

**MID MICHIGAN COLLEGE**  
**Board of Trustees Workshop and Regular Meeting**  
**Harrison, MI 48625 and Mt. Pleasant, MI 48858**  
**June 21, 2022**  
**6:00 PM Workshop**  
**7:00 PM Meeting**  
**Esther C. Conference Room, Harrison Campus**

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**Workshop Presentation**

Introduction to Brandy Johnson, Michigan Community College Association & Truth in Taxation Hearing.

**Board of Trustees Meeting Agenda**

**APPROVAL OF AGENDA**

**Item II, Approval of Agenda**

Presenter: Board Chair Petrongelli

Board Consideration: Action

**Item III, Public Comment**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**APPROVAL OF CONSENT ITEMS**

**Item IV, Approval of Consent Items**

Presenter: Board Chair Petrongelli

Board Consideration: Action

**UNFINISHED BUSINESS**

**Item V-A: Enrollment Reports**

Presenter: Matt Miller

Board Consideration: Information

**Item V-B: Board Policy 303.03 Update**

Presenter: Board Chair Petrongelli

Board Consideration: Information/Action

**NEW BUSINESS**

**Item VI-A: Correspondence and Announcements**

Presenter: President Hood

Board Consideration: Information

**Item VI-B: Board Policy 202.03 Update**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item VI-C: Board Policy 303.02 Update**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item VI-D: Board Policy Delegation Roster**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item VI-E: Certifying Millage Resolution**

Presenter: Lillian Frick

Board Consideration: Information/Action

**Item VI-F: 2022-2023 Budget**

Presenter: Lillian Frick

Board Consideration: Information/Action

**Item VI-G: Banking Resolution**

Presenter: Lillian Frick

Board Consideration: Information/Action

**Item VI-H: Summary of Contracts and Assignments**

Presenter: Lillian Frick

Board Consideration: Information

**Item VI-I: Presidential Evaluation-Closed Session**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**BOARD COMMENTS**

**Item VII-A: Calendar of Events**

Presenter: Board Chair Petrongelli

Board Consideration: Information

**Item VII-B: Board Comments- Other Business**

Presenter: Board Chair Petrongelli

Board Consideration: Information

## Approval of Agenda

Item II, Approval of Agenda

Presenter: Board Chair Petrongelli

Board Consideration: Action

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***President's Recommendation:***

Motion to approve the agenda as presented.

Approval of Agenda.

## Approval of Agenda

### Item III, Public Comment

Presenter: Board Chair Petrongelli

Board Consideration: Information

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***President's Recommendation:***

None, informational.

The Board will allow public comment at this time.

## Approval of Consent Items

### Item IV, Approval of Consent Items

**Presenter: Board Chair Petrongelli**

**Board Consideration: Action**

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***President's Recommendation:***

Motion to approve the consent items as presented.

- A. Minutes- June 7, 2022 Regular Meeting
- B. Monthly Financial Report:
  - 1. Financial Summary for the period ending May 31, 2022.
  - 2. General fund balance sheet as of May 31, 2022.
  - 3. General fund statement of revenues and expenses for nine months ending May 31, 2022.
  - 4. Gifts and Donations: Donations totaling \$5,558 were received for the Mid Foundation in May 2022.
- C. Monthly Personnel Report.

## **Mid Michigan College Board of Trustees Regular Meeting**

June 7, 2022 – page 1

The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Jane Zdrojewski, Trustee

Absent: Onita Oles, Trustee

### **Agenda Item I: *CALL TO ORDER***

Board Chair Terry Petrongelli called the meeting to order at 7:00 PM.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Gilmore to approve the agenda. Second by Trustee Allen. All Ayes; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Petrongelli asked for public comment, no one wished to comment.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Jankoviak to approve the consent items as presented. Second by Trustee Metzger. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-A: *POTENTIAL AGENDA POLICY CHANGE***

Trustee Allen presented his reasons pertaining to a potential modification to Board Policy 202.03. It was suggested to add wording including the “Board Chair and/or one other trustee” to the language that is already approved. A discussion took place regarding how the Board assignment would take place. The Board agreed that the Executive Assistant to the President and Board of Trustees would re-word the policy based on suggestions and it will be presented at the June 21 meeting for the first reading. A discussion took place about reviewing the policies on a regular basis and will be discussed further at the June 21 meeting.

### **Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

Executive Assistant to the President and Board of Trustees Amy Lince, presented correspondence and announcements. The next Community After Hours event will take place at the Doherty House in Clare on June 22 from 5:00- 6:30 PM. The Sweat Shaker Mountain Bike Race will be taking place on the Harrison Campus on June 25. Mid will be hosting annual Employee Appreciation BBQs in July. The first will take place on July 14 on the Mt. Pleasant Campus. The second will take place on July 21 at the Outdoor Education Center of the Harrison Campus. Both events will take place from 11:30 AM to 1:00 PM. The MCCA Summer Conference is taking place July 27-29 in Traverse City. She also reminded everyone that there

## **Mid Michigan College Board of Trustees Regular Meeting**

June 7, 2022 – page 2

is no Board Meeting in July. The second June meeting, on June 21, will take the place of a meeting in July.

Executive Director of the Mid Foundation spoke about the passing of Marty Trombley and his service to the college.

### **Agenda Item VI-B: *RISK MANAGEMENT UPDATE***

Vice President of Finance and Administration Lillian Frick presented the Board with the latest information regarding Mid's risk management insurance. A discussion took place about where the financials pertaining to this insurance show up, what kind of resources are available to the college by being engaged with this group and why this is presented as an informational item to the Board.

### **Agenda Item VI-C: *MCCA BOARD OF DIRECTORS DESIGNATION***

Each year the Board of Trustees must designate a trustee member and an alternate to serve on the Michigan Community College Association (MCCA) Board of Directors. Most community colleges designate their Board Chair to serve as the trustee director, and Board Chair Petrongelli agreed to continue serving in that capacity. After a short discussion, Trustee Jankoviak was selected as the alternate trustee member.

Motion by Trustee Gilmore to approve the designation of Board Chair Petrongelli as the MCCA Board of Directors trustee member and Trustee Jankoviak to serve as the alternate. Second by Trustee Zdrojewski. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-D: *POTENTIAL BUDGETING POLICY CHANGE***

Vice President of Finance and Administration Lillian Frick presented the Board with a request to add language to Board policy 303.03 regarding the Gillaspay Center (Campus House). A discussion took place regarding the process for upgrades and how Mid's facilities employees can assist with certain upgrades.

The addition to the policy would update Board policy 303.03 to read:

“The Board of Trustees shall review and approve financial matters including the annual budget, capital expenditures relative to additional facilities or major repairs, including the Gillaspay Center, and modifications to or replacement of established facilities.”

The trustees agreed that this would be the first reading of this policy change. The second reading will take place at the June 21, 2022 meeting, where it will be voted on.

## Mid Michigan College Board of Trustees Regular Meeting

June 7, 2022 – page 3

### Agenda Item VII-A: *CALENDAR OF EVENTS*

- June 21 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
- July 14 Employee Appreciation BBQ, Mt. Pleasant Campus
- July 21 Employee Appreciation BBQ, Outdoor Education Center, Harrison Campus
- July 27-29 MCCA Summer Conference, Grand Traverse Resort and Spa
- Aug 2 Board of Trustees Meeting, Community Room, Mt. Pleasant Campus

### Agenda Item VII-B: *OTHER BUSINESS*

Trustee Zdrojewski asked about Mid's safety and security policies and would like to see that reviewed by the Board in the future.

Trustee Allen expressed that experiencing Mid's commencement was like being "dunked in happy." He thoroughly enjoyed the event, especially after all of the restrictions that everyone faced during the pandemic. He also spoke about the importance of offering certifications to our students.

Trustee Oles sent an email to express congratulations to Tony Fox on his award as SBDC Regional Director of the Year.

Board Chair Petrongelli spoke about the hard work by the Mid employees that operate behind the scenes in order to make the commencement events such a success and thanked them for everything they do.

Meeting adjourned at 8:00 PM  
Recording Secretary,  
Amy Lince  
Executive Assistant to the President and Board of Trustees

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Terry Petrongelli, Board Chair

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Richard S. Allen, Jr., Board Secretary

**MID MICHIGAN COLLEGE**  
**FINANCIAL HIGHLIGHTS**  
**GENERAL & AUXILIARY FUNDS**

May 31, 2022

**GENERAL FUND REVENUE:**

- 2021-22 enrollment reports show the following changes in billable tuition hours from 2020-21 levels: Fall 2021 2.68% decrease; Winter 2022 0.2% decrease; Summer 2022 1.3% decrease. The resulting total revenue represents 98% of the annual budget for the 2021-22 tuition and fees revenue.
- State appropriations revenue for 2021-22 was booked in October at \$5,454,700. Additional state appropriations of \$1,467,483 were allocated to Mid for the UAAL funding and also booked as receivable in October. In addition, we have received a total of \$341,626 in offsetting MPSERS revenue, not forecasted in the State appropriations budget.
- Property tax revenue of \$4,017,698 was levied and booked as revenue in December 2021, 58% higher than prior year due to the annexation of Mt. Pleasant school district.

**GENERAL FUND EXPENSES:**

- Departmental expenses are in line with 92% of the annual budget, with the exception of:
  - Information Technology expended only 84% due in part to budgeted technology expenses (Zoom, Adobe, etc.) charged to CARES grant funding.
  - Public Service expended only 80% due to various technical courses that were planned but did not take place.
  - Student Services expended 82%, due mainly to various institutional scholarships that will be expensed just prior to the end of the fiscal year.

**GENERAL FUND REVENUE OVER EXPENSES:**

- The total increase in net assets as of May 31, 2022 is \$2.8 million. A portion of this excess will help fund the balance of the 2021-22 fiscal year.

**BALANCE SHEET:**

- The cash balance increased \$3.8 million from April 30, 2022 due mainly to the drawdown of Title IV funds (loans, Pell, SEOG, and federal work study) and federal grants such as Title III, Talent Search, and TRiO.
- The state appropriations receivable of \$1,871,937 represents the remaining 3 monthly payments of 2021-22 general and UAAL state appropriations.
- Student receivables increased \$609,252 due to 2022 Summer and 2022 Fall term registration activity in May.



- The prepaid expense balance of \$595,355 represents a few multi-year prepaid items, prepaid HSA benefits that will be earned by employees during the next fiscal year, and other prepaid 2022-23 expenses.
- The balance due to other funds of \$6 million can be broken down as follows:
  - \$895,000 due to the designated student activities fund
  - \$2.7 million due to the auxiliary services for sales
  - \$522,000 due from the scholarship and grant fund
  - \$93,000 due from the federal restricted fund for student financial aid funds disbursed to the student accounts
  - \$1.7 million due from federal CARES (HEERF) fund for institutional expenses
  - \$621,000 due from the restricted grant fund
  - \$5.6 million due to building and site for current and future college needs
  - \$302,000 due from the Foundation for AP payments
- The \$1.8 million in accrued payroll and other compensation includes expenses incurred but not paid as follows:
  - Accrued salary, wages and vacation of \$233,000
  - FICA, Federal and State withholding of \$48,000
  - MPSERS/ORP/UAAL payable of \$491,000
  - Employee health and dental insurances payable of \$184,000
  - Unemployment and workers' compensation insurances payable of \$8,700
  - Deferred faculty pay \$779,000
  - Miscellaneous payroll deductions
- A significant portion of the preliminary Unreserved Net Assets of \$8.5 million represents funds set aside by the Board of Trustees to fund current and future college expansion needs.

#### AUXILIARY FUNDS:

- Total bookstore revenue is at 101% of the adjusted budget. Laker Café revenue is at 146% of its adjusted budget, as it remained in service after the BNC transition.
- Total expenses, at 116% of the anticipated budget, represent operational costs for the months of July through May.
- The excess expense over revenue to date is \$78,687.

MID MICHIGAN COLLEGE  
BALANCE SHEET  
May 31, 2022

**Assets**

**Current Assets:**

Cash and cash equivalents	\$	18,721,527
Short-term investments	\$	614,712
Property taxes receivable	\$	245,588
State appropriations receivable	\$	1,871,937
Student receivables	\$	4,015,221
Other receivables	\$	194
Prepaid expenses and other assets	\$	595,355
Due from (due to) other funds	\$	(6,076,900)
<b>Total current assets</b>	<b>\$</b>	<b>19,987,634</b>

**Total assets** **\$ 19,987,634**

**Liabilities and Net Assets**

**Liabilities:**

Accounts payable	\$	160,487
Accrued payroll and other compensation	\$	1,760,030
Deferred revenue	\$	3,267,273
<b>Total liabilities</b>	<b>\$</b>	<b>5,210,856</b>

**Net assets:**

Reserved for:		
Technology	\$	1,398,422
Program development	\$	863,655
Retirement incentives	\$	200,000
Self-funded healthcare reserve	\$	1,018,949
Unreserved	\$	8,487,206
Current year excess revenue over/(under) expenditures	\$	2,808,546
<b>Total net assets</b>	<b>\$</b>	<b>14,776,778</b>

**Total liabilities and net assets** **\$ 19,987,634**

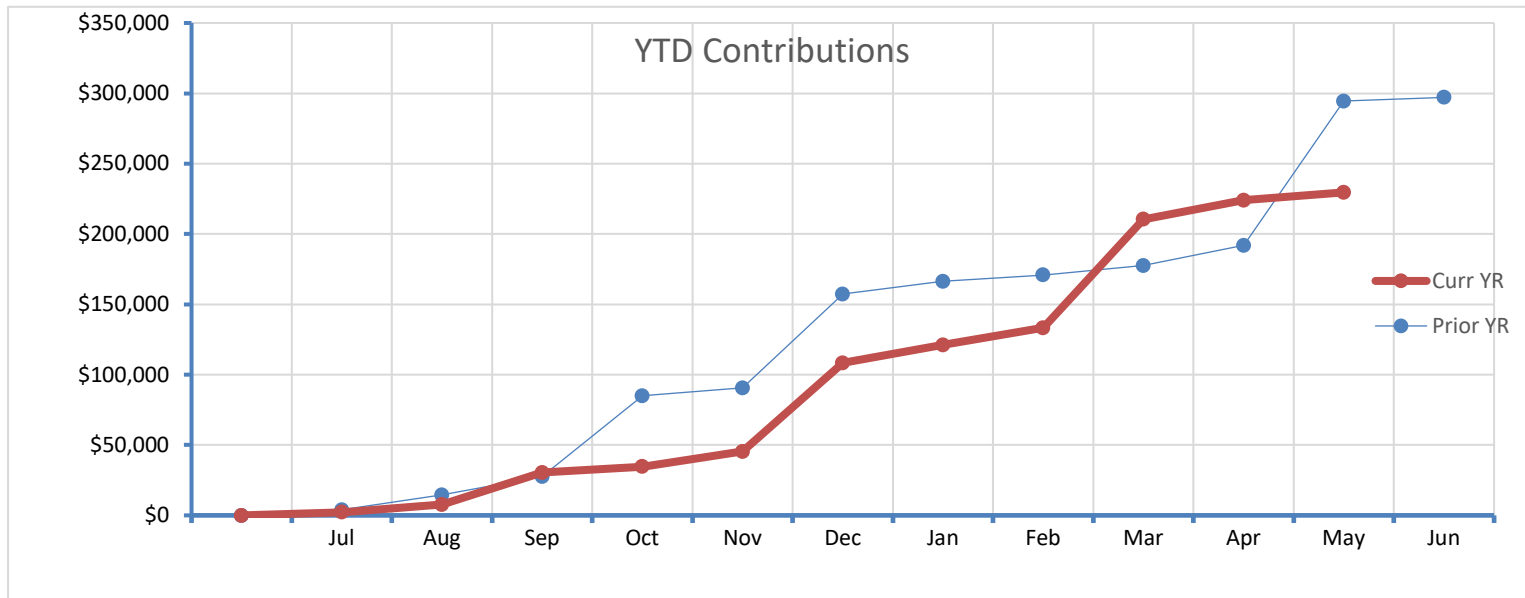
MID MICHIGAN COLLEGE  
STATEMENT OF REVENUES, EXPENSES  
For the eleven months ended May 31, 2022

	Current Fiscal Year		Prior Fiscal Year	
	Amount	% of Budget	Amount	% of Budget
<b>OPERATING REVENUES:</b>				
Tuition and fees	\$ 13,871,536	98%	\$ 14,227,738	97%
Miscellaneous	\$ 29,327	25%	\$ 41,201	49%
<b>Total operating revenues</b>	<b>\$ 13,900,863</b>	<b>98%</b>	<b>\$ 14,268,939</b>	<b>96%</b>
<b>EXPENSES:</b>				
Operating expenses:				
Instruction	\$ 10,457,027	98%	\$ 10,134,680	97%
Information technology	\$ 1,443,311	84%	\$ 1,442,980	99%
Public service	\$ 658,905	80%	\$ 586,045	95%
Instructional support	\$ 1,463,225	90%	\$ 1,608,494	94%
Student services	\$ 2,288,798	82%	\$ 2,516,422	89%
Institutional administration	\$ 3,103,623	80%	\$ 3,309,070	82%
Operation and maintenance of plant	\$ 2,035,103	93%	\$ 1,948,230	85%
<b>Total operating expenses</b>	<b>\$ 21,449,992</b>	<b>91%</b>	<b>\$ 21,545,922</b>	<b>92%</b>
<b>Operating income/(loss)</b>	<b>\$ (7,549,129)</b>		<b>\$ (7,276,982)</b>	
<b>NON-OPERATING REVENUES:</b>				
State appropriations	\$ 5,851,305	107%	\$ 5,593,256	111%
UAAL	\$ 1,467,483	110%	\$ 1,449,036	109%
Property tax levy	\$ 4,017,741	100%	\$ 2,547,826	109%
Investment income	\$ 9,127	18%	\$ 13,913	15%
Unrealized gain (loss) on investments	\$ -		\$ (655)	
Gifts	\$ -		\$ -	
Miscellaneous	\$ 111,787		\$ 109,868	
<b>Total Non-operating revenues</b>	<b>\$ 11,457,444</b>	<b>105%</b>	<b>\$ 9,713,242</b>	<b>110%</b>
<b>Revenues over/(under) expenses</b>	<b>\$ 3,908,315</b>		<b>\$ 2,436,260</b>	
<b>Inter Funds Transfers</b>				
Planned Savings (Building & Site)	\$ 641,665	92%	\$ -	0%
Bond Debt Service (Building & Site)	\$ 457,350	100%	\$ 770,603	100%
Restricted Grant Match	\$ 754	0%	\$ 42,695	26%
Foundation Transfer	\$ -	0%	\$ (67,500)	100%
<b>Total Inter Funds Transfers</b>	<b>\$ 1,099,769</b>		<b>\$ 745,798</b>	
<b>Net increase (decrease) in Net Assets</b>	<b>\$ 2,808,546</b>		<b>\$ 1,690,462</b>	

MID MICHIGAN COLLEGE  
 STATEMENT OF REVENUES, EXPENSES  
 For the eleven months ended May 31, 2022  
 AUXILIARY FUND

	Current Fiscal Year		Prior Fiscal Year	
	Amount	% of Budget	Amount	% of Budget
<b>REVENUE:</b>				
Bookstore	\$ 492,835	101%	\$ 1,007,834	107%
Laker Café*	\$ 33,598	146%	\$ 22,512	52%
	<u>\$ 526,433</u>	<u>103%</u>	<u>\$ 1,030,346</u>	<u>105%</u>
<b>EXPENSES:</b>				
Bookstore	\$ 490,255	115%	\$ 865,480	99%
Laker Café*	\$ 39,959	149%	\$ 23,046	53%
Auxiliary Services	\$ 74,905	106%	\$ 122,037	95%
	<u>\$ 605,119</u>	<u>116%</u>	<u>\$ 1,010,564</u>	<u>97%</u>
<b>EXCESS REVENUE OVER EXPENSES</b>	<u><b>\$ (78,687)</b></u>		<u><b>\$ 19,782</b></u>	
	-15%		2%	

## Mid Michigan College Contributions May 2022



	Curr YR	Prior YR
Monthly Contributions	\$ 5,558	\$ 102,634
YTD Contributions	\$ 229,578	\$ 294,516

### YTD Top Contribution Totals in 2022:

General Fund-Unrestricted	\$ 43,964
Jim & Linda Bosink Scholarship	\$ 40,000
Gerstacker Fund	\$ 30,000
Suresh Family Scholarship	\$ 25,000
Lakers Athletic and other Athletic Funds	\$ 18,977
Lakers Academic Fund	\$ 15,252
Hunting and Angling Scholars Program	\$ 10,777
Kathleen Kehoe Memorial Scholarship	\$ 9,000
Lakers Leadership Fund	\$ 8,160
Bicknell Scholarship	\$ 5,500
Rich Smith Memorial Student Emergency Fund	\$ 5,000

Other Funds	\$ 17,948
<b>YTD Total</b>	<b><u>\$ 229,578</u></b>

TO: Board of Trustees  
FROM: Lori Fassett, Associate VP of Human Resources  
SUBJECT: Staffing Update, June 21, 2022 Board Meeting  
DATE: June 2, 2022

FULL-TIME NEW HIRES:  
N/A

NEW PART-TIME AND STUDENT EMPLOYEES:

Stacy Carr – Adjunct AIM (Edustaff)	Effective: 05/31/2022
Patricia Evans – Phlebotomy Instructor Midland (Edustaff)	Effective: 05/31/2022

INTERNAL TRANSFERS:  
N/A

SEPARATIONS:

Ayden Case – Student Worker Admissions	Effective: 05/13/2022
Skylar Duke – Student Worker Online Learning	Effective: 05/27/2022
Nick O’Brien – Off Campus Student Work Study	Effective: 05/20/2022
Ally Tweed – Off Campus Student Work Study	Effective: 05/13/2022

VACANCIES:

Adjunct Advanced Manufacturing & Robotics (part-time)	Posted
Adjunct Automotive & Diesel Service (part-time)	Posted

Adjunct Biology (part-time)	Posted
Adjunct Computer Aided Drafting (CAD) (part-time)	Posted
Adjunct Communication – various locations (part-time)	Posted
Adjunct Computer Information Systems (CIS) (part-time)	Posted
Adjunct English – various locations (part-time)	Posted
Adjunct Health Education – CCRESA (part-time)	Posted
Adjunct Hunting & Angling (part-time)	Posted
Adjunct Math – Huron ISD (part-time)	Posted
Adjunct Nursing – General (part-time)	Posted
Adjunct Physics/Physical Science (part-time)	Posted
Adjunct Welding (part-time)	Filled
Automotive Lab Technician (part-time)	Filled
Director of Counseling and Wellness Services (full-time)	Posted
ETS Academic Coordinator (part-time)	Interviewing
Head Coach – Bass Fishing (part-time)	Filled
Head Coach Cross Country (part-time)	Posted
Head Coach Esports (part-time)	Posted
Hospitality Assistant (part-time)	Posted
Phlebotomy Instructor Various locations (part-time)	Posted
Psychology Faculty (full-time)	Posted
Registrar (full-time)	Interviewing

## Unfinished Business

### Item V-A: Enrollment Reports

**Presenter: Matt Miller**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Vice President of Student Services Matt Miller will present information regarding the Summer and Fall enrollment reports.



## Unfinished Business

### Item V-B: Board Policy 303.03 Update

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information/Action**

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***President's Recommendation:***

Motion to approve the changes to Board policy 303.03 as presented.

Board Chair Petrongelli will be presenting the second reading of a change to Board policy 303.03 for approval.

### 303.03 Budget and Facilities

[LAST APPROVED June 2018]

The Board of Trustees shall review and approve financial matters including the annual budget, capital expenditures relative to additional facilities or major repairs, **including the Gillaspay Center**, and modifications to or replacement of established facilities.

## New Business

### Item VI-A: Correspondence and Announcements

**Presenter: President Hood**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Announcements may be made at this time.

## New Business

### Item VI-B: Board Policy 202.03 Update

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Board Chair Petrongelli will be presenting an update to Board policy 202.03 for consideration as a first reading. No action is necessary, as the policy will be presented at the August Board meeting for approval.

## 202.03 Notice and Agenda

[LAST APPROVED June 2018]

A written notice announcing each regular meeting date shall be forwarded to each Trustee at least ~~three~~ **five** business days prior to the meeting. Accompanying the notice shall be the minutes of the previous meeting and the agenda for the scheduled meeting, prepared by ~~the~~ **an Agenda Committee consisting of the** College President, **Board Chair and/or one other trustee.**

Any Trustee, ~~any~~ interested citizen or ~~any~~ employee of the College may request, in writing, agenda items to be recognized by the Board of Trustees at the next official Board meeting. The request must be made through the Office of the President seven ~~calendar~~ **business** days prior to the scheduled meeting time.

**Items submitted to the Agenda Committee will be approved or disapproved by the committee in any way they deem appropriate. Failure for an item's agenda approval shall not prevent it from being resubmitted for subsequent meetings. Submissions may be formal motions, informational topics or proposals for consideration. Items submitted as informational or proposals for consideration may, at the discretion of the Board Chair, be modified and treated as motions.** The order of business at each official meeting of the Board of Trustees shall be determined by the approval of agenda items ~~as an order of business.~~

## New Business

### Item VI-C: Board Policy 303.02 Update

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Board Chair Petrongelli will be presenting an update to Board policy 303.02 for consideration as a first reading. No action is necessary, as the policy will be presented at the August Board meeting for approval.

### 303.02 Approval of College Expenditures

[LAST APPROVED June 2018]

The College shall ensure that all expenditures are made through a consistent approval process.

The Board of Trustees supports all employees being reimbursed for appropriate expenses that they incur in fulfilling their job responsibilities. Reimbursement of College employees for job-related expenses and travel shall be made in an equitable manner, with the same rules applying to all levels of employees.

If College-owned vehicles are not available and administrators find it necessary to drive their own personal vehicles when pursuing official College business, they shall be reimbursed by the College at 80% of the rate allowable according to Internal Revenue Service mileage allowance guidelines.

The College authorizes the President to provide credit cards to employees whose job responsibilities demonstrate the need. In no circumstance shall the total credit card exposure exceed ~~\$1,000,000~~ **\$250,000** indebtedness. Limitations on individual cards are set as determined by mutual agreement of the President and the Vice President of Finance and Administrative Services.

## New Business

### Item VI-D: Board Policy Delegation Roster

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Board Chair Petrongelli will present the Board with the policy Delegation Roster. The Board will discuss the option of setting up a schedule for reviewing approved policies.



## New Business

### Item VI-E: Certifying Millage Resolution

**Presenter:** Lillian Frick

**Board Consideration:** Information/Action

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***President's Recommendation:***

Motion to certify the allowable millage rate as reflected in the Board packet.

Vice President of Finance and Administration Lillian Frick will be presenting a resolution to certify the millage levy. The General Property Tax Act requires that each unit certify its millage to the collecting units. A resolution certifying such is attached for Board approval.

**MID MICHIGAN COLLEGE**  
**Resolution**

A Regular Meeting of the Board of Trustees of said community college district was held on the 21<sup>st</sup> day of June, 2022 at seven o'clock, p.m.

The meeting was called to order by the Board Chair, Terry Petrongelli

Present: Trustees

Absent:

The following preamble and resolution were offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_.

WHEREAS, this Board of Trustees has been advised by the County Equalization Directors that the state taxable valuation for the 2022 tax year of property located within the community college district is \$3,516,967,940 and,

WHEREAS this Board of Trustees, after careful examination of its estimated revenues based on state taxable valuation, has determined that the best interests of the community college require the levy of 1.2183 mils from the community college district for operating purposes for the ensuing year.

NOW, THEREFORE BE IT RESOLVED THAT:

This Board of Trustees certifies the levy of 1.2183 mils for operating purposes in 2022.

Ayes: Trustees \_\_\_\_\_

Nays: \_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
Richard S. Allen, Jr., Board Secretary

I, the undersigned, Secretary of the Board of Trustees, Mid Michigan College, Michigan, do hereby certify that the foregoing is a true and completed copy of a resolution adopted by the Board of Trustees of Mid Michigan College at its Regular Meeting held on June 21, 2022 the original of which is part of the Board's minutes.

\_\_\_\_\_  
Richard S. Allen, Jr., Board Secretary

## New Business

### Item VI-F: 2022-2023 Budget

Presenter: Lillian Frick

Board Consideration: Information/Action

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#### *President's Recommendation:*

Motion to approve the 2022-2023 budget as presented.

Vice President of Finance and Administration Lillian Frick will present the proposed budget for the 2022-2023 fiscal year. This budget is based on an assumed 0.5% enrollment increase in conjunction with a 3.6% increase in tuition rate.

**Mid Michigan Community College  
General Fund Budget  
Fiscal Year Ending 6/30/23**

	<b>PROPOSED</b>
	<b>2022-23</b>
	<b>Budget</b>
<b><u>OPERATING REVENUE</u></b>	
Tuition and Fees	\$ 14,210,649
Auxiliary Services	\$ 70,000
Miscellaneous	\$ 45,000
Total operating revenue	\$ 14,325,649
<b><u>NON-OPERATING REVENUE</u></b>	
State Appropriations	\$ 5,612,152
State Appropriations-UAAL	\$ 1,467,483
Property Taxes	\$ 4,246,628
Investment Income	\$ 50,000
Total non-operating revenue	\$ 11,376,263
<b>TOTAL REVENUE</b>	\$ 25,701,912
<b><u>OPERATING EXPENSES</u></b>	
Instruction	\$ 10,868,478
Information Tech	\$ 1,972,428
Public Service	\$ 782,007
Instructional Support	\$ 1,658,920
Student Services	\$ 3,271,589
Auxiliary	\$ 56,874
Institutional Admin	\$ 3,088,697
Physical Plant	\$ 2,430,978
<b>Total-Operating Expenses</b>	\$ 24,129,970
<b><u>Contingencies</u></b>	
Institutional	\$ 404,492
M&R	\$ 45,000
<b>Subtotal Contingencies</b>	\$ 449,492
<b>Total Expenses</b>	\$ 24,579,462
<b>Revenues over Expenses-Before Transfers</b>	\$ 1,122,450
<b><u>TRANSFERS TO/(FROM) OTHER FUNDS:</u></b>	
Building & Site - Bond Debt Service	\$ 447,450
Building & Site - Planned Savings	\$ 700,000
Transfer from Foundation	\$ -
CARES Funding	\$ (500,000)
Restricted Grant Match	\$ 475,000
Total transfers to other funds	\$ 1,122,450
<b>Net Revenues over Expenses</b>	\$ 0

## New Business

### Item VI-G: Banking Resolution

**Presenter:** Lillian Frick

**Board Consideration:** Information/Action

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***President's Recommendation:***

Motion to approve the banking resolution as presented.

Vice President of Finance and Administration Lillian Frick will present an updated college banking resolution for approval.

# Master Resolution and Authorization for Depository Accounts and Treasury Management Services

The undersigned certifies as follows to PNC Bank, National Association and to PNC Bank Canada Branch<sup>1</sup>, if the undersigned has accounts there (collectively, the "Bank")

1. **Name of Client** Mid Michigan College ("Client")

**Trade name(s), if applicable:** \_\_\_\_\_

**Taxpayer ID (United States) / CA Business Number (Canada):** 38-1812272

2. **Type of Organization:** (check one)

**Corporation.** The Client is a corporation organized under the laws of the \_\_\_\_\_ of \_\_\_\_\_, and the undersigned Secretary of the Client certifies that the following is a true copy of resolutions adopted by the Board of Directors of the Client pursuant to a notice and the articles of incorporation and regulations or by-laws of the Client and at which a quorum was present, or adopted without a meeting by the written approval of the directors of the Client.

**Partnership.** The Client is a partnership and the undersigned general partners of such partnership certify that the following is a resolution adopted by all of the general partners of such partnership.

**Unincorporated Association.** The Client is an unincorporated association and the undersigned Secretary of the Client certifies that the following is a true copy of resolutions adopted by the Members, Trustees, Executive Committee, Board of Directors, etc. of the Client pursuant to, and in compliance with, its organizational documents.

**Limited Liability Company.** The Client is a limited liability company organized under the laws of the \_\_\_\_\_ of \_\_\_\_\_ and the undersigned members charged with managing the business affairs of the Client certify that the following is a resolution adopted by all members of such limited liability company.

**Manager Managed LLC**

**Member Managed LLC**

**Single Member LLC**

**Sole Proprietorship.** The Client is a sole proprietorship doing business under the name \_\_\_\_\_ and authorizes the following.

**Other.** Gov't - Public Funds

3. **Resolutions:**

**A. Authorization of Depository.** Resolved, that the Bank is hereby designated a depository of the Client and is hereby authorized to accept monies, wire and other electronic fund transfers, checks, drafts, notes, acceptances or other evidences of indebtedness for deposit, or for collection by the Bank and deposit upon receipt of payment therefore by the Bank, (including deposits and collections of payments in such foreign currencies as the Bank may accept from time to time), to the credit of the Client in such account or accounts as the Client may have with the Bank, without the endorsement of the Client appearing thereon, and Client promises to pay the Bank for any Items that are returned for lack of endorsement. The persons so indicated on Part C of the Attachments, are authorized to open or close deposit accounts with the Bank, and to instruct the Bank as to the disposition of funds in any account to be closed, all by written instruction to the Bank, (electronically or otherwise), by any one such person. The depository accounts to which these resolutions and authorizations apply include existing depository accounts of the Client and all future depository accounts opened by the Client with the Bank pursuant to this Section 3A, and may include accounts denominated in one or more foreign currencies offered by the Bank from time to time.

**B. Authorization to Sign Checks and Other Instruments and Withdrawal Orders and to Designate Other Persons Who Have Such Authority.** Resolved, that any one of the persons so indicated on Part C of the Attachments is authorized to sign, execute, deliver and negotiate checks, drafts, bills of exchange, acceptances and other instruments or withdrawal orders from or drawn on the depository accounts of the Client with the Bank ("Items") and to designate other persons who are authorized to sign, execute, deliver and negotiate Items. The signatures of all authorized signers must appear on the account signature card for the applicable account. As confirmation of the authority of such persons, the account signature card shall be executed by an authorized person so indicated on Part C of the Attachments.

**Authorization for Use of Facsimile Signature.** If the Facsimile Signature section is completed on Part B of the Attachments, it authorizes the use of facsimile signatures in accordance with this Section 3B. Such facsimile signatures must be provided on account signature cards properly executed in accordance with these Resolutions.

<sup>1</sup> PNC Bank Canada Branch is a branch of PNC Bank, N.A.

# Master Resolution and Authorization for Depository Accounts and Treasury Management Services

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Resolved, that if so indicated on Part B of the Attachments, the Bank is hereby requested, authorized and directed to honor any and all Items when bearing the facsimile signature made by machine or other mechanical device, or rubber stamp of any person whose facsimile signatures appear on signature cards given by Client to the Bank from time to time and executed in accordance with these Resolutions. The Client assumes full responsibility for all payments made by the Bank in good faith reliance upon such facsimile signature(s) of such person or persons and the Bank shall be entitled to pay and charge to the account of the Client any and all such Items, regardless of by whom or by what means such facsimile signature(s) thereon may have been affixed thereto.

The Bank is authorized to make payments from the funds of the Client on deposit with the Bank, upon and according to such Items and other written instructions, whether given by manual or facsimile signature, in each case regardless of whether payment is requested to be made to the order of or for the benefit of, or whether payment is to be deposited to the individual credit of or tendered in payment of the obligation to the Bank of, the person making the withdrawal or transfer or any person listed in Part C of the Attachments.

## **C. Authorization to Obtain Treasury Management Services and to Designate Other Persons Who Have Such Authority.**

Resolved, that any one of the persons so indicated in Part C of the Attachments is authorized from time to time (1) to obtain for the Client from the Bank such treasury management services as he or she so elects in his or her sole discretion including, without limitation, services for the initiation or origination of transfers or withdrawals of funds from the accounts of Client with the Bank, either in United States dollars or in such foreign currencies as Bank may make available from time to time; (2) to accept, execute and/or deliver, including to electronically accept, execute and/or deliver, such agreements, instruments and documents as may be required by the Bank in its sole discretion in connection with the furnishing of such services or transactions; and (3) to designate, in writing, other persons who are authorized to obtain for the Client such treasury management services or to enter into such transactions or to give instructions to the Bank with respect to such services or transactions and to accept, execute and/or deliver, including to electronically accept, execute and/or deliver, such agreements, instruments and documents, all without further action by the Client.

## **D. Authorization to Conduct Foreign Exchange Transactions and to Designate Other Persons Who Have Such Authority.**

{NOTE: This authorization is applicable to PNC Bank, National Association, only, and is not applicable to PNC Bank Canada Branch.} Resolved, that any one of the persons so indicated on Part C of the Attachments is also authorized from time to time (1) to obtain for the Client from the Bank services and products related to foreign exchange transactions (including spots, forwards, options and swaps or any other similar transaction) (2) to execute to and in favor of the Bank any and all agreements or documents, including amendments or modifications thereto, in connection with such foreign exchange transactions (3) to designate, in writing, any other person or persons to do any and all things which such person so indicated on Part C of the Attachments is authorized to do with respect to such foreign exchange transactions (4) to designate, in writing (in substantially the form attached hereto as Part D of the Attachments, or such other form acceptable to the Bank), those persons who are authorized to execute and/or confirm such transactions on behalf of the Client.

**E. Authorization to Make Changes.** Resolved, that any one of the persons so indicated on Part C of the Attachments is also authorized to (i) add or remove Subsidiaries from Part A of the Attachments and (ii) add or remove persons authorized to act hereunder from Part C of the Attachments; in each case as evidenced by written instructions executed by such authorized person and delivered to the Bank.

**F. Requests Made by Facsimile or Other Means.** Resolved, that the Bank is authorized, in its sole discretion, to take any action authorized hereunder based upon: (i) the telephone request of any person purporting to be a person authorized to act hereunder, (ii) the signature of any person authorized to act hereunder that is delivered to the Bank by facsimile transmission, or (iii) electronic mail that Bank reasonably believes is from any person authorized to act hereunder.

**G. Authorization for Subsidiaries, Divisions and Trade Names.** Resolved, as to each entity (other than the Client) listed in Part A of the Attachments, all of which are direct or indirect subsidiaries of the Client and whose activities are controlled by Client and 51% or more of whose voting stock is owned directly or indirectly by the Client or whose interests are owned 51% percent or more by the Client in the case of non-stock subsidiaries (each a "Subsidiary") that (i) the Client hereby (a) adopts all of the preceding and following resolutions on behalf of each Subsidiary, and (b) instructs each Subsidiary to cause these resolutions to be filed with its corporate records, and to adopt all of these resolutions on behalf of Subsidiaries all of whose voting interests are owned by each Subsidiary.

**H. General.** Resolved, that a certified copy of these resolutions be delivered to the Bank and that they and the authority vested in the persons specified herein will remain in full force and effect until a certified copy of a resolution of the Client revoking or modifying these resolutions and such authority has been filed with the Bank and the Bank has had a reasonable time to act on it. These resolutions supersede any prior resolution of Client provided to the Bank.

**4. Incumbency and Specimen Signatures:** Each of the persons listed in Part C of the Attachments holds the office, title or status with the Client and/or its Subsidiaries specified therein and the actual signature of each such person appears on Part C of the Attachments.

# Master Resolution and Authorization for Depository Accounts and Treasury Management Services

**5. Organizational Documents:** Copies of any organizational or other documents, including but not limited to the articles or certificate of incorporation, the by-laws or regulations, or other organizational documents of the Client or applicable Subsidiary, that the Client or any such Subsidiary may deliver to the Bank at the Bank's request with these Resolutions or from time to time, shall be, and the Bank shall be entitled to rely on such copies as, true, complete and correct copies thereof with all amendments thereto as in effect on the date of such delivery.

**6. Additional Certifications of Secretary:** These Master Resolutions and Authorizations now stand of record on the books of the Client, are in full force and effect and have not been modified or revoked in any manner whatsoever. Nothing in the foregoing resolutions violates the articles or certificate of incorporation, the by-laws or regulations, or other organizational documents of the Client or applicable Subsidiary. The undersigned has taken all actions and made such notification as are required under section 3F above with respect to each Subsidiary.

**Note:**  
For Partnerships, all general partners must sign unless the partnership agreement outlines other signing authorities.  
For Limited Liability Companies, all members must sign unless the operating agreement identifies one or more managers, in which case the managers must sign.  
For Corporations, Unincorporated Associations and Other Organizations: the Secretary, as attesting officer must sign.  
If the Secretary, as the attesting officer, is also granted authorization to act in Part C, then one other authorized representative must sign below.

**DATE:**

IN WITNESS WHEREOF, and intending to be legally bound hereby, the undersigned have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**ATTESTATION:**

\_\_\_\_\_  
Signature  
Secretary  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature  
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Title

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Title

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Signature  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Title



# Master Resolution and Authorization for Depository Accounts and Treasury Management Services

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## ATTACHMENTS

### PART A – ADDITIONAL SUBSIDIARIES, AFFILIATES AND TRADE NAMES TO WHICH RESOLUTIONS AND AUTHORIZATIONS APPLY

Name of Legal Entity	Trade Name if Applicable	Taxpayer ID/CA Business Number	State of Formation
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

# Master Resolution and Authorization for Depository Accounts and Treasury Management Services

## PART B – AUTHORIZATION FOR USE OF FACSIMILE SIGNATURES

### AUTHORIZATION FOR USE OF FACSIMILE SIGNATURE

If this box  is checked, it authorizes the use of facsimile signatures in accordance with Section 3B. Such facsimile signatures must be provided on account signature cards properly executed in accordance with these Resolutions.

## PART C – PERSONS AUTHORIZED TO ACT

If this box  is checked, additional names of Persons Authorized to Act are set forth on the accompanying Continuation of Part C.

**THE INDIVIDUALS LISTED BELOW ARE GRANTED ALL OF THE AUTHORITIES AS OUTLINED IN SECTION 3 OF THIS RESOLUTION INCLUDING THE AUTHORITY TO:**

- OPEN AND CLOSE DEPOSIT ACCOUNTS
- SIGN CHECKS AND OTHER INSTRUMENTS AND WITHDRAWAL ORDERS AND DELEGATE SUCH AUTHORITY TO OTHERS
- OBTAIN TREASURY MANAGEMENT SERVICES AND DELEGATE SUCH AUTHORITY TO OTHERS
- OBTAIN SERVICES RELATED TO FOREIGN EXCHANGE TRANSACTIONS AND DELEGATE SUCH AUTHORITY TO OTHERS
- MAKE CHANGES TO ATTACHMENTS

PRINT NAME	PRINT TITLE	SIGNATURE
1. TIM HOOD	PRESIDENT	
2. LILLIAN K. FRICK	VP FOR FINANCE & FACILITIES	
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

# Master Resolution and Authorization for Depository Accounts and Treasury Management Services

## PART D – TRADE AND CONFIRMATION AUTHORIZATION LETTER FOR FOREIGN EXCHANGE TRANSACTIONS {NOTE: THIS PART D IS APPLICABLE TO PNC BANK, NATIONAL ASSOCIATION, ONLY, AND IS NOT APPLICABLE TO PNC BANK CANADA BRANCH.}

The undersigned (the “Designator”), a duly authorized representative of Client who is authorized to execute this authorization letter on behalf of Client, certifies as follows to PNC Bank, National Association (“Bank”):

The Designator, acting pursuant to the authority delegated to him/her by the Client resolutions delivered to the Bank (the “Resolutions”) authorizing the Designator to delegate to any other person or persons the authority to execute and/or confirm on behalf of Client, foreign exchange transactions, does hereby establish and confirm the authority of each of the person(s) whose names are set forth below to execute on behalf of Client foreign exchange transactions described in the Resolutions, and/or confirm on behalf of Client such executed foreign exchange transactions as such authority is set forth below.

Each person below has complete authority at all times to bind Client to the performance of any such transactions. Bank may rely on the authority vested in these individuals until the close of business on the second business day after Bank receives written notice from Client of any changes in such authority at its offices at the following address: PNC Bank, National Association, PNC Investment Operations, 116 Allegheny Center Mall, Pittsburgh, PA 15212 Attention: Derivative Operations, or any other address which has been provided by Bank to Client for such purpose.

Consent for E-mail Delivery: By signing below, the Designator acknowledges that Client has consented to receive confirmations for foreign exchange transactions via electronic mail.

### PERSONS AUTHORIZED TO EXECUTE AND/OR CONFIRM FOREIGN EXCHANGE TRANSACTIONS Check applicable boxes to grant authorities to individuals.

PRINTED NAME, EMAIL AND TELEPHONE OF AUTHORIZED INDIVIDUAL	Authorized to EXECUTE	Authorized to CONFIRM	Authorized to EXECUTE AND CONFIRM the same transaction (Single person authorization)
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Name: Email: Telephone:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Client Name:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Authorized Representative per Part C of the Master Resolution

## New Business

### Item VI-H: Summary of Contracts and Assignments

**Presenter: Lillian Frick**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

Vice President of Finance and Administration Lillian Frick will present a summary of expenditures between \$20,000 and \$50,000 for a time period of January 2022 through May 2022.

**MID MICHIGAN COLLEGE  
CONTRACTS ENTERED  
2021-22**

<b>Contracted Party</b>	<b>Description</b>	<b>Date</b>
Rowe Engineering	Athletic Fields - Civil Engineering	3/1/2022
Hobbs & Black	Athletic Fields - Architectural	3/1/2022
Peter Basso Associates	Athletic Fields - Peter Basso	3/1/2022
JDH Engineering	Athletic Fields-Structural Engineering	3/1/2022
Rowe Engineering	Athletic Fields - Topo Survey	3/22/2022
Rebecca Leitman Veidlinger, Esq. PLLC (RVL Law)	Legal - outside investigator for Title IX compliant	3/3/2022 7/01/2021-
MCCA	MiRIS Collaboration-Tuition Reimb	5/06/2022
Gerber Tours	TrIO Student Trip	5/10/2022
Linkedin	Learning Software	2/15/2022
JBS Contracting	OEC - Mechanical adjustments -acoustics	3/1/2022
Blue Icon	Financial Aid audit	5/1/2022

<b>Contracted Instruction</b>	<b>Description</b>	<b>Date</b>
Curtindale, Barbara	Geneology	3/3/2022
Educated Business Recourse Corp (EBRC)	Excel (Tahoe & Avalon)	3/3/2022
Cassandra Figueuro	Cricut 101 & Cricut Iron-on	3/30/2022
Zachary Krahner	CPR training	4/6/2022
Educated Business Recourse Corp (EBRC)	Excel (Unified Brands)	4/13/2022
Educated Business Recourse Corp (EBRC)	Excel (Mid Tech Center)	5/10/2022
Educated Business Recourse Corp (EBRC)	Excel (Mid Tech Center)	6/7/2022
Educated Business Recourse Corp (EBRC)	Hydraulics & Pneumatics	5/10/2022
Rogers, Dewayne	Surveying, Reading Plans & Brigdge Maint for DPW employees	4/19/2022
Michigan Brew Supply	Home Brewing 101	5/12/2022
Cassandra Figueuro	Cricut 101 & Cricut Iron-on	5/26/2022
Cope, Michele	Dog Training	6/8/2022
Cope, Michele	Dog Training	6/8/2022

<b>Term</b>	<b>Amount</b>	<b>Requestor</b>
3/01/22-9/30/2023	\$ 82,000.00	Miller
3/01/22-9/30/2023	\$ 120,000.00	Miller
3/01/22-9/30/2023	\$ 56,400.00	Miller
3/01/22-9/30/2023	\$ 25,000.00	Miller
3/22/2022-4/30/2022	\$ 16,375.00	Miller
Until terminated	\$300/hour	Farrell
Until terminated	\$ 86,316.00	Wieszecinski
5/10/2022	\$ 21,853.00	Moomaw
Thru 2/04/2023	\$ 20,700.00	Lehr
6/30/2022	\$ 20,441.00	Myers
8/01/2022-6/30/2023	\$ 25,250.00	Kasabian-Larson

<b>Term</b>	<b>Maximum</b>	<b>Requestor</b>
3/03-4/07/2022	\$ 700.00	Sturdavant
3/09 & 3/23/2022	\$ 2,100.00	Matthews
4/20/2022	\$ 1,000.00	Sturdavant
4/6/2022	\$ 50.00	Sturdavant
5/11/2022	\$ 3,150.00	Matthews
5/17/2022	\$ 2,100.00	Matthews
6/14/2022	\$ 2,100.00	Matthews
5/13/2022	\$ 7,500.00	Matthews
4/21/2022	\$ 1,350.00	Matthews
5/12/2022	\$ 1,625.00	Sturdavant
6/01-6/29/2022	\$ 1,000.00	Sturdavant
6/06-7/11/2022	\$ 600.00	Sturdavant
7/21-11/14/2022	\$ 3,600.00	Sturdavant

## New Business

### Item VI-I: Presidential Evaluation-Closed Session

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

The Board of Trustees will enter into a closed session, at the request of the President, for the purpose of discussing the Presidential evaluation.

## Board Comments

### Item VII-A: Calendar of Events

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

- |            |  |
|------------|--|
| July 14    | Employee Appreciation BBQ, Mt. Pleasant Campus                       |
| July 21    | Employee Appreciation BBQ, Outdoor Education Center, Harrison Campus |
| July 27-29 | MCCA Summer Conference, Grand Traverse Resort and Spa                |
| Aug 2      | Board of Trustees Meeting, Community Room, Mt. Pleasant Campus       |
| Oct 15     | Laker Achievement Awards, 6:00-9:00 PM, The PohlCat, Mt. Pleasant    |



## Board Comments

### Item VII-B: Board Comments- Other Business

**Presenter: Board Chair Petrongelli**

**Board Consideration: Information**

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***President's Recommendation:***

None, informational.

1. Any comments may be offered by Trustees at this time.