

## **Mid Michigan College Board of Trustees Regular Meeting**

August 3, 2021 – page 1

The meeting took place in the Community Room, Mt. Pleasant Campus.

Present: Terry Petrongelli, Board Chair; Eric T. Kreckman, Vice Chair; Richard S. Allen Jr., Secretary; Thomas W. Metzger, Treasurer; George Gilmore, Trustee; Michael Jankoviak, Trustee; Jane Zdrojewski, Trustee

Absent: All Trustees Present

### **Agenda Item I: *CALL TO ORDER***

Board Chair Terry Petrongelli called the meeting to order at 7:05 PM.

### **Agenda Item II: *APPROVAL OF AGENDA***

Motion by Trustee Kreckman to approve the agenda as presented. Second by Trustee Zdrojewski. All Ayes; Motion Carried.

### **Agenda Item III: *PUBLIC COMMENT***

Board Chair Petrongelli asked for public comment, no one wished to comment.

### **Agenda Item IV: *APPROVAL OF CONSENT ITEMS***

Motion by Trustee Zdrojewski to approve the consent items as presented. Second by Trustee Jankoviak. All Ayes; Motion Carried.

### **Agenda Item V-A: *STRATEGIC PLANNING UPDATE***

Motion by Trustee Kreckman to approve the Strategic Plan language as presented. Second by Trustee Allen.

Vice President of Academic Affairs and Community Outreach Scott Mertes, Vice President of Student Services Matt Miller and President Hood presented a final language for the strategic plan. A discussion took place regarding the use of language in the plan and how specific metrics will be measured over time. Individual departments will be working with Ellucian to create strategic plans tailored for their area that will be easier to measure metrics from. Another discussion took place regarding seeking out new markets to increase enrollment. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item V-B: *ENROLLMENT REPORT***

Vice President of Student Services Matt Miller presented an enrollment report on the Fall semester.

## **Mid Michigan College Board of Trustees Regular Meeting**

August 3, 2021 – page 2

### **Agenda Item VI-A: *CORRESPONDENCE AND ANNOUNCEMENTS***

President Hood shared that he recently enjoyed dinner with former President Carol Churchill and her husband Jim. He stated that she sent her regards and is hearing positive feedback regarding the happenings at Mid.

### **Agenda Item VI-B: *FUME HOOD INSPECTION AND TESTING***

Motion by Trustee Jankoviak to approve a 5 year quote for state required fume hood certification and system repairs in the amount of \$55,840.00. Second by Trustee Kreckman.

Vice President of Finance and Administration Lillian Frick presented the Board with a request to approve a 5 year service/maintenance agreement with Quality Air Service, Inc for fume hood certifications and sensor/data services for the science lab exhaust/HVAC systems on the Harrison and Mt. Pleasant campuses. All Ayes; Motion Carried.

### **Agenda Item VI-C: *SCHINDLER ELEVATOR CONTRACT***

Motion by Trustee Zdrojewski to approve a six year elevator maintenance contract with Schindler Elevator for the Mt. Pleasant campus and Pickard building for a total cost of \$45,790.00. Second by Trustee Metzger.

Vice President of Finance and Administration Lillian Frick presented the Board with a request to approve a 6 year elevator maintenance contract with Schindler Elevator for the Mt. Pleasant campus and Pickard building. Each contract will include mandatory testing and call back components, as well as language to allow for the cancellation of the contract if the college sells the building in which any of the elevators are located. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-D: *PURCHASE OF REMOTE, CLOUD-BASED MANUFACTURING LABS***

Motion by Trustee Kreckman to approve the purchase of cloud-based manufacturing labs and equipment in the amount of \$208,539.00. Second by Trustee Jankoviak.

Dean of Workforce and Career Education Shawn Troy presented a request to utilize CARES funding to purchase remote, cloud-based manufacturing labs and equipment. These labs fully integrate with equipment on the lab floor and allow the college to issue all Level 1 NC3 Advanced Manufacturing certifications for students, even in the event of an extended closure of the college campus. A voice vote showed All Ayes from the Trustees; Motion Carried.

## **Mid Michigan College Board of Trustees Regular Meeting**

August 3, 2021 – page 3

### **Agenda Item VI-E: *NURSING BLANKET PURCHASE ORDER REQUEST***

Motion by Trustee Kreckman to approve a Blanket Purchase Order for the 2021-2022 academic year for Nursing in the amount of \$135,860.00. Second by Trustee Allen.

Dean of Health Sciences Barb Wieszcieski presented a request to approve a Blanket Purchase Order for supplies and testing associated with Nursing during the 2021-2022 academic year. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-F: *NURSING EQUIPMENT PURCHASE***

Motion by Trustee Metzger to approve an equipment purchase for simulation mannequins utilizing CARES funding in the amount of \$213,213.70. Second by Trustee Jankoviak.

Dean of Health Sciences Barb Wieszcieski presented a request to purchase simulation mannequins to better equip Family Centered Nursing and Foundations for their clinical rotation opportunities. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-G: *STRATEGIC COMMUNICATIONS BLANKET PURCHASE ORDER REQUEST***

Motion by Trustee Kreckman to approve a Blanket Purchase Order for Strategic Communications digital marketing expenses throughout the year in the amount of \$120,000.00. Second by Trustee Metzger.

Vice President of Student Services Matt Miller presented a request to approve a Blanket Purchase Order for digital marketing expenses through MLive throughout the year. A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-H: *MCCA MEMBERSHIP ASSESSMENT FOR FY 2021/2022***

Motion by Trustee Jankoviak to approve the 2021/2022 fiscal year MCCA membership assessment in the amount of \$37,500.00. Second by Trustee Zdrojewski.

President Hood presented a request to approve the 2021/2022 fiscal year membership assessment from the Michigan Community College Association (MCCA). A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VI-I: *BOARD COMMITTEE SELECTION***

Motion by Trustee Kreckman to appoint Tom Metzger, Dick Allen and Terry Petrongelli to the Board audit committee with George Gilmore to serve as the alternate for the current term. Second by Trustee Zdrojewski.

A voice vote showed All Ayes from the Trustees; Motion Carried.

## Mid Michigan College Board of Trustees Regular Meeting

August 3, 2021 – page 4

Motion by Trustee Metzger to appoint Jane Zdrojewski to the Mid Michigan College Foundation Board of Directors, George Gilmore to the Sabbatical Committee with Mike Jankoviak to serve as the alternate and Eric Kreckman to the TRiO Committee for the current term. Second by Trustee Gilmore.

A voice vote showed All Ayes from the Trustees; Motion Carried.

### **Agenda Item VII-A: CALENDAR OF EVENTS**

Sept 7            Board of Trustees Meeting, Esther C. Conference Room, Harrison Campus

Dec 5            Mid Foundation Annual Holiday Reception 6-8 PM, Harrison Campus Main  
Concourse

### **Agenda Item VII-B: OTHER BUSINESS**

Trustees Jankoviak and Zdrojewski found the MCCA Summer Conference very interesting.

Trustee Allen would like to see a demonstration of the new simulation mannequins when they arrive.

Trustee Kreckman would like to encourage everyone to get vaccinated.

Board Chair Petrongelli presented Trustee Allen with his 35 year service pin from MCCA and spoke about the presentation during the virtual summer conference.

Meeting adjourned at 8:27 PM  
Recording Secretary,  
Amy Lince  
Executive Assistant to the President and Board of Trustees

---

Terry Petrongelli, Board Chair

---

Richard S. Allen, Jr., Board Secretary