

## **Mid Michigan College Board of Trustees Regular Meeting**

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The meeting took place in the Esther C. Conference Room, Harrison Campus.

Present: Terry Petrongelli, Board Chair; Richard S. Allen Jr., Secretary; Eric T. Kreckman, Trustee; George Gilmore, Trustee; Jane Zdrojewski, Trustee; Michael Jankoviak, Trustee

Absent: Thomas W. Metzger, Treasurer

### **Agenda Item I: *CALL TO ORDER***

Board Chair Terry Petrongelli called the meeting to order at 7:10 PM and welcomed new Trustees Jane Zdrojewski and Michael Jankoviak.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Gilmore to approve the agenda as presented. Second by Trustee Jankoviak. All Ayes; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Petrongelli asked for public comment, no one wished to comment.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Allen to approve the consent items as presented. Second by Trustee Kreckman. All Ayes; Motion Carried.

### **Agenda Item V-A: *STRATEGIC PLANNING UPDATE***

President Hood updated the Board regarding community engagement and how that relates to the strategic planning process. He also emphasized that this plan will be a 3 year plan and a living document that can change with the times.

### **Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

President Hood spoke about the value of Lifelong Learning classes and the benefit those classes bring to the employers and people who live in the communities that we serve.

The Drive Thru Diploma Pick Up event will be taking place on June 5th from 1-4 PM on the Harrison Campus. This is a great opportunity to celebrate our students, since we were not able to host a traditional commencement ceremony. We are hoping to keep in touch with our students via the Mid Alumni Association.

The Sweat Shaker Mountain Bike Race will be coming back to Mid on June 26th.

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### **Agenda Item VI-B: *CURRICULUM CHANGES***

Motion by Trustee Zdrojewski to approve the curriculum changes as presented for the 2021-2022 academic year. Second by Trustee Kreckman.

Vice President of Academic Affairs and Community Outreach Scott Mertes presented the curriculum changes for the 2021-2022 academic year, as recommended by the Curriculum and Academic Standards Committee. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-C: *RISK MANAGEMENT INFORMATION***

Vice President of Finance and Facilities Lillian Frick presented the Board with risk management information for the year: The Michigan Community College Risk Management Association (MCCRMA) total for 2021-22 insurance premiums is \$150,491.00. This represents an increase in premium costs from 2020-21 of \$13,933.00 or 10.2%. This is due primarily to the increase in property reinsurance costs for the group.

### **Agenda Item VI-D: *BUDGET UPDATE***

Vice President of Finance and Facilities Lillian Frick presented the Board with an update of the budget process thus far. The budget has been adjusted from the original projected due to the successful annexation of Mt. Pleasant Public Schools. There have been several departmental meetings taking place to decide how to properly spend CARES funding and how to properly budget for the next fiscal year. The Board will be presented with a final budget for approval at the June 22nd meeting.

### **Agenda Item VI-E: *HVAC MAINTENANCE AGREEMENT***

Motion by Trustee Kreckman to approve a request to prepay for a 3 year HVAC maintenance contract in the amount of \$28,499.00. Second by Trustee Jankoviak.

Vice President of Finance and Facilities Lillian Frick presented a request to prepay a 3 year contract for HVAC maintenance, in the amount of \$28,499.00. If the contract were paid on a yearly basis instead, the overall cost would be \$32,160.00. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-F: *DISC GOLF COURSE PROJECT***

Motion by Trustee Kreckman to approve a request for construction on the disc golf course in the amount of \$22,425.00. Second by Trustee Jankoviak.

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Vice President of Academic Affairs and Community Outreach Scott Mertes presented a request to begin construction on the disc golf course. Funding for this project would be through a Foundation grant and revenue from previous bike races and other events. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-G: *NUCLEUS ROBOTICS PURCHASE***

Motion by Trustee Gilmore to approve a Nucleus Robotics purchase request in the amount of \$25,125.00. Second by Trustee Zdrojewski.

Vice President of Student Services Matt Miller presented a request to purchase 80 robots and 8 hours of course curriculum, used for the Educational Talent Search (ETS) STEM camp in the amount of \$25,125.00. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-H: *VICE CHAIR SELECTION***

Board Chair Petrongelli opened the floor for nominations for Vice Chair of the Board of Trustees.

Trustee Kreckman self nominated. No other nominations were made.

Motion by Trustee Jankoviak to elect Eric Kreckman as the Vice Chair of the Board of Trustees. Second by Trustee Allen. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-I: *MCCA BOARD OF DIRECTORS DESIGNATION***

Motion by Trustee Gilmore to appoint Board Chair Petrongelli as the Trustee designee for the MCCA Board of Directors, and Vice Chair Kreckman as the alternate. Second by Trustee Allen.

A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VII-A: *CALENDAR OF EVENTS***

June 5 Drive Thru Diploma Pick Up Event, 1-4 PM, Harrison Campus

June 22 Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus

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### Agenda Item VII-B: *OTHER BUSINESS*

Trustee Jankoviak thanked his fellow trustees for welcoming him to the Board and he looks forward to working with everyone.

Trustee Zdrojewski also wanted to thank her fellow trustees for welcoming her and thought everyone did a wonderful job preparing for the Academic Report this evening.

Board Chair Petrongelli spoke about possible workshop topics in the future such as Board policies, presidential evaluation, and any other suggestions the Board may have.

The Biggby Coffee location in the Pickard parking lot is in place and should be open towards the end of June.

Motion by Trustee Kreckman to adjourn the meeting. Second by Trustee Jankoviak. All Ayes; Motion Carried.

Meeting adjourned at 8:06 PM  
Recording Secretary,  
Amy Lince  
Executive Assistant to the President and Board of Trustees

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Terry Petrongelli, Board Chair

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Richard S. Allen, Jr., Board Secretary