

## **Mid Michigan College Board of Trustees Regular Meeting**

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Michael Jankoviak, Vice Chair; Richard S. Allen Jr., Secretary; George Gilmore, Trustee; Jane Zdrojewski, Trustee; Onita Oles, Trustee

Absent: Thomas W. Metzger, Treasurer

### **Agenda Item I: *CALL TO ORDER***

Board Chair Terry Petrongelli called the meeting to order at 7:05 PM.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Zdrojewski to approve the agenda. Second by Trustee Jankoviak. A voice vote showed All Ayes; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Petrongelli asked for public comment and referenced the Board policy regarding public comment.

John Carson, resident of Howell, Michigan addressed the Board regarding the recent separation of employment pertaining to the Head Baseball Coach. He spoke about his son choosing Mid because of the baseball program and coaching staff. He urged the Board to get involved in the matter and find a resolution to bring Mr. Pickens back in some way. He felt that students do not attend Mid for their programs but because of extra curricular activities such as baseball. Mr. Carson stated that the baseball players and families would like more information and thanked Matt Miller for his response and respect to answer questions. He spoke regarding the showing of support from other attendees in the audience for Mr. Pickens.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Allen to approve the consent items as presented. Second by Trustee Gilmore. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-A: *ENROLLMENT REPORT***

Vice President of Student Services Matt Miller presented the final Fall enrollment report. Mid's Fall semester resulted with a 0.1% increase in contact hours. Mid is one of only five community colleges in the state that reported an increase in contact hours. President Hood spoke about an upcoming tentative agreement with Gratiot-Isabella RESD for dual enrollment students to begin in January 2023. Vice President Miller spoke about the recent Senior Focus Day on the Harrison Campus and the information that was available to local seniors that day.

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### **Agenda Item V-B: *PROPOSED MT. PLEASANT CAMPUS FACILITIES***

President Hood presented a request for the approval of construction on a new salt barn/maintenance facility on the Mt. Pleasant campus. He spoke regarding a proposal that was submitted to state legislators to assist with Mid programs, as well as Gratiot-Isabella RESD and Clare Gladwin RESD. The athletic complex proposal will not be pursued at this point.

Vice President of Finance and Administration Lillian Frick spoke about the reduced scale of the project. Architect Marty Ruitter spoke about the 60 day bid window and the site plan review meeting with Union Township. The township granted preliminary approval, but were waiting on some information from the drain commission. The college is seeking approval with the township for the entire project that was initially proposed, so that if in the future the other components were to be considered, that approval is already in place. Mid is expecting final site approval from Union Township on October 18.

Trustee Zdrojewski asked about a return on contingencies that may not be used and who would be managing the change orders. She expected architecture and engineering costs to be about 12% of the total project and they are currently expected to cost around 18%. Vice President Frick noted that the 18% included the fees from Union Township. Trustee Gilmore stated that he would like to see Mid approve the entire proposed project and had concerns with the rising costs of goods. A discussion regarding the entire project cost compared to our total operating budget took place. Board Chair Petrongelli stated that she would not be comfortable supporting the entire project, and would rather approach it in steps, giving attention to the maintenance facility for safety reasons. Trustees Allen, Jankoviak, Zdrojewski and Oles agreed with the points that Board Chair Petrongelli stated and made points about positive aspects that if the maintenance facility is built it would free up space for the Advanced Manufacturing program.

Motion by Trustee Allen to approve the exploration of demolition options for the current salt barn and construction of a new salt/storage maintenance building on the Mt. Pleasant campus, pending final site plan approval from Union Township, not to exceed an amount of \$2.5 Million. Second by Trustee Zdrojewski.

Trustee Gilmore asked if the exploration of demolition options for the current salt barn would include selling that building. President Hood confirmed that selling the building would be an option. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

The next Mid Night tailgate will take place on October 14 at Alma High School. Mid will be hosting a Blood Drive on Friday, October 7 from 10 AM -2 PM.

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Mid will be hosting activities to honor Indigenous Peoples' Day on Monday, October 10 starting at 10 AM in the Community Room of the Mt. Pleasant Campus.

We will be hosting a Hispanic Heritage Month Event on Friday, October 14 from 10:30 AM - Noon in the Community Room of the Mt. Pleasant Campus. The Mid Foundation will be hosting their first annual Laker Achievement Awards on Saturday, October 15 at 6:00 PM at PohICat in Mt. Pleasant.

PTK will be hosting Deadwood Grove from 7-10 PM on October 14, 15, 21, 22, 28 & 29. Tickets are \$10 per person and we encourage everyone to attend.

### **Agenda Item VI-B: *LOCAL STRATEGIC VALUE RESOLUTION***

President Hood presented the Board with the Local Strategic Value Resolution that is requested each year by the State Budget Office.

Motion by Trustee Oles to approve Local Strategic Value Resolution as presented. Second by Trustee Jankoviak. A roll call vote showed yes votes from Trustees Allen, Gilmore, Jankoviak, Oles, Zdrejowski and Petrongelli. All Ayes; Motion Carried.

### **Agenda Item VI-C: *BLANKET PURCHASE ORDER FOR BOARD GIFT TO EMPLOYEES***

Executive Assistant to the President and Board of Trustees Amy Lince presented the Board with a request for a Blanket Purchase Order in an amount up to \$8,500, to cover the cost of \$20 gift cards to Family Fare from the Board to the employees.

Motion by Trustee Zdrojewski to approve a Blanket Purchase Order up to \$8,500, to purchase \$20 Family Fare gift cards from the Board for employees. Second by Trustee Oles. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-D: *REALIGNMENT***

President Hood presented the Board with an overview of potential realignment duties for several administrators in order for the college to provide improved service. The Board was provided with an organizational chart pertaining to those changes. Trustee Oles introduced a discussion regarding any potential cost factors for the proposed realignment. Faculty Senate President Chris Goffnett spoke about the benefits of having Student Services and Academic Affairs under the same umbrella. Trustees asked about metrics that may be measured to see the benefits of this potential alignment. A question regarding the expected length of contract with Tim Booms in Workforce and Economic Development was discussed. Trustee Zdrojewski expressed kudos for initiation of moves for the betterment of the college. President Hood spoke about past reporting structures and the manageability of that.

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### **Agenda Item VI-E: *CAMPUS HOUSE RENOVATION***

Vice President of Finance and Administration Lillian Frick presented the Board with a request to renovate one of the campus house bathrooms. The bathroom in question has introduced safety issues. Estimates for a cosmetic upgrade to the bathroom would cost around \$19,000. An option of renovating just the shower in the bathroom in question was presented. Vice President Frick requested in the future an ad hoc committee with trustees and college administrators to be established for the purpose of properly maintaining the campus house.

Motion by Trustee Allen to approve the renovation of the shower in the second floor bathroom in the campus house for an amount up to \$8,000. Second by Trustee Jankoviak. A voice vote showed All Ayes; Motion Carried.

### **Agenda Item VI-F: *ADMINISTRATIVE RETIREMENT INCENTIVE EXTENSION***

President Hood presented a request to grant an Administrative Retirement Incentive Extension for Vice President of Finance and Administration Lillian Frick until she chooses to separate from the college. He praised Vice President Frick's service to the college and suggested that the extension would help to retain her talent at the college. Vice President Frick expressed consideration for more time to set up an exit strategy and succession plan to benefit the college. Board Chair Petrongelli stated that she is in favor of granting the extension for Ms. Frick's benefit as well as the college as a whole. Trustees Zdrojewski, Allen, Oles, Jankoviak and Gilmore supported the extension.

Motion by Trustee Jankoviak to approve an extension of the Administrative Retirement Incentive for Vice President of Finance and Administration Lillian Frick until she chooses to separate from the college. Second by Trustee Oles. All Ayes; Motion Carried.

### **Agenda Item VII-A: *CALENDAR OF EVENTS***

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| Oct 10 | Community After Hours, 5:00-7:00 PM, Community Room, Mt. Pleasant Campus             |
| Oct 15 | Laker Achievement Awards, 6:00-9:00 PM, The PohiCat, Mt. Pleasant                    |
| Nov 1  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus                |
| Nov 12 | Mid Employee Holiday Party, 5:00-10:00 PM, Comfort Inn, Mt. Pleasant                 |
| Nov 22 | TRIO International Thanksgiving Meal, 10:00 AM-2:00 PM, CSS 234, Mt. Pleasant Campus |
| Dec 6  | Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus                |

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### Agenda Item VII-B: *OTHER BUSINESS*

Board Chair Petrongelli thanked the Executive Director of the Mid Foundation, Tom Olver for his presentation during the workshop and encouraged other trustees to attend Foundation meetings.

Meeting adjourned at 8:46 PM

Recording Secretary,

Amy Lince

Executive Assistant to the President and Board of Trustees

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Terry Petrongelli, Board Chair

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Richard S. Allen, Jr., Board Secretary