

Mid Michigan College Board of Trustees Regular Meeting

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Eric T. Kreckman, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Michael Jankoviak, Trustee; Jane Zdrojewski, Trustee

Absent: All Trustees Present

Agenda Item I: *CALL TO ORDER*

Board Chair Terry Petrongelli called the meeting to order at 7:02 PM.

Agenda Item II: *APPROVAL OF AGENDA*

Motion by Trustee Metzger to approve the agenda with the addition of a second closed session to discuss an attorney/client privilege matter under section 8h. Second by Trustee Kreckman. All Ayes; Motion Carried.

Agenda Item III: *PUBLIC COMMENT*

Board Chair Petrongelli asked for public comment, no one wished to comment.

Agenda Item IV: *APPROVAL OF CONSENT ITEMS*

Motion by Trustee Allen to approve the consent items as presented. Second by Trustee Kreckman. All Ayes; Motion Carried.

Agenda Item V-A: *STRATEGIC PLANNING UPDATE*

President Hood gave an update on the individual strategic planning meetings that are taking place throughout the upcoming weeks. Monthly meetings for anyone that would like to take part will be available via zoom and starting on October 15th.

Agenda Item V-B: *ENROLLMENT REPORT*

Vice President of Student Services Matt Miller presented the final enrollment report on the Fall semester. For the Fall semester, Mid had a decrease in contact hours but an increase in student count.

Agenda Item V-C: *POLICY CHANGES*

Motion by Trustee Kreckman to approve the Board policy changes as presented. Second by Trustee Zdrojewski.

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Board Chair Petrongelli stated that the proposed change to Board policy 302.06 was removed from the potential changes after a discussion at the last meeting. Trustees decided to amend Board policy 304.07 to include the phrase “Any solicitation of funds, professional services, advertising, door prizes or any other type of financial support for any College-related purpose by a College employee, student or organization must have prior authorization from the College President or designee” instead of the current wording. All Ayes; Motion Carried.

Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS*

President Hood provided updates on upcoming events including the Monday, October 11 Honoring Indigenous Peoples Day; PTK’s Annual Deadwood Grove starting October 15th and taking place on Friday and Saturday evenings from 7:00-10:00 PM until October 30th; and the PTK Induction Ceremony will be held on November 21st at 1:00 PM in the Community Room of the Mt. Pleasant Campus. President Hood also provided an update on the latest news regarding the potential sale of the Pickard building.

Agenda Item VI-B: *MICROSOFT CAMPUS AGREEMENT RENEWAL*

Motion by Trustee Kreckman to approve the request to renew the Microsoft Campus Agreement in the amount of \$33,478.18. Second by Trustee Jankoviak.

Director of Information Technology Kirk Lehr presented a request to renew the Microsoft Campus licensing agreement. A total of \$33,478.18 for this request will come out of the Institutional Technology fund. A voice vote showed All Ayes; Motion Carried.

Agenda Item VI-C: *COMPUTER INFORMATION SYSTEMS (CIS) EQUIPMENT PURCHASE*

Motion by Trustee Metzger to approve a purchase of Computer Information Systems (CIS) program hardware and software utilizing CARES funds in the amount of \$33,422.12. Second by Trustee Zdrojewski.

Dean of Business and Professional Studies Amy Fisher presented a request to purchase hardware and software for the Cybersecurity program that will allow remote access for onsite labs and mean the program would be accessible in a fully online format by the 2022/2023 academic year. The total amount of the purchase is \$33,422.12 and would utilize CARES funds. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-D: *LOCAL STRATEGIC VALUE RESOLUTION*

Motion by Trustee Kreckman to approve the policy changes as presented. Second by Trustee Metzger.

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President Hood reviewed the Local Strategic Value Resolution that is requested each year from the State Budget Office. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-E: *BLANKET PURCHASE ORDER FOR BOARD GIFT TO EMPLOYEES*

Motion by Trustee Kreckman to approve a Blanket Purchase Order for up to \$8,500 for the Board gift to employees \$20 Family Fare gift cards for Thanksgiving. Second by Trustee Metzger.

Associate Vice President of Human Resources Lori Fassett presented a request to approve a Blanket Purchase Order up to \$8,500 for the annual Board gift certificates in the amount of \$20 for each employee to Family Fare. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-F: *CAPITAL OUTLAY PROJECT REQUEST*

Motion by Trustee Jankoviak to approve the submission of the capital outlay project as presented. Second by Trustee Kreckman.

Vice President of Finance and Administration Lillian Frick presented a request to approve the submission of the capital outlay project with the proposed addition of the Morey Technical Center in Mt. Pleasant as the subject on the submission form. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-G: *BASEBALL SPRING TRAINING*

Motion by Trustee Kreckman to approve a request for the College baseball team to play at the Ripken Experience in South Carolina for an amount of \$25,000. Second by Trustee Jankoviak.

Vice President of Student Services Matt Miller presented a request to approve a purchase in the amount of \$25,000 to cover lodging and game fees in order for Mid's baseball team to participate in Spring training at the Ripken Experience in South Carolina. The money to fund this trip is coming from funds that were raised through fundraising. A voice vote showed All Ayes from the Trustees; Motion Carried.

Agenda Item VI-H: *CLOSED SESSION-ATTORNEY/CLIENT PRIVILEGE MATTER*

Motion by Trustee Jankoviak to adjourn to closed session to discuss an attorney/client privilege matter under section 8h at 7:50 PM. Second by Trustee Jankoviak. All Ayes; Motion Carried.

The Board returned to regular session at 8:18 PM.

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Agenda Item VI-I: *CLOSED SESSION- PRESIDENTIAL EVALUATION*

Board Chair Petrongelli stated that the next item up for discussion would be the Presidential evaluation. President Hood requested that the Board enter into closed session to discuss.

Motion by Trustee Kreckman to adjourn to closed session at 8:23 PM. Second by Trustee Jankoviak. All Ayes; Motion Carried.

The Board returned to regular session at 9:10 PM.

Agenda Item VII-A: *CALENDAR OF EVENTS*

- Nov 2 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus
- Nov 5 MCCA Trustee Leadership Institute, (More details to follow when available)
- Dec 5 Mid Foundation Annual Holiday Reception 6-8 PM, Harrison Campus Main Concourse
- Dec 7 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus

Agenda Item VII-B: *OTHER BUSINESS*

Trustee Gilmore wanted to confirm that we are not resurfacing the parking lot at the Pickard building.

Trustee Zdrojewski spoke about the mask discussion and how quickly that took place. A discussion took place regarding the option of tabling an item to think more and talk about it at a later meeting. She also requested a future workshop for Board ambassadorship, expectations and etiquette.

Trustee Allen spoke about the proper chain of command for Trustees with concerns.

Board Chair Petrongelli thanked everyone for the extra time that it took for the Presidential evaluation and the work they put into it.

Meeting adjourned at 9:22 PM

Recording Secretary,

Amy Lince

Executive Assistant to the President and Board of Trustees

Terry Petrongelli, Board Chair

Richard S. Allen, Jr., Board Secretary