 3,729,454	\$ 3,729,454
Physical Plant		\$ 2,285,263	\$ 2,285,263	\$ 2,285,263	\$ 2,285,263	\$ 2,285,263
<b>Total-Operating Expenses</b>		<b>\$23,841,405</b>	<b>\$23,515,699</b>	<b>\$23,515,699</b>	<b>\$23,515,699</b>	<b>\$23,515,699</b>
<b>Net Revenue over Oper Expenses</b>		<b>\$ 1,506,655</b>	<b>\$ 1,616,198</b>	<b>\$ 1,847,355</b>	<b>\$ 1,994,824</b>	<b>\$ 2,161,780</b>
<b>CONTINGENCIES</b>						
Institutional		\$ 309,426	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Salary & Fringe Benefit Increases			\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000
M&R		\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
<b>Subtotal Contingencies</b>		<b>\$ 354,426</b>	<b>\$ 870,000</b>	<b>\$ 870,000</b>	<b>\$ 870,000</b>	<b>\$ 870,000</b>
<b>Total Expenses</b>		<b>\$24,195,831</b>	<b>\$24,385,699</b>	<b>\$24,385,699</b>	<b>\$24,385,699</b>	<b>\$24,385,699</b>
<b>NetRevenues over Expenses-Before</b>		<b>\$ 1,152,229</b>	<b>\$ 746,198</b>	<b>\$ 977,355</b>	<b>\$ 1,124,824</b>	<b>\$ 1,291,780</b>
<b>TRANSFERS TO/(FROM) OTHER FUNDS:</b>						
Building & Site - Bond Debt Service		\$ 454,050	\$ 447,450	\$ 447,450	\$ 447,450	\$ 447,450
Building & Site - Planned Savings		\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
Foundation		\$ (67,000)	\$ (67,000)	\$ (67,000)	\$ (67,000)	\$ (67,000)
CARES/HEERF		\$ (352,489)	\$ -	\$ -	\$ -	\$ -
Restricted Grant Match		\$ 415,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000
Total transfers to other funds		\$ 1,149,561	\$ 1,510,450	\$ 1,510,450	\$ 1,510,450	\$ 1,510,450
<b>Net Revenues over Expenses</b>		<b>\$ 2,668</b>	<b>\$ (764,252)</b>	<b>\$ (533,095)</b>	<b>\$ (385,626)</b>	<b>\$ (218,670)</b>

## New Business

### Item V-C: Proposed Policy Creation

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

The Board will be discussing the creation of a potential policy regarding presidential ability to hire independent contractors. Proposed language is, "It shall be the policy of the Board of Trustees of Mid Michigan College that notwithstanding any prior practice, understanding, or permissions granted to Presidents of Mid Michigan College, the President of the College is not empowered to employ as an employee of the College anyone for compensation of any kind that would exceed \$\_\_\_\_\_ without the consent of the Board of Trustees. Consent shall consist of a majority vote cast in a regularly scheduled Board Meeting."

## New Business

### Item V-D: 2022-2023 Proposed Board Meeting Schedule

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None.

The Board will need to review the proposed Board meeting schedule to make any recommendations on changes for approval at the April Board meeting.



## **2022 - 2023 Schedule of Meetings**

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**Tuesday, June 21, 2022 - 6:30 PM - Special Meeting “Truth in Taxation”**

**Tuesday, June 21, 2022 - 7:00 PM Regular Meeting - takes place of July meeting**

**Tuesday, August 2, 2022 - 7:00 PM**  
**\* Community Room, Mt. Pleasant Campus**

**Tuesday, September 6, 2022 - 7:00 PM**

**Tuesday, October 4, 2022 - 7:00 PM**

**Tuesday, November 1, 2022 - 7:00 PM**

**Tuesday, December 6, 2022 - 7:00 PM**

**Tuesday, January 10, 2023 - 7:00 PM**

**Tuesday, February 7, 2023 - 7:00 PM**

**Tuesday, March 7, 2023 - 7:00 PM**

**Tuesday, April 4, 2023 - 7:00 PM**

**Tuesday, May 2, 2023 - 7:00 PM**

**Tuesday, June 6, 2023– 7:00 PM**

**\*All meetings will be held in the Esther C. Conference Room on the Harrison Campus, unless otherwise noted.**

**NOTE: The Mid Michigan College Board of Trustees will hold a Dinner and Workshop at 6:00 PM  
at the location stated prior to the meeting.**

Harrison Campus: 1375 S. Clare Avenue \* Harrison, MI 48625 \* (989) 386-6622  
Mt. Pleasant Campus: 2600 S. Summerton Road \* Mt. Pleasant, MI 48858 \* (989) 773-6622  
[www.midmich.edu](http://www.midmich.edu)

## New Business

### Item V-E: Meeting Procedure Discussion

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

The Board proposed during the January meeting to have a discussion pertaining to the meeting procedure.



## Board Comments

### Item VI-A: Calendar of Events

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

- |        |   |
|--------|---|
| Apr 5  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| Apr 10 | A Northern Tradition, Jay's Sporting Goods, 5:00 - 8:00 PM            |
| May 3  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus |
| May 12 | Mid/Lyseon Open House, Harrison Tech Center 6:00 - 8:00 PM            |

## Board Comments

### Item VI-B: Board Comments- Other Business

Presenter: Board Chair Petrongelli

Board Consideration: Information

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*President's Recommendation:*

None, informational.

1. Any comments may be offered by Trustees at this time.